

24th July 2026

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 30th July 2026, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

This is a public meeting any resident of Llantwit Major may attend in person or remotely. For remote access details please contact info@llantwitmajortowncouncil.gov.uk

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 25th June 2026

Separately attached

To receive minutes of the Allotment Meeting held on 23rd June 2026

Separately attached

To receive minutes of the Planning Meeting held on 29th June 2026

Separately attached

To receive minutes of the Footpath Forum Meeting held 6th July 2026

Separately attached

To receive minutes of the Special Full Town Council Meeting held 7th July 2026

Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st to 31st July 2026
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)
- 3) To discuss costings for 250 business cards
Refer green sheet nos: 2 & 3

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Councillors re outside groups/organisations
Verbal Update Town Councillors
 - (ii) Report from Town Clerk
Verbal Update Town Clerk
 - (iii) Report from Vale of Glamorgan Councillor
Verbal Update from Vale of Glamorgan Councillor
 - (iv) Report from Placemaking Representative
Verbal Update from Placemaking Representative
- 1) Action Tracker
Refer green sheet nos: 4 to 8
- 3) To discuss resignation email dated 29th June 2026 re Councillor W Norman
Refer green sheet no: 9
- 4) To appoint Councillors to Committees vacant position following Councillor W Norman resignation for;
 - Footpath Forum
 - Planning Committee
 - Citizen Awards Panel
 - Vale of Glamorgan Community Liaison Committee
 - Friends of Glamorgan Heritage Coast
- 5) To note email re Fairtrade Group updates
Refer green sheet no: 10

FINANCE

- 1) Bank Reconciliation for period 1st April 2026 to 30th June 2026
Refer blue sheet no: 1

- 2) Bank Reconciliation for period 1st June 2026 to 30th June 2026
Refer blue sheet no: 2
- 3) Expenditure for period 22nd June 2026 to 23rd July 2026
Refer blue sheet nos: 3 to 6
- 4) Income for period 22nd June 2026 to 22nd July 2026
Refer blue sheet nos: 7 & 8

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of Gloria Harrison reopen C208 26th June 2026
- 2) To discuss Tenders for Memorial Testing at Boverton Road Cemetery
Refer white sheet nos: 1 to 5

RECREATION & OPEN SPACES

- 1) To discuss Agenda Brief re Signage at Tennis Club / Llantonian Hall
Refer purple sheet nos: 2 to 7
- 2) To discuss Agenda Brief re PSPO Signage installation
Refer purple sheet no: 8
- 3) To discuss Application for Party on the Pitch on 30th August 2026 from Llantwit Major Rugby Football Club
Refer purple sheet nos: 9 to 12

OLD SCHOOL

- 1) To discuss Draft Tenancy Agreement and email dated 21st July 2026 re History Society Compass Room Rental
Refer purple sheet nos: 13 to 21

VALE OF GLAMORGAN COUNCIL

- 1) To discuss email dated 23rd June 2026 re Vale of Glamorgan Active Travel Network Map Consultation 22nd June to 14th September 2026
Refer yellow sheet no: 1
- 2) To discuss Annual Statement and Councillors observations as resolved at Full Town Council Meeting 25th June 2026
Refer yellow sheet nos: 2 to 9

- 3) To discuss email dated 19th June 2026 re Democracy and Boundary Commission Cymru
Refer yellow sheet no: 10
- 4) To discuss email dated 15th July 2026 and Cabinet Report of 25th June 2026 re
Community Liaison Committee and Engagement Workshop
Refer yellow sheet nos: 11 to 26
- 5) To discuss Agenda Brief re Lease of Vale of Glamorgan Car Parks and Town Hall Toilet
Block
Refer yellow sheet 27 to 29

MISCELLANEOUS

- 1) To discuss emails dated 27th June 2026 and 1st July 2026 re Tempo and Value in the
Vale Volunteer Schemes
Refer orange sheet no: 1 & 2
- 2) To discuss letter dated 22nd June 2026 re request to light up Llantwit Major Town Hall
and/or War Memorial during GRI Gene Disorder Awareness Month – March 2027
Refer orange sheet no: 3 & 4
- 3) To discuss Agenda Brief re Food Festival 2026 Post Event Report
Refer orange sheet nos: 5 to 9
- 4) To discuss email dated 15th July 2026 re Openreach Telegraph Poles
Refer orange sheet nos: 10 to 19
- 5) To discuss email dated 8th June 2026 re National Climate Emergency Film and
presentation from Llantwit Major Climate Conversation Group
Refer orange sheet no: 20

PART II

**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION
OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS)
ACT 1960 (2)**

- 1) To discuss appointment of Community Engagement Administrator
Verbal Report