

PRESENT;	Chairperson	Councillor J Deakin	- Town Mayor
	Councillors	Dr P Dickson	)
		Dr D Ellis	) NORTH WARD
		J Norman	)
		J Lewis	)
		G Thomas	) SOUTH EAST WARD
		G Morgan	)
		S Hanks	) BOVERTON WARD
		W Norman	)
		D Powell	) WEST WARD
		Dr L Hallan	)

Apologies were received from;
Councillor G Hughes – prior commitments

(Z) – Via Zoom

There were no Declarations of Interest received.

Councillor J Deakin asked permission to bring forward Community Constable, To Receive Community Constable.

RESOLVED: That permission be given to bring forward Community Constable

ITEMS BROUGHT FORWARD

697. COMMUNITY CONSTABLE

To receive Community Constable report

PC Williamson reported that there were 40 crimes reported over the last month, including 1 criminal damage, 11 violence, 5 public order, 7 shoplifting and 16 miscellaneous. PC Williamson informed the meeting that there had been an attempt of distraction burglary, but nothing was stolen. He also reported that rogue traders have been targeting vulnerable people, and to be vigilant and keep a check on the vulnerable. PC Williamson stated there had not been many complaints this month about the electric bikes, however it is still a problem in the area, they are doing extra patrols in plain clothes in a hope to catch the culprits and will continue to do so. He reported that there has been a rise in anti-social behaviour in Heol Croeso in the last six weeks, Safer Vale and the police are involved and are trying to curb the problem. PC Williamson stated that the threat level in the UK is severe for a terrorist attack and is likely within the next six months. If anyone knows anyone in the Jewish community, please pass his details onto them as South Wales Police are very keen to offer their support to them. Cllr Dr D Ellis informed PC Williamson that he had witnessed the e-bikes driving erratically on Llanmaes Road and

his wife encountered an incident in The Precinct, a group of schoolboys on pushbikes presenting anti-social and intimidating behaviour at school finishing time. PC Williamson stated that the e-bike problem is still being addressed and patrols will take place in The Precinct after school closing time. Cllr J Deakin reported that he had witnessed a shoplifting incident in Filco. PC Williamson said that the culprit was arrested and stated that the security guards in Filco are very vigilant and are good at reporting to South Wales Police. Cllr D Powell raised the concern of motorbikes racing on the bypass road. PC Williamson said that he would feed back to the traffic department and hopefully get more assistance from them to help with this matter.

PC Williamson left the Council Chamber.

698. **MINUTES**

Full Town Council Meeting held 26th March 2026

The minutes of the Full Town Council Meeting held on the 26th March 2026 had previously been circulated to Council Members. Thanks be given to the Town Clerk for the letter sent to St Illtud's Church.

RESOLVED: That the minutes of the Full Town Council Meeting held on 26th March 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Special Full Town Council Meeting held 13th April 2026

The minutes of the Special Full Town Council Meeting held on 13th April 2026 had previously been circulated to Council Members. That a correction be made to deceasing, change to decreasing.

RESOLVED: That the minutes of the Special Full Town Council Meeting held on 13th April 2026 be adopted and accepted as a true record after correction made.

Matters Arising

There were no matters arising.

Footpath Forum held 13th April 2026

The minutes of the Footpath Forum held on the 13th April 2026 had previously been circulated to Council Members. Cllr D Powell asked for volunteers or groups for help with footpath survey.

RESOLVED: That the minutes of the Footpath Forum held on 13th April 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub-Committee Meeting held 14th April 2026

The minutes of the Allotment Sub-Committee Meeting held on the 14th April 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub-Committee Meeting held on 14th April 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

699. PUBLIC QUESTION TIME

There were no members of the public present.

700. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

701. TOWN MAYOR**Town Mayors events attended 1st April 2026 to 30th April 2026**

Councillors had previously been circulated with the Town Mayor events attended 1st April 2026 to 30th April 2026. Noted.

Deputy Town Mayors events attended 1st April 2026 to 30th April 2026

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st April 2026 to 30th April 2026. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

702. COUNCIL MEETINGS

Councillors had previously been circulated with meetings for month of May 2026. Noted.

703. PROCEDURAL MATTERS**Members Announcements****Report from Town Councillors**

There were no reports from Town Councillors.

