

**Report of the Allotment Sub-Committee Meeting held  
at 10:00am on Tuesday 14<sup>th</sup> April 2026.**

Present: Councillor Dr L Hallan (Chair)  
Councillor D Powell  
Councillor Dr P Dickson

There were no Declarations of Interest received.

**1) Report of the last meeting held on 17<sup>th</sup> February 2026 ratified at the Full Town Council Meeting on 26<sup>th</sup> February 2026**

Committee members were previously circulated with the Report of the last meeting held on the 17<sup>th</sup> February 2026 ratified at the Full Town Council Meeting on 26<sup>th</sup> February 2026.  
Noted.

**2) To discuss damage being done by delivery lorries entering and exiting allotment site and writing to the Horticultural Society.**

Committee members were previously circulated with information regarding damage being done by lorries entering and exiting the allotment site.

**Recommended:** Contact Vale of Glamorgan Council to insert a bollard at the entrance of the allotments.

Further

**Recommended:** Write a letter to the Horticultural Society stating that lorries are not permitted to enter the allotments.

Further

**Recommended:** Put a sign up in the Allotment Notice Board to make plot holders aware that no lorries are to make deliveries at the site.

Further

**Recommended:** Source costings for speed bump and reflective stickers.

**3) To discuss the Allotment Site inspection held on 14<sup>th</sup> April 2026 by Allotment Sub Committee and the Deputy Town Clerk**

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 10:00am on the 14<sup>th</sup> April 2026. The Allotment Sub Committee reported their findings back as follows:

**Recommended:** That letters be sent to plot holders 37, 102, 92 and 56 asking if they intend to work their allotment plots this year.

Further

**Recommended:** That letters be sent to plot holders 43, 46, 112 and 35 congratulating them on how well they have tended to their plots.

Further

**Recommended:** That a letter be sent to plot holder 50 to ask them to remove the broken glass on the plot.

**4) To discuss email dated 31<sup>st</sup> March 2026 re plot 39**

Committee members were previously circulated with email dated 31<sup>st</sup> March 2026 re plot 39

**Recommended:** That an email be sent to plot holder 39 asking for a detailed description, and a notice be put up in the notice board regarding the missing spade. Also offer halving plot.

**5) To inspect plot 97 to see if plot has been cleared**

Committee members were previously circulated with information regarding the waste on Plot 97.

**Recommended:** That a letter be sent to plot holder 97 thanking him for his cooperation in clearing his plot.

**4) Set date and time of next meeting**

Next meeting to be held 14<sup>th</sup> May 2026