

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 28th May 2026 at 7.05pm

PRESENT; Chairperson Councillor G Morgan - Town Mayor

 Councillors Dr P Dickson)
 Dr D Ellis) NORTH WARD
 E Williams)

 J Lewis) SOUTH EAST WARD
 G Thomas)

 S Hanks)
 W Norman) BOVERTON WARD
 J Deakin)
 G Hughes)

 D Powell) WEST WARD
 Dr L Hallan)

PC Jamie Williamson

Apologies were received from;
 Councillor J Norman – prior commitments

(Z) – Via Zoom

Pursuant to the requirements of this Councils Code of Conduct, Councillor E Williams declared a prejudicial interest, due to being a “double hatted Councillor” under Vale of Glamorgan and Llantwit Major Town and prejudicial, non-personal, Vale of Glamorgan Planning Committee member. Item 1, To note letter from Vale of Glamorgan Council dated 5th May 2026 re public inquiry for Lidl development. Item 2, To discuss Agenda Brief re Vale of Glamorgan transfer of toilets and car parks. Item 3 To note Leases of toilets and car parks. Item 4 To note email dated 19th May 2026 re PSPO on recreation field.

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Powell declared a prejudicial interest in item 1, To discuss appointment of replacement Councillor to work alongside Town Clerk re negotiations with History Society possible move within the Old School.

Pursuant to the requirements of this Councils Code of Conduct, Councillor W Norman declared a prejudicial interest in item 1, To discuss Agenda Brief re future grass cutting on Recreation Ground, Lorna Hughes Park and Stradling Park. Item 2, To discuss appointment of replacement Councillor to work alongside Town Clerk re negotiations with History Society possible move within the Old School.

Councillor G Morgan asked permission to bring forward Community Constable, To Receive Community Constable.

RESOLVED: That permission be given to bring forward Community Constable

ITEMS BROUGHT FORWARD

724. COMMUNITY CONSTABLE

To receive Community Constable report

PC Williamson reported that there were 55 crimes reported over the last month, including 1 robbery, 1 burglary, 2 auto crimes, 4 criminal damage, 5 shoplifting, 18 violent crimes 8 public order offences and 16 miscellaneous. PC Williamson informed the meeting that there have been three problem areas in Llantwit the first at Heol Croeso where there has been anti-social behaviour. They are working in partnership with Safer Vale as an ongoing attempt to solve the behaviour. Plasnewydd Walk is another area where they have had problems. Police have been working with United Welsh and Safer Vale and have arrested and remanded one person in custody so hopefully will be a lot less problems there now. Cwrt Col Huw has had incidents with one person in particular who has also been linked to the robbery that was committed. He has also been remanded in custody so hopefully there will be no more robberies. PC Williamson reported that they had not received many calls regarding e-bikes lately. Councillor W Norman raised the point that now Eagleswell Road has been resurfaced, people are speeding on the road. PC Williamson said he would patrol the area.

PC Williamson left the Council Chamber.

725. MINUTES

Full Town Council Meeting held 30th April 2026

The minutes of the Full Town Council Meeting held on the 30th April 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on 30th April 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Annual Meeting held 14th May 2026

The minutes of the Annual Meeting held on 14th May 2026 had previously been circulated to Council Members. That a correction be made to the numbering, as they are incorrect.

RESOLVED: That the minutes of the Annual Meeting held on 14th May 2026 be adopted and accepted as a true record after correction made.

Matters Arising

There were no matters arising.

Allotment Sub Committee held 14th May 2026

The minutes of the Allotment Sub Committee held on the 14th May 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee held on 14th May 2026 be adopted and accepted as a true record and any recommendations to be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

726. PUBLIC QUESTION TIME

There were no members of the public present.

727. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

728. TOWN MAYOR**Town Mayors events attended 1st May 2026 to 31st May 2026**

Councillors had previously been circulated with the Town Mayor events attended 1st May 2026 to 31st May 2026. Noted.

Deputy Town Mayors events attended 1st May 2026 to 31st May 2026

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st May 2026 to 31st May 2026. Noted.

Past Mayors Events attended 1st May 2026 to 31st May 2026

Councillors had previously been circulated with the Past Mayors events attended 1st May 2026 to 31st May 2026. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

729. COUNCIL MEETINGS

Councillors had previously been circulated with meetings for month of June 2026. Noted.