Report from Town Clerk

The Town Clerk reported that the Midwell Project will be underway in the next few weeks and the hedge will be left where it is until the end of the bird nesting season. There are film crews coming in May and June 2026, they would like to use the Old School and Town Hall. The Town Clerk has spoken to Health and Safety advisors and they are happy for them to use the doors of the Town Hall. The June film crew also want to use the allotments for a month. Plot holders have been written to and Location Manager's details provided to liaise directly with them. The Leases for the toilets and car parks only

received today, so will be delayed. The Gardener/Handyperson has started to look after the Town Hall car park in preparation for takeover. The car park will be emptied for the Food Festival on 27th & 28th June and the Caretaker can cut the grass around the car park then. The ride on mower has broken down in the meantime large areas are being cut by Four Seasons. A full Agenda Brief will come to Council at the Full Town Council Meeting in May. The Notice for vacancy to replace Councillor Foster will be advertised on the Notice Boards and website tomorrow.

Report from Vale Councillors

Councillor S Hanks reported that the Vale Food Trail will be taking place between 24th May to 7th June. There are lots of activities going on, information of all online. She also reported that she has had reports of rubbish being a problem at Heol Croeso and will be following up how to tackle it. Councillor J Norman reported that a Beach Survey will be starting at the end of May.

Report from Placemaking Representative

Councillor Dr P Dickson gave an update on the Bowls/Tennis Club project. He stated that we are awaiting the delivery of the final fence panels and toppers and should be fitted and completed with the next 2 to 3 weeks. Mention will be made under Finance about funding for a memorial bench for Councillor D Foster as a permanent memorial at the Bowls/Tennis Club. A meeting will be arranged soon with the secretary of the Tennis Club to update them on issues such as the memorial bench, planters and final completion of works.

Councillor Dr P Dickson gave an update on the installation of the Lift. The works are currently on hold due to structural issues becoming apparent during the initial phase of partial demolition. A recent site meeting took place where it was established that the engineer will advise on how to proceed and the Architect to liaise with the Vale Planning Department Conservation Officer so she is fully informed and can advise. She also needs to look at the current door entrance to the lift as it is in a poor state and could need replacing.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Town Clerk stated that the Lease for Boverton Road toilet block won't be coming through as there is a problem that the Vale of Glamorgan Council need to sort out beforehand. Noted.

To discuss Agenda Brief re Council Chamber

Councillors had previously been circulated with Agenda Brief re Council Chamber.

RESOLVED: That the Town Clerk keep exploring options for Town Hall and Council Chamber and update at next month's meeting.

To nominate Councillor to be elected as Town Mayor for 2026/2027

Councillors discussed nominations for the Town Mayor 2025/26. It was:

RESOLVED: That the current Deputy Town Mayor, Councillor G Morgan, be put forward to the Annual Meeting for nomination as Town Mayor 2026/27.

To nominate Councillor to be elected as Deputy Town Mayor 2026/2027

Councillors discussed nominations for the Deputy Town Mayor 2025/26. It was:

RESOLVED: That Councillor S Hanks be put forward to the Annual Meeting for nomination as Deputy Town Mayor 2026/27.

704. **FINANCE**

Bank Reconciliation for period 1st April 2025 to 31st March 2026

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2025 to 31st March 2026. Noted.

Bank Reconciliation for period 1st March 2026 to 31st March 2026

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st March 2026 to 31st March 2026. Noted.

Bank Reconciliation for period 1st January 2026 to 31st March 2026

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st January 2026 to 31st March 2026. Noted.

Expenditure for period 20th March 2026 to 31st March 2026

Councillors had previously been circulated with a copy of the Expenditure for the period 20th March 2026 to 31st March 2026. Noted.

Expenditure for the period 1st April 2026 to 22nd April 2026

Councillors had previously been circulated with a copy of the Expenditure for the period 1st April 2026 to 22nd April 2026. Noted.

Income for the period 1st April 2026 to 22nd April 2026

Councillors had previously been circulated with a copy of the Income for the period 1st April 2026 to 22nd April 2026. Noted.

To receive Balance Sheet, Income & Expenditure, Draft end of year Financial Report and Agenda Brief re financial year 25/26.

Councillors had previously been circulated with a copy of Balance Sheet, Income & Expenditure, Draft end of year Financial Report and Agenda Brief re financial year 25/26.

