

19th June 2026

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 25th June 2026, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting

<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FiUT09&omn=84695729811>

Meeting ID: 626 333 3873

Passcode: LMTC123

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 28th May 2026

Separately attached

To receive minutes of the Stradling Park Committee Meeting held on 29th May 2026

Separately attached

To receive minutes of the Town Partnership Meeting held on 4th June 2026

Separately attached

To receive minutes of the Planning Meeting held on 16th June 2026

Separately attached

To receive minutes of the Citizens Award Meeting held on 16th June 2026

Separately attached

To receive minutes of the Working Group Meeting held on 16th June 2026

Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st to 30th June 2026
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)
- 3) To discuss introduction of Town Mayor's Business Card
Councillor G Morgan

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of July 2026
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Councillors re outside groups/organisations
Verbal Update Town Councillors
 - (ii) Report from Town Clerk
Verbal Update Town Clerk
 - (iii) Report from Vale of Glamorgan Councillor
Verbal Update from Vale of Glamorgan Councillor
 - (iv) Report from Placemaking Representative
Verbal Update from Placemaking Representative
- 2) Action Tracker
Refer green sheet nos: 2 to 8
- 4) To note Llantwit Major Town Council Co-option Procedure
Refer green sheet no: 9

FINANCE

- 1) Bank Reconciliation for period 1st May 2026 to 30th May 2026
Refer blue sheet no: 1
- 2) Expenditure for period 21st May 2026 to 18th June 2026
Refer blue sheet nos: 2 to 5
- 3) Income for period 21st May 2026 to 18th June 2026
Refer blue sheet no: 6
- 4) To note Annual Return for year ended 31st March 2026 for Llantwit Major Town Council, internal audit report and paperwork requested by Audit Wales
Refer blue sheet nos: 7 to 23
- 5) To discuss Agenda Brief re Food Festival budget
Refer blue sheet no: 24

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of Ronald Herman Fitzroy Jones Hb4 1st June 2026
- 2) Burial of cremated remains of Marian Morgan Hg7 reopen 3rd June 2026
- 3) Burial of cremated remains of Thelma Hillier B183 10th June 2026
- 4) Burial of cremated remains of William George Browne new plot MF8 12th June 2026
- 5) Burial of cremated remains of Maureen Pansy Elizabeth Taylor Hc1 19th June 2026
- 6) Burial of cremated remains of Gloria Harrison reopen C208 26th June 2026

OLD SCHOOL

- 1) To discuss documentation relating to Meeting between Town Council and representative from History Society 4th June 2026 and 11th June 2026
Refer white sheet nos: 1 to 11

VALE OF GLAMORGAN COUNCIL

- 1) To note email dated 16th June 2026 re Vale of Glamorgan Council Annual Statement 2026/27
Refer yellow sheet nos: 1 to 3
- 2) To note Agreement for the provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Legal Services
Refer yellow sheet nos: 4 & 5
- 3) To confirm invitation to recycling plant Monday 6th July at 1pm

MISCELLANEOUS

- 1) To discuss email dated 8th June 2026 re National Climate Emergency Film
Refer yellow sheet no: 6
- 2) To discuss invitation email received from Bridgend Samaritans AGM 2nd July 2026 at 7pm
Refer yellow sheet no:7