

18th September 2026

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 24th September 2026, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

This is a public meeting any resident of Llantwit Major may attend in person or remotely. For remote access details please contact info@llantwitmajortowncouncil.gov.uk

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 30th July 2026

Separately attached

To receive minutes of the Allotment Meeting held on 28th July 2026

Separately attached

To receive minutes of the Town Partnership Meeting held 30th July 2026

Separately attached

To receive minutes of the Buildings & Recreation Meeting held 13th August 2026

Separately attached

To receive minutes of the Town Partnership Meeting held 10th September 2026

Separately attached

To receive minutes of the Town Hall Working Group Meeting held 10th September 2026

Separately attached

To receive minutes of the Allotment Meeting held 15th September 2026

Separately attached

To receive minutes of the Planning Meeting held 15th September 2026

Separately attached

To receive minutes of the Citizens Awards Meeting held 15th September 2026

Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st August 2026 to 30th September 2026
Refer green sheet no: 1
- 2) Deputy Town Mayor's events attended 1st August 2026 to 30th September 2026
Refer green sheet no: 1
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Councillors re outside groups/organisations
Verbal Update Town Councillors
 - (ii) Report from Town Clerk
Verbal Update Town Clerk
 - (iii) Report from Vale of Glamorgan Councillor
Verbal Update from Vale of Glamorgan Councillor
 - (iv) Report from Placemaking Representative
Verbal Update from Placemaking Representative
- 2) Action Tracker
Refer green sheet nos: 2 to 6
- 3) To discuss amended Llantwit Major Town Council Co-option Procedure
Refer green sheet no: 7
- 4) To note email dated 3rd August 2026 re vacancy within Boverton Ward and set a date for co-option
Refer green sheet no: 8

PERSONNEL

- 1) To note Local Government Services Pay Agreement 2026/27
Refer green sheet nos: 9 to 11

COUNCIL MEETINGS

- 1) Meetings for Month of October 2026
Refer green sheet no: 12

FINANCE

- 1) Bank Reconciliation for period 1st July 2026 to 31st July 2026
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st August 2026 to 31st August 2026
Refer blue sheet no: 2
- 3) Expenditure & Income for period 23rd July 2026 to 16th September 2026
Refer blue sheet nos: 3 to 8

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1
- 2) To discuss letter dated 10th September 2026 re Planning Appeal Against Refusal of a Householder Application
Refer purple sheet no: 2
- 3) To note Implementation of the Planning (Wales) Act 2026 and the Planning (Consequential Provisions) (Wales) Act 2026
Refer purple sheet nos: 3 to 12
- 4) To note email dated 11th August 2026 re Vale of Glamorgan Replacement Local Development Plan
Refer purple sheet nos: 13 & 14

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of Stella Margaret Evans LC8 reopen 17th August 2026
- 2) Burial of cremated remains of Anthony Dennis Sherratt Mf9 New plot 17th August 2026
- 3) Burial of cremated remains of Wendy Williams Mb7 reopen 24th August 2026
- 4) Burial of cremated remains of Laura Flint D55 reopen 18th September 2026

RECREATION & OPEN SPACES

- 1) To discuss estimate from Avonmore re Bowling Green maintenance for Autumn 2026 and playing season 2027
Refer peach sheet nos: 1 & 2

- 2) To discuss Firework Display Application from Llantwit Major RFC for 5th November 2026
Refer peach sheet no: 3 to 20
- 3) To discuss Agenda Brief re Management Agreement between Llantwit Major Town Council and Llantwit Major Rugby Football Club
Refer peach sheet nos: 21 to 31

TOWN HALL

- 1) To discuss email dated 28th August 2026 re Town Hall Car Park lighting
Refer white sheet no: 1

OLD SCHOOL

- 1) To discuss Application for Approval of a venue for Marriage and Civil Partnership Ceremonies at The Old School
Refer white sheet nos: 2 to 9

WEST STREET POND

- 1) To discuss Agenda Brief re Midwell Project
Refer white sheet nos: 10 to 12

VALE OF GLAMORGAN COUNCIL

- 1) To discuss email dated 3rd August 2026 re telegraph poles
Refer yellow sheet no: 1
- 2) To discuss email dated 27th August 2026 re Application for a Variation of Premises Licence – KJ's Craft Ale Bar & Pop-up
Refer yellow sheet nos: 2 & 3
- 3) To discuss email dated 8th September 2026 re 'Streets for All' Boverton Road
Refer yellow sheet nos: 4 to 19
- 4) To discuss email dated 16th September 2026 re tidal lagoon at Aberthaw
Refer yellow sheet no: 20

WELSH GOVERNMENT

- 1) To discuss email dated 24th July 2026 re Travel for All research
Refer yellow sheet no: 21

MISCELLANEOUS

- 1) To discuss email dated 25th August 2026 re Complaint from Vale of Glamorgan Council re flowers on grass verge
Refer orange sheet nos: 1 & 2

- 2) To discuss Proposal relating to heating and cooling in Town Council premises
Refer orange sheet nos: 3 to 8
- 3) To discuss Agenda Brief re Health Centre
Refer orange sheet no: 9
- 4) To discuss presentation received re National Climate Emergency Film and Practical Ideas/Actions for the Town Council to consider in light of the climate emergency
Refer orange sheet no: 10
- 5) To discuss the absence of facilities in Llantwit Major for dealing with, and the dressing of, minor injuries
Refer orange sheet no: 12

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

- 1) To receive report from Working Group Meeting held 10th September 2026
Refer pink sheet nos: 1 & 2
- 2) To discuss Community Engagement Administrator post
Verbal Report