

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 25th June 2026 at 7.05pm

PRESENT; Chairperson Councillor G Morgan - Town Mayor

 Councillors Dr P Dickson)
 Dr D Ellis) NORTH WARD
 E Williams)
 J Norman)

 J Lewis) SOUTH EAST WARD
 G Thomas)

 S Hanks)
 W Norman) BOVERTON WARD
 J Deakin)
 G Hughes)

 Dr L Hallan) WEST WARD

Apologies were received from;
 Councillor D Powell – prior commitments

(Z) – Via Zoom

Pursuant to the requirements of this Councils Code of Conduct, Councillor E Williams declared a prejudicial interest, due to being a “double hatted Councillor” under Vale of Glamorgan and Llantwit Major Town and prejudicial, non-personal, Vale of Glamorgan Planning Committee member. Item 1, To note email dated 16th June 2026 re Vale of Glamorgan Council Annual Statement 2026/27. Item 2, To note Agreement for the provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services.

Pursuant to the requirements of this Councils Code of Conduct, Councillor W Norman declared a prejudicial interest in item 1, To discuss documentation relating to meeting between Town Council and representative from History Society 4th June 2026 and 11th June 2026.

738. MINUTES

Full Town Council Meeting held 28th May 2026

The minutes of the Full Town Council Meeting held on the 28th May 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on 28th May 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Stradling Park Committee Meeting held 29th May 2026

The minutes of the Stradling Park Committee Meeting held on 29th May 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on 29th May 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Town Partnership Meeting held 4th June 2026

The minutes of the Town Partnership Meeting held on the 4th June 2026 had previously been circulated to Council Members. Councillor Lewis stated he had been present at the meeting but was not recorded as in attendance.

RESOLVED: That subject to the above amendment the minutes of the Town Partnership Meeting held on 4th June 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Planning Meeting held 16th June 2026

The minutes of the Planning Meeting held on the 16th June 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Meeting held on 16th June 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Citizens Award Meeting held 16th June 2026

The minutes of the Citizens Award Meeting held on the 16th June 2026 had previously been circulated to Council Members. Councillor Dr Ellis asked that the date be amended from 2023 to 2026.

RESOLVED: That subject to the above amendment the minutes of the Citizens Award Meeting held on 16th June 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Working Group Meeting held 16th June 2026

The minutes of the Working Group Meeting held on the 16th June 2026 had previously been circulated to Council Members.

RESOLVED: That subject to the above amendment Working Group Meeting held on 16th June 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

739. PUBLIC QUESTION TIME

There were no members of the public present.

740. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

741. TOWN MAYOR

Town Mayors events attended 1st June 2026 to 30th June 2026

Councillors had previously been circulated with the Town Mayor events attended 1st June 2026 to 30th June 2026. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

To discuss introduction of Town Mayors Business Card

Councillor G Morgan briefed the meeting on the need for business cards to hand out to people for contact detail information.

RESOLVED: That costings be sought for 200 business cards

742. COMMUNITY CONSTABLE

To receive Community Constable report

Councillor G Morgan read a prepared report from PC Williamson, as he had given his apologies as he was away on holiday. Report read that there were 41 crimes reported over the last month, including 1 commercial burglary, 1 burglary, 1 car crime, 3 criminal damage, 3 shoplifting, 7 violent crimes, 10 public order offences and 16 miscellaneous. The report stated that the shoplifting were two juveniles who were caught and dealt with. The commercial burglary is still being investigated and awaiting forensics. The current hotspots are Heol Croeso and Cwrt Colhuw which continue to be challenging and time consuming. Local PCSO's have seized two E Bikes and a Motor Cross bike in the last month. There has also been information obtained of another at Trebeferad. Efforts are continuing to catch them.

743. COUNCIL MEETINGS

Councillors had previously been circulated with meetings for month of July 2026. Noted.

744. PROCEDURAL MATTERS

Members Announcements

Report from Town Councillors

There were no reports from Town Councillors.

Report from Town Clerk

The Town Clerk reported that a Town Partnership Meeting has been arranged on 8th July 2026 at 6pm at Llantonian Hall. This will be an informal discussion with all interested parties to discuss the aims of the group. A skip has been booked for the allotments on 7th July so will need to have helpers to watch if anyone from outside of the allotments use it. We would like all Councillors to help with the Food Festival this weekend, to put up the gazebo's and set up the tables and chairs etc, also the security guard needs to be relieved at 8am on Sunday. Also need help to take everything down when it finishes

on Sunday. The new I.T equipment will be set up in the Council Chamber on 7th July. The Barry Recycling Plant visit has been arranged for Monday 6th July, so could Councillors please RSVP if they would like to attend. The Community Engagement Administrator job has been advertised, and we have had a high level of interest so far.

Report from Vale Councillors

Councillor S Hanks told the meeting that there will be a Heol Croeso meeting next week with police, residents and housing association so they can try and overcome the problems happening there at the moment. She will give an update at the next meeting. She also stated that Cosmeston Park was inundated with children displaying anti-social behaviour so there is now a Dispersion Order in place. Councillor J Norman stated that pollution and anti social behaviour was discussed whilst she sat on a committee meeting. Councillor E Williams reported that he would chase up the team doing litter picking and weeding from the Vale and ask them to liaise with the Town Council. The Let's Talk Survey is due to be launched again. There are 70 flats proposed to help and improve services to children's and adults social care.

