

20th March 2026

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 26th March 2026, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting

<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FiUT09&omn=84695729811>

Meeting ID: 626 333 3873

Passcode: LMTC123

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 26th February 2026

Separately attached

To receive minutes of Planning Meeting held on 5th March 2026

Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

1) Town Mayors events attended 1st to 31st March 2026

Refer green sheet no: 1

- 2) Deputy Town Mayors events attended 1st to 31st March 2026
Refer green sheet no: 1

- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of April 2026
Refer green sheet no: 2

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Councillors
Verbal Update Town Councillors
 - (ii) Report from Town Clerk
Verbal Update Town Clerk
 - (iii) Report from Vale of Glamorgan Councillor
Verbal Update from Vale of Glamorgan Councillor
 - (iv) Report from Placemaking Representative
Verbal Update from Placemaking Representative
- 2) Action Tracker
Refer green sheet nos: 3 to 9
- 3) To discuss Terms of Reference for Town Study Placemaking Group, to nominate Town Councillor to sit on Town Study / Placemaking Group and consider setting a date for the first meeting
Refer green sheet no: 10

FINANCE

- 1) Bank Reconciliation for period 1st February 2026 to 28th February 2026
Refer blue sheet no: 1
- 2) Income for period 20th February 2026 to 11th March 2026
Refer blue sheet no: 2 & 3
- 3) Expenditure for period 23rd February 2026 to 9th March 2026
Refer blue sheet nos: 4 to 7

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

RECREATION AND OPEN SPACES

- 1) To discuss email dated 6th March re entrance to allotments on Llanmaes Road
Refer peach sheet nos: 1 to 3

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of Margaret Thomas A39 on 3rd March 2026
- 2) Burial of cremated remains of Delanna Joy Turner F220 on 6th March 2026

TOWN HALL

- 1) To note Agenda Brief re Installation of lift
Refer white sheet no: 1

VALE OF GLAMORGAN COUNCIL

- 1) To discuss email dated 6th March 2026 re Local Lettings Policies
Refer yellow sheet nos: 1 to 7

MISCELLANEOUS

- 1) To re-discuss Launch of the Draft Dementia Strategy for Wales 2026-2036 following requests by three Town Councillors
Refer orange sheet nos: 1 to 30
- 2) To discuss email dated 2nd March 2026 re support from the Town Council for St Illtud's Church Heritage Lottery Fund Application
Refer orange sheet 31