



**ITEMS BROUGHT FORWARD****653. COMMUNITY CONSTABLE****To receive Community Constable report**

PC Freya Brice reported that between 18<sup>th</sup> December 2025 and 28<sup>th</sup> January 2026 there had been approximately 36 crimes recorded the two biggest being thefts of Amazon parcels which were recovered and delivered by the local police. Anti-Social Behaviour (over 10 incidents reported) from youths knocking and kicking doors on a housing estate in Llantwit Major resulting in low level damage. The youths have been identified and spoken to by police. Some vehicle crimes reported for anti-social driving, loud noise and driving fast along the northern access road. One Public Order incident, one assault, one threat to commit criminal damage. One arson which was mistaken identity, three road traffic accidents, no injuries reported however one vehicle was seized for no insurance and drink driving and one sexual offence reported.

Councillor Dr D Ellis reported that there was vandalism of flowers by The Precinct on New Years Eve which was noted by PC Brice, also asked about the abandoned car on the road to Cowbridge. PC Brice stated that the owner had been contacted but it still had not been moved. Councillor S Hanks brought up the issue of having received lots of complaints regarding electric scooters being ridden erratically around the area and on the roads. PC Brice said that she would add this to the work they are doing with pupils when they go into the local schools and will patrol areas in the evenings to check the situation. Councillor Dr P Dickson asked about knives in schools as he had notice there was a charity box for funding haemorrhaging in schools, PC Brice informed that they are working with the school liaison officer and pupils in school to raise awareness of knife danger. Councillor W Norman brought up the issue of Boverton shop charging for car parking, which is causing customers to park dangerously on the main road and is becoming quite hazardous. PC Brice will look into this.

PC Brice left the Council Chamber.

**654. MINUTES****