

**Report of the Allotment Sub-Committee Meeting held
at 10:00am on Tuesday 28th July 2026.**

Present: Councillor Dr L Hallan (Chair)
Councillor D Powell
Councillor J Deakin
Councillor Dr P Dickson

There were no Declarations of Interest received.

1) Report of the last meeting held on 23rd June 2026 ratified at the Full Town Council Meeting on 30th July 2026

Committee members were previously circulated with the Report of the last meeting held on the 23rd June 2026 ratified at the Full Town Council Meeting on 30th July 2026.

Noted.

2) To discuss the Allotment Site inspection held on 28th July 2026 by Allotment Sub Committee and the Deputy Town Clerk

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 10:00am on the 28th July 2026. The Allotment Sub Committee reported their findings back as follows:

Recommended: To write to plot holders 63, 53, 56, 11, & 12 asking if they intend to work their plots this year.

Further

Recommended: To check plot numbers 68 & 39 at next meeting to see if any progress has been made.

Further

Recommended: That a 1st warning letter be sent to Plot 97

Further

Recommended: That a Notice be placed in the Noticeboard to ask plot holders to remove ragwort from the plots where it is present

3) To note email dated 26th June 2026 from plot 5

Committee members were previously circulated email dated 26th June 2026 from plot holder 5. Noted.

4) To note email dated 6th July 2026 from plot 68

Committee members were previously circulated email dated 6th July 2026 from plot holder 68. Noted.

5) To discuss Bond information

Committee members were previously circulated information re Bond payments, which had been previously discussed due to tenants leaving their plots in unacceptable conditions, resulting in the Council paying for them to be cleared.

Recommended: That £100 Bond be taken and held for new tenants going forward.

Further

Recommended: That a photograph be taken of plots new plot holders take on.

Further

Recommended: That a letter be sent to plot holders giving up their plot stating that if anything is left and needs to be cleared, then the cost of clearing the plot will be sent to them for payment.

6) Set date of next meeting

Date of next meeting 15th September 2026 at 10am