

24th April 2026

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 30th April 2026, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting

<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FiUT09&omn=84695729811>

Meeting ID: 626 333 3873

Passcode: LMTC123

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 26th March 2026

Separately attached

To receive minutes of the Special Full Town Council Meeting held on 13th April 2026.

Separately attached

To receive minutes of the Footpath Forum held on 13th April 2026

Separately attached

To receive minutes of the Allotment Sub-Committee Meeting held on 14th April 2026

Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st to 30th April 2026
Refer green sheet no: 1
- 2) Deputy Town Mayors events attended 1st to 30th April 2026
Refer green sheet no: 1
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of May 2026
Refer green sheet no: 2

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Councillors
Verbal Update Town Councillors
 - (ii) Report from Town Clerk
Verbal Update Town Clerk
 - (iii) Report from Vale of Glamorgan Councillor
Verbal Update from Vale of Glamorgan Councillor
 - (iv) Report from Placemaking Representative
Verbal Update from Placemaking Representative
- 2) Action Tracker
Refer green sheet nos: 3 to 8
- 3) To discuss Agenda Brief re Council Chamber
Refer green sheet no: 9
- 4) To nominate Councillor to be elected as Town Mayor for 2026/2027
- 5) To nominate Councillor to be elected as Deputy Town Mayor 2026/2027

FINANCE

- 1) Bank Reconciliation for period 1st April 2025 to 31st March 2026
Refer blue sheet no: 1

- 2) Bank Reconciliation for period 1st March 2026 to 31st March 2026
Refer blue sheet no: 2
- 3) Bank Reconciliation for period 1st January 2026 to 31st March 2026
Refer blue sheet no: 3
- 4) Expenditure for period 20th March 2026 to 31st March 2026
Refer blue sheet nos: 4 to 6
- 5) Expenditure for period 1st April 2026 to 22nd April 2026
Refer blue sheet nos: 7 & 8
- 6) Income for period 1st April 2026 to 22nd April 2026
Refer blue sheet no: 9
- 7) To receive Balance Sheet, Income & Expenditure, Draft end of year Financial Report and Agenda Brief re financial year 25/26.
Separately attached
- 8) To discuss additional Signatory for internet banking

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

RECREATION AND OPEN SPACES

- 1) To discuss letter dated 14th April 2026 re replacing Bowls Club windows
Refer peach sheet nos: 1
- 2) To discuss email dated 18th April 2026 re dog mess on rugby pitches
Refer peach sheet nos: 2 & 3

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of Michael John Creed D82 pre purchase on 27th March 2026
- 2) Burial of cremated remains of Betty Myfanwy Davies F137 reopen on 2nd April 2026
- 3) Burial of cremated remains of Kathleen Wilson D7 reopen on 9th April 2026
- 4) Burial of cremated remains of Debbie Anderson Ma(6) reopen on 22nd April 2026
- 5) Burial of cremated remains of Rita Griffin D60 reopen on 25th April 2026

VALE OF GLAMORGAN COUNCIL

- 1) To note email dated 1st April 2026 re Local Lettings Policies
Refer yellow sheet nos: 1 to 3
- 2) To discuss email dated 2nd April 2026 re Rural Housing Enabler meeting
Refer yellow sheet no: 4
- 3) To note email dated 1st April 2026 re Statement of Licensing Policy
Refer yellow sheet nos: 5 to 14

MISCELLANEOUS

- 1) To discuss email dated 21st April 2026 re waste from Dominos pizza shop
Refer orange sheet no: 1
- 2) To discuss letter from Mammoth Screen re filming in Llantwit Major
Refer orange sheet no: 2

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)

- 1) To discuss letter dated 24th March 2026 re resignation of Administration Assistant
Refer pink sheet no: 1