

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 26th February 2026 at 7.05pm

PRESENT; Chairperson Councillor J Deakin - Town Mayor

 Councillors Dr P Dickson)
 E Williams)
 Dr D Ellis) NORTH WARD
 J Norman)
 D Foster)

 J Lewis) SOUTH EAST WARD
 G Thomas)

 G Hughes) BOVERTON WARD
 W Norman)

 D Powell) WEST WARD
 Dr L Hallan)

PC Jamie Williamson

Apologies were received from;
 Councillor G Morgan – Prior commitments
 Councillor S Hanks – Prior commitments

(Z) – Via Zoom

Declaration of Interest Forms were received from:

Pursuant to the requirements of this Councils Code of Conduct, Councillor E Williams declared a prejudicial interest, due to being a “double hatted Councillor” under Vale of Glamorgan and Llantwit Major Town and prejudicial, non-personal, Vale of Glamorgan Planning Committee member. Item 1, To receive minutes of Planning Meeting held on 28th January 2026. Item 2, Planning Meeting held on 4th February 2026. Item 3, Planning Meeting held 17th February 2026. Item 4, Agenda Brief re former Eagleswell School Site. Item 5, To discuss email dated 30th January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major. Item 6, To discuss Agenda Brief re Deposit Replacement Local Development Plan (RLDP). Item 7, To note Planning Application decisions by the Vale of Glamorgan Council. Item 8, To discuss Agenda Brief re Placemaking Tenders for installation of lift. Item 9, To discuss letter dated 3rd October 2025 and email response dated 30th January 2026 re Temporary Development on Eagleswell Road. Item 10, To discuss letter dated 3rd February 2026 re future of Eagleswell Site.

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Powell declared a prejudicial interest in item 1, To discuss Agenda Brief re Deposit Replacement Local Development Plan (RLDP).

Councillor J Deakin asked permission to bring forward Community Constable, To Receive Community Constable.

RESOLVED: That permission be given to bring forward Community Constable

ITEMS BROUGHT FORWARD

665. COMMUNITY CONSTABLE

To receive Community Constable report

PC Williamson reported that there were 19 crimes this month. 4 violent crimes, 4 public order offences, 1 criminal damage, 3 shoplifting, 6 miscellaneous and 1 drug incident.

PC Williamson reported that there had been an issue with a person, who had been arrested and is due in court shortly for sentencing following an incident at St Illtyds Church. PC Williamson also gave an update on the incident before Christmas of teenagers knocking doors on a housing estate and confirmed that this issue had been resolved, however a new group of teenagers have now started doing it again, which will be addressed with the school. He reported that there is an ongoing anti-social behaviour issue on another housing estate in Llantwit Major which is being addressed with engagement from Safer Vale. There are also ongoing problems on the Northern Access Road such as speeding and racing, they are trying to find a long-term solution to the problem, however they do frequently patrol the area.

Councillor J Lewis reported to PC Williamson that there is an electric bike driving around Llantwit Major erratically, going the wrong direction on one way streets, no lights on in the dark and not wearing a helmet. PC Williamson said he would try to find out who he is and keep a look out for him, but if anyone receives any information could they please let him know. Councillor W Norman enquired about a crash last week on Eagleswell Road, PC Williamson stated that there was no formal record on the police system so assumed that a police car was in the area and had dealt with the incident straight away. Councillor W Norman also reported that there was a car coming towards him the wrong way at the train station, and the local taxi drivers had raised concerns over speeding along Le Pouliguen Way. PC Williamson said he would keep a look out whilst patrolling those areas.

PC Williamson left the Council Chamber.

666. MINUTES

Full Town Council Meeting held 29th January 2026

The minutes of the Full Town Council Meeting held on the 29th January 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on 29th January 2026 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Meeting held 28th January 2026

The minutes of the Planning Meeting held on 28th January 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Meeting held on 28th January 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Meeting held on 4th February 2026

The minutes of the Planning Meeting held on 4th February 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Meeting held on 4th February 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Meeting held on 17th February 2026

The minutes of the Allotment Meeting held on 17th February 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Meeting held on 17th February 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Meeting held 17th February 2026

The minutes of the Planning Meeting held on 17th February 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Meeting held 17th February 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Working Group Meeting held on 17th February 2026

The minutes of the Working Group Meeting held on 17th February 2026 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Working Group Meeting held 17th February 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

667. PUBLIC QUESTION TIME

There were no members of the public present.

668. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

669. TOWN MAYOR**Town Mayors events attended 1st February 2026 to 28th February 2026**

Councillors had previously been circulated with the Town Mayor events attended 1st February 2026 to 28th February 2026 Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

670. COUNCIL MEETINGS

Councillors had previously been circulated with meetings for month of March 2026. Noted.

671. PROCEDURAL MATTERS**Members Announcements**

No announcements.

Report from Town Councillors

There were no reports from Town Councillors.

Report from Town Clerk

There were no reports from the Town Clerk.

Report from Vale Councillors

Councillor J Norman reported that last Friday she had a meeting with Wales Refugee Council and she is Co-Chair of the upcoming Peace Project in St Illtyds Church. On Sunday 1st March representatives who are standing for the Senedd will be at the Church from 3pm to 6pm and if anyone would like to ask questions then they should forward them to Canon Edwin Counsell prior to Sunday.

Councillor E Williams gave an update regarding the Vale of Glamorgan Council budget which was discussed at a Cabinet meeting and will be further discussed by the Council meeting.

Report from Placemaking Representative

Councillor Dr P Dickson reported that work has started on the Bowls Club and Tennis Club. He also stated that Llantwit Major has been selected for a one-week Town Booster Programme between Tuesday 17th March to Saturday 21st March, both he and Councillor D Powell will attend the events as the Placemaking representatives of the Town Council.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Councillor D Powell queried if there had been any update reported back re the decision to close the car park by the leisure centre at certain times of the day. Noted

To discuss Agenda Brief re Town Study / Placemaking Group and Terms of Reference for Town Study Placemaking Group

Councillors had previously been circulated with Agenda Brief re Town Study/Placemaking Group and Terms of Reference.

RESOLVED: The Terms of Reference and name be accepted. Town Councillors who wish to sit on the Town Study/Placemaking Group contact Councillor Foster before the Full Town Council meeting 26th March 2026.

To note Report for Llantwit Major Town Council re Fairtrade, Dementia Friendly and St Illtyds Church

Councillors had previously been circulated with Report for Llantwit Major Town Council re Fairtrade, Dementia Friendly and St Illtyds Church. Noted.

672. FINANCE

Bank Reconciliation for period 1st January 2026 to 31st January 2026

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st January 2026 to 31st January 2026. Noted.

Income for the period 23rd January 2026 to 19th February 2026

Councillors had previously been circulated with a copy of the Income for the period 23rd January 2026 to 19th February 2026. Noted

Expenditure for the period 23rd January 2026 to 19th February 2026

Councillors had previously been circulated with a copy of the Expenditure for the period 23rd January 2026 to 19th February 2026. Noted

673. DEVELOPMENT

To discuss email dated 30th January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major

Councillors had previously been circulated with a copy of an email dated 30th January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major. Noted.

To discuss Agenda Brief re Deposit Replacement Local Development Plan (RLDP)

Councillor D Powell declared an interest and vacated the Council Chamber.

Councillors had previously been circulated with an Agenda Brief re Deposit Replacement Local Development Plan (RLDP)

RESOLVED: Councillor Dr Dickson and the Town Clerk respond to the RLDP asking that the ongoing need for burial space is acknowledge and request that the previous Candidate Site be reinstated back into the RLDP.

Further

RESOLVED: With reference the Healthy Placemaking consultation a response be sent referencing the previous request from the Town Council that the Eagleswell site be allocated and reinforce its inclusion on the RLDP.

Councillor D Powell entered the Council Chamber

674. RECREATION AND OPEN SPACES

To discuss Agenda Brief re Placemaking Tenders for Works re Bowls/Tennis Club
Councillors had previously been circulated with an Agenda Brief giving an update on this Placemaking Project, the requirement for this to be completed by 31st March, a breakdown of tenders received for all the works and the decision made by the Town Councillors previously given permission to take this project forward to ensure its completion on time. It was noted that all monies for this project were coming from Placemaking (Vale of Glamorgan Council) and that the Town Council did not have to match fund this project.

RESOLVED: That retrospective permission be given to award the works for the above project to Edenvale Garden Services in the sum of £1,350 + vat for removal of hedge and RDR contractors in sum of £18,149 + vat for all other works.

To discuss Agenda Brief re raised beds at Stradling Gardens

Councillors had previously been circulated with an Agenda Brief re raised beds at Stradling Gardens and permission for a local charity to purchase materials and build new raised beds within the Garden.

RESOLVED: That permission be granted for additional raised beds to be built at Stradling Park Gardens.