Report from Placemaking Representative

Councillor Dr P Dickson gave an update. There has been a film produced from the Town Boost event, which is available on YouTube. The prioritising list was discussed at the last Town Partnership Meeting so details of that are on the Minutes. There is a forthcoming Town Partnership Meeting on 8th July. The Town Council to be asked for permission to write up Placemaking activities for local press once the Town Hall lift has been commissioned. He stated the need for a safe path to the beach is not in the funding of 'Transforming Towns'. This issue needs to be raised with Vale of Glamorgan Officers and as a priority need.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Councillor G Morgan asked if anything could be taken off the Action Tracker.

RESOLVED: That the following items be removed from the Action Tracker

- 30.05.24 re Complaint of Town Hall bell chimes
- 30.06.22 re Architect for Town Hall Lift
- 28.09.23 re pavements
- 30.10.25 re observation of PEDW online planning meeting.
- 28.07.22 re widening paths and roads be removed.

To note Llantwit Major Town Council Co-option Procedure

Councillors had previously been circulated with Llantwit Major Town Council Co-option Procedure. Noted.

745. FINANCE

Bank Reconciliation for period 1st May 2026 to 30th May 2026

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st May 2026 to 30th May 2026. Noted.

Expenditure for the period 21st May 2026 to 18th June 2026

Councillors had previously been circulated with a copy of the Expenditure for the period 21st May 2026 to 18th June 2026. Noted.

Income for the period 21st May 2026 to 18th June 2026

Councillors had previously been circulated with a copy of the Income for the period 21st May 2026 to 18th June 2026. Noted.

To note Annual Return for year ended 31st March 2026 for Llantwit Major Town Council internal audit report and paperwork requested by Audit Wales.

Councillors had previously been circulated with a copy of Annual Return for year ended 31st March 2026 for Llantwit Major Town Council internal audit report and paperwork requested by Audit Wales.

RESOLVED: That all the paperwork relating the Accounting Statements, Annual Return and Internal Auditor report be signed and forwarded to the External Auditor

To discuss Agenda Brief re Food Festival budget.

Councillors had previously been circulated with a copy of the proposed expenditure re Food Festival.

RESOLVED: That £1,000 be moved from the toilet/car park budget to the food festival budget.

746. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with Planning Application decisions by Vale of Glamorgan Council. Noted.

747. CEMETERY**To note the following burial matters.**

- 1) Burial of cremated remains Ronald Herman Fitzroy Jones Hb4 (reopen) 1st June 2026
- 2) Burial of cremated remains Marian Morgan Hg7 (reopen) 3rd June 2026
- 3) Burial of cremated remains Thelma Hillier B183 (reopen) 10th June 2026
- 4) Burial of cremated remains William George Browne Mf8 (new plot) 12th June 2026
- 5) Burial of cremated remains Maureen Pansy Elizabeth Taylor Hc1 (reopen) 19th June 2026
- 6) Burial of cremated remains Gloria Harrison reopen C208 26th June 2026

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 4.

748. OLD SCHOOL**To discuss documentation relating to meeting between Town Council and representative from History Society 4th June 2026 and 11th June 2026**

Councillor W Norman declared an interest.

Councillors were previously circulated documentation relating to meeting between Town Council and representative from History Society 4th June 2026 and 11th June 2026.

RESOLVED: That negotiations continue with regards the History Society relocating to the Rear Annexe, Old School, and permission be given that Councillor Lewis and the Town Clerk finalise the move if all parties are in agreement with the draft Lease.

749. VALE OF GLAMORGAN COUNCIL

To note email dated 16th June 2026 re Vale of Glamorgan Annual Statement 2026/27
Councillor E Williams declared an interest.

Councillors had previously been circulated email dated 16th June 2026 re Vale of Glamorgan Annual Statement 2026/27.

RESOLVED: Town Councillors forward any comments/observations re the Annual Statement, and these be brought back to the Full Town Council meeting 30th July 2026 so a formal response can be made.

To note Agreement for the provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services

Councillor E Williams declared an interest

Councillors had previously been circulated Agreement for the provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services.

RESOLVED: Town Clerk sign the Service Level Agreement on behalf of the Town Council.

750. MISCELLANEOUS

To discuss email dated 8th June 2026 re National Climate Emergency Film

Councillors had previously been circulated email dated 8th June 2026 re National Climate Emergency Film

RESOLVED: That Chris Westoby be invited to give a presentation before the next Full Town Council

To discuss invitation email received from Bridgend Samaritans AGM 2nd July 2026 at 7pm

Councillors had previously been circulated email dated 7th June 2026 re invitation to attend Bridgend Samaritans AGM on 2nd July 2026.

RESOLVED: That Councillor Dr P Dickson attend the Samaritans AGM Meeting.

Signed.....

MAYOR

Date.....