RESOLVED: Due to works being delayed due to weather, the £1,125 contribution towards painting the tennis courts (as detailed in Five Year Plan report 7th January 2026) be carried forward to next financial year and monies be placed in earmarked reserves.

Further

RESOLVED: Due to no invoice yet being received, £5,000 for the rent of storage garage (as detailed in Five Year Plan report 7th January 2026) be carried forward to next financial year and monies be placed in earmarked reserves

Further

RESOLVED: The remaining budget of £2,143.40 be carried over to the next financial year for the remaining monies to purchase Past Mayor Badges and Heraldic Shields (as detailed in Five Year Plan report 7th January 2026 and Agenda Brief) be carried forward to next financial year and monies be placed in earmarked reserves.

Further

RESOLVED: £1,500 be ringfence towards purchase and installation of bench at the bowls/tennis club project for late Councillor David Foster.

Further

RESOLVED: £1,000 is carried over from allotment budget for works to entrance e.g. post, bump, painting etc, as detailed in Allotment report 14th April 2026.

Further

RESOLVED: £6,000 be ringfenced to allow for upgrading the Council Chamber for hybrid meetings, rearrange furniture to allow for extra Town Councillor next year following Boundary Commissions review.

Further

RESOLVED: The Financial Report up to 31st March 2026 be amended to reflect the changes made and discussed within the attached Agenda Brief, including the Earmarked Reserves and their intended spend going forward.

To discuss additional Signatory for internet banking.

Councillors discussed additional Signatory for internet banking. It was:

RESOLVED: That Councillor Dr P Dickson be the additional Signatory for internet banking.

705. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Council

Councillors had previously been circulated with Planning Application decisions by Vale of Glamorgan Council. Noted.

706. RECREATION AND OPEN SPACES

To discuss letter dated 14th April 2026 re replacing Bowls Club windows.

Councillors had previously been circulated with a copy of letter dated 14th April re replacing Bowls Club windows.

RESOLVED: That permission be given for the Bowls Club to proceed with replacing windows at their expense.

To discuss email dated 18th April 2026 re dog mess on rugby pitches

Councillors had previously been circulated with email dated 18th April 2026 re dog mess on rugby pitches.

RESOLVED: To adopt the advice of Colin Smith of the Vale of Glamorgan Council re obtaining Public Spaces Protection Order for recreation field and follow up with them.

707. CEMETERY**To note the following burial matters.**

- 1) Burial of cremated remains of Michael John Creed D82 pre purchase on 27th March 2026
- 2) Burial of cremated remains of Betty Myfanwy Davies F137 reopen on 2nd April 2026
- 3)
- 4) Burial of cremated remains of Kathleen Wilson D7 reopen on 9th April 2026
- 5) Burial of cremated remains of Debbie Anderson Ma(6) reopen on 22nd April 2026
- 6) Burial of cremated remains of Rita Griffin D60 reopen on 25th April 2026

708. VALE OF GLAMORGAN COUNCIL**To note email dated 1st April 2026 re Local Lettings Policy**

Councillors had previously been circulated email dated 1st April 2026 re Local Lettings Policy. Noted.

To discuss email dated 2nd April 2026 re Rural Housing Enabler meeting

Councillors had previously been circulated email dated 2nd April 2026 re Rural Housing Enabler meeting.

RESOLVED: That the Rural Housing Enabler be invited to the Council Chamber prior to the next Full Town Council meeting.

To note email dated 1st April 2026 re Statement of Licensing Policy

Councillors had previously been circulated email dated 1st April 2026 re Statement of Licensing Policy. Noted.

709. MISCELLANEOUS**To discuss email dated 21st April 2026 re waste from Dominos pizza shop**

Councillors had previously been circulated email dated 21st April 2026 re waste from Dominos pizza shop.

RESOLVED: That Llanilltyd Fawr in Flower write directly to Dominos. Councillor S Hanks will enquire as to what she can do within the Vale of Glamorgan Council.

To discuss letter from Mammoth Screen re filming in Llantwit Major

Councillors had previously been circulated letter from Mammoth Screen re filming in Llantwit Major. Noted.

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

To discuss letter dated 24th March 2026 re resignation of Administration Assistant

Councillors had previously been circulated with copy of letter dated 24th March 2026 re resignation of Administration Assistant.

RESOLVED: That two temporary members of staff be taken on, on a short term, temporary basis whilst the vacancy is being prepared for advertisement.

SIGNED **DATED**.....
MAYOR