

**Report of the Allotment Sub-Committee Meeting held
at 10:00am on Tuesday 15th September 2026.**

Present: Councillor Dr L Hallan (Chair)
Councillor D Powell
Councillor J Deakin

Apologies: Councillor Dr P Dickson

There were no Declarations of Interest received.

1) Report of the last meeting held on 28th July 2026 to be ratified at the Full Town Council Meeting on 24th September 2026

Committee members were previously circulated with the Report of the last meeting held on the 28th July 2026 to be ratified at the Full Town Council Meeting on 24th September 2026. Noted.

2) To discuss the Allotment Site inspection held on 15th September 2026 by Allotment Sub Committee and the Deputy Town Clerk

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 10:00am on the 15th September 2026. The Allotment Sub Committee reported their findings back as follows:

Recommended: To write to plot holders 99, 68 (second letter), 92 & 12 (second letter) asking if they intend to work their plots this year.

Further

Recommended: That a letter be sent to plot number 53 re bathtub

Further

Recommended: That a letter be written to plot number 24 re bindweed

Further

Recommended: That plot numbers 7, 8 & 81 be looked at in Spring to see if any progress has been made

3) To note email dated 3rd August 2026 from plot 63

Committee members were previously circulated email dated 3rd August 2026 from plot holder 63. Noted.

4) To note email dated 4th August 2026 from plot 56

Committee members were previously circulated email dated 4th August 2026 from plot holder 56. Noted.

5) To note letter received 6th August 2026 from plot 53

Committee members were previously circulated letter dated 6th August 2026 from plot holder 53. Noted.

6) To note letter dated 10th August 2026 from plot 11

Committee members were previously circulated letter dated 10th August 2026 from plot holder 11. Noted.

7) To discuss undated letter from plot 97

Committee members were previously circulated undated letter from plot holder 97. Noted.

8) To discuss Agenda Brief re plot 97 going back onto plot 86

Committee members were previously circulated Agenda Brief re plot 97 going back onto plot 86.

Recommended: That plot 97 be put back onto plot 86.

9) To discuss Bond entry to Tenancy Agreement

Committee members were previously circulated Bond entry to Tenancy Agreement.

Recommended: That the Bond entry be added to Tenancy Agreement and taken to Full Town Council for agreement.

Further

Recommended: That a photograph be taken of plots new plot holders take on.

10) Set date of next meeting

Date of next meeting 20th October 2026 at 10am