730. PROCEDURAL MATTERS**Members Announcements****Report from Town Councillors**

There were no reports from Town Councillors.

Report from Town Clerk

The Town Clerk reported that a Working Group Meeting will be arranged soon this is to discuss the vacancy in the office which hopefully could be filled by the start of September 2026. The film crew will be starting their production on 8th June and will be running for 6 weeks. We are waiting for a schedule to be received from them and once received will forward onto Councillors. They will be doing extensive filming at the allotments, and once they have sent the schedule to us, we will put on the allotment notice board for all tenants to be aware. There are lots of road closures planned and may become a regular occurrence in the future if the production is a success. Councillor Dr D Ellis asked whether the electronic notice board was now working. The Town Clerk said it is to do

with the electrics since the Christmas lights were taken down and it is Mr Hunt of Filco responsibility as it is his premises. We have asked if he will repair it, but to no avail.

Report from Vale Councillors

Councillor E Williams reported that the CEO of the Health Board has changed and meetings are being arranged to make sure that the Health Board is still open to the idea of a Health Centre on Eagleswell Road. There was a Brief last week for Carers in the Vale that focused on assistance and respite. Adoption and Fostering Departments had a good report from the CIW Inspection. Heol Croeso has had a few issues with families that are causing concern. The Vale Council are putting Officers in place to go into Heol Croeso and keep a check on things. Councillor D Powell asked if we had received any feedback regarding the town cleaners, the Town Clerk said that she has emailed them but has not had a response. Councillor E Williams said he would chase it up. Councillor G Morgan raised the concern that the black and food waste bags are poor quality than they used to be, Councillor E Williams said that they were aware that this was an issue and is being rectified.

Report from Placemaking Representative

Councillor Dr P Dickson gave an update on the Bowls and Tennis Club. The fencing is nearing completion, the disabled spectator area and memorial bench is due to be started. Councillor Dr P Dickson gave an update on the Town Hall lift works. A meeting was held, which concluded that the lift needs to be redesigned to accommodate the support structures. There will be a delay in the construction of the lift as the modifications are incorporated. The Town Partnership Committee has been confirmed. It was agreed that an officer from the Vale Council will also be on the Committee and organisations and volunteers that worked on the Town Boost Week be contacted to see if they would like to get involved.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. The Town Mayor asked if anyone could think of anything to come off the Action Tracker before next months meeting.

To adopt Generative Artificial Intelligence (AI) Policy

Councillors had previously been circulated with a draft Generative Artificial Intelligence (AI) Policy

RESOLVED: That the Generative Artificial Intelligence (AI) Policy be adopted.

To discuss North Ward Councillor Vacancy

Councillors discussed the vacancy for North Ward Councillor as the Town Clerk had reported she has been notified by the Electoral Service Manager, Vale of Glamorgan Council that no by-election has been called.

RESOLVED: That the vacancy be advertised on 1st June 2026 with a closing date of 30th June 2026. Candidates be invited to a Special Full Town Council meeting to be held Tuesday 7th July 2026. Town Clerk will circulate Policy and Procedures

731. FINANCE**Bank Reconciliation for period 1st April 2026 to 30th April 2026**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2026 to 30th April 2026. Noted.

Expenditure for the period 22nd April 2026 to 20th May 2026

Councillors had previously been circulated with a copy of the Expenditure for the period 22nd April 2026 to 20th May 2026. Noted.

Income for the period 24th April 2026 to 20th May 2026

Councillors had previously been circulated with a copy of the Income for the period 24th April 2026 to 20th May 2026. Noted.

732. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Council**

Councillors had previously been circulated with Planning Application decisions by Vale of Glamorgan Council. Noted.

To note letter from Vale of Glamorgan Council dated 5th May 2026 re Public Inquiry for Lidl Development

Councillors had previously been circulated a letter from the Vale of Glamorgan Council dated 5th May 2026 re Public Inquiry for Lidl Development. Noted.

733. RECREATION AND OPEN SPACES**To discuss Agenda Brief re future grass cutting on Recreation Ground, Lorna Hughes Park and Stradling Park**

Councillors had previously been circulated with Agenda Brief re future grass cutting on Recreation Ground, Lorna Hughes Park and Stradling Park.

RESOLVED: That grass cutting be carried out by external contractor and a new mower is not purchased by the Town Council

734. CEMETERY**To note the following burial matters.**

- 1) Burial of cremated remains of Ann Morgan C230 reopen on 8th May 2026
- 2) Burial of cremated remains of Takita Lee Angharad Ruck MF7 new plot on 11th May 2026
- 3) Burial of cremated remains of Angela Mary Davies D123 reopen on 11th May 2026

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed in respect of 2. on behalf of the Town Council.

735. OLD SCHOOL**To discuss Agenda Briefs re purchase of new tables, IT hybrid equipment and honorary boards for Council Chamber (budget £6,000 FTC 30th April 2026)**

Councillors had previously been circulated Agenda Brief re purchase of new tables, IT hybrid equipment and honorary boards for Council Chamber

RESOLVED: That one table at a cost of £30.99 + VAT, be purchased to check its suitability.

Further

RESOLVED: The quotation in the sum of £3,764.00 + VAT, be accepted for the supply and installation of IT equipment to improve the hybrid meetings.

Further

RESOLVED: Further investigation into wooden honorary boards, including design, style and location with finding being taken to a future meeting of the Working Group. Consideration be given to the production and installation of a curtain to cover the boards during wedding ceremonies.

To discuss appointment of replacement Councillor to work alongside Town Clerk re negotiations with History Society possible move within the Old School

Councillors discussed appointment of replacement Councillor to work alongside Town Clerk re negotiations with History Society possible move within the Old School

RESOLVED: That Councillor J Lewis be nominated to work alongside the Town Clerk during negotiations with the History Society.

736. VALE OF GLAMORGAN COUNCIL

To discuss email dated 12th May 2026 re Annual Play Area Inspection

Councillors had previously been circulated email dated 12th May 2026 re Annual Play Area Inspection and the cost implications.

RESOLVED: That the Annual Play Area Inspection go ahead at a cost of £75.

To discuss email dated 2nd April 2026 re Rural Housing Enabler meeting

Councillors had previously been circulated email dated 2nd April 2026 re Rural Housing Enabler meeting. Noted

To discuss Agenda Brief re Vale of Glamorgan transfer of toilets and car parks.

Councillors had previously been circulated Agenda Brief re Vale of Glamorgan transfer of toilets and car parks detailing all the concerns previously raised in relation to the lease documents, and the subsequent answers to those concerns. Noted.

To discuss Leases of toilets and car parks

Councillors had previously been circulated with a copy of the proposed Leases for the Town Hall toilets and car park, along with Wine Street and Boverton Road car parks. A discussion took place, where it was

RESOLVED: An email be sent to the relevant Officers within the Vale of Glamorgan Council asking if it would be possible for the new potholes at the entrance to Wine Street car park and Boverton Road car park to be repaired. These potholes have appeared since negotiations started and are quite considerable. Included within the query should also be the blocked drain within Wine Street car park, which has been filled with silt, and we believe a large plastic container, for several months.

Further

RESOLVED: Query be raised in relation to the agreement between the Vale of Glamorgan Council and Connected Kerbs (EV Operator), which they state has no formal agreement. How would this work in the future? what are the details with regarding timescale? They state they will have to make further enquiries of the Cardiff Capital Region about the partnership agreement for throughout the Vale area, can we be kept updated.

Further

RESOLVED: That permission be given for the Town Mayor and the Town Clerk to sign and seal the 99 year Lease agreements in relation to Town Hall car park and toilets, Boverton Road car park and Wine Street car park.

To note email dated 19th May 2026 re PSPO on recreation field

Councillors had previously been circulated email dated 19th May 2026 re PSPO on recreation field. The Town Clerk gave a quick verbal report.

RESOLVED: Further clarification be sought from the Vale of Glamorgan Council in relation to the level of PSPO on the Recreation Field. That once this is established appropriate signage be purchased and installed on site.

737. MISCELLANEOUS

To note Agenda Brief re Food Festival update

Councillors had previously been circulated Agenda Brief re Food Festival including requirements in relation to support, budget, paperwork and licences etc

RESOLVED: Councillor G Morgan will work with the Town Council staff to investigate what generators are required.

Further

RESOLVED: A rota of stewards and assistance be drawn up and forwarded to Town Councillors to confirm when they are available to cover the rota.

Further

RESOLVED: An additional £1,000 be put towards funding the Food Festival, with this item brought back to the Full Town Council meeting in June to discuss which budget this can be made available from.

Signed.....

MAYOR

Date.....