675. CEMETERY

To note the following burial matters.

1. Burial of Wendy Flanigan (new plot) D35 on 30th January 2026

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed in respect of 1. on behalf of the Town Council.

To discuss email dated 17th February 2026 re CWGC Tour War Graves Week 2026

Councillors had previously been circulated with email dated 17th February 2026 re CWGC Tour War Graves Week 2026 on Saturday 16th May.

RESOLVED: That permission be give for the visit to the CWGC tour to coincide with War Grave Week 2026.

676. TOWN HALL**To discuss Agenda Brief re Placemaking Tenders for Installation of lift**

Councillors had previously been circulated with Agenda Brief re an update on the installation of a lift within the Town Hall and a breakdown of tenders received for the works. Town Councillors were reminded that the Town Council had previously resolved on 27th November 2025 to part fund this project up to the sum of £60,000. Councillor Dr Dickson gave a brief verbal report in that the Placemaking Board had agreed that due to the complexity of the project they would fund professional fees so a project manager can be in place, and a meeting will be arranged between the Town Councillors, Project Manager and successful contractor to look at plans and sign a contract.

RESOLVED: That the tender received from Kingfisher Developments in sum of £40,625.46 + vat be accepted.

Further

RESOLVED: That to ensure the project can proceed the Town Council contribution be taken from the Buildings Account with the grant monies being taken from Reserves Account with monies being paid back to this account on completion.

677. OLD SCHOOL

To discuss letter dated 13th February 2026 re Tenancy for Bro Radio

Councillors had previously been circulated with letter dated 13th February 2026 re termination notice from Bro Radio for their room in the Old School. Councillor Foster stated it was a loss and a great shame to lose them as a tenant, especially as they state it was partly due to actions from another hirer. Noted.

678. WEST STREET POND

To discuss letter dated 29th January 2026 re Midwell Project

Councillors had previously been circulated with letter dated 29th January 2026 from a resident confirming they will remove their temporary structure from the Town Council land and expressing their concerns over the Midwell Project and the impact on their property and the wildlife.

RESOLVED: A letter be sent to the resident thanking them for removing their property from the Town Council land and assure them we are working closely with two environmental agencies on this project to minimise the risk to the wildlife whilst works take place and to encourage new wildlife to the area on completion.

679. VALE OF GLAMORGAN COUNCIL

To discuss letter dated 3rd October 2025 and email response dated 30th January 2026 re Temporary Development on Eagleswell Road.

Councillors had previously been circulated letter dated 3rd October 2025 and email response re Temporary Development on Eagleswell Road. Noted.

To discuss letter dated 3rd February 2026 and email response dated 10th February 2026 re future of Eagleswell Site.

Councillors had previously been circulated letter dated 3rd February 2026 and email response dated 10th February 2026 re future of Eagleswell Site. Noted.

680. PUBLICATIONS RECEIVED

To note email dated 29th January 2026 re Vale of Glamorgan Review of Electoral Arrangements Notice of Final Recommendations Publication

Councillors had previously been circulated email dated 29th January 2026 re Vale of Glamorgan Review of Electoral Arrangements Notice of Final Recommendations Publication. Noted.

To note publication of Annual Remuneration Report & Research Report 2026/2027
Councillors had previously been circulated publication of Annual Remuneration Report & Research Report 2026/2027. Noted.

681. MISCELLANEOUS

To discuss letter dated 29th January 2026 re Rural Western Vale Community Councils Meeting – Review of interaction between the Vale Town and Community Councils and the Vale of Glamorgan Council and Community Liaison Committee
Councillors had previously been circulated letter dated 29th January 2026 re Rural Western Vale Community Councils Meeting – Review of interaction between the Vale Town and Community Councils and the Vale of Glamorgan Council and Community Liaison Committee. Noted.

To discuss email dated 12th February 2026 re speaker for Ageing Well Group
Councillors had previously been circulated email dated 12th February 2026 re speaker for Ageing Well Group

RESOLVED: That Councillor D Powell and Councillor Dr P Dickson attend the Ageing Well Group on Monday 9th March in Llantonian Hall.

682. PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972

To note Part II of Town Hall Working Group Meeting Report 17th February 2026.
Councillors had previously been circulated Part II of Town Hall Working Group Meeting Report 17th February 2026.

RESOLVED: That the minutes of the Working Group Meeting held 17th February 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

DRAFT

SIGNED
MAYOR

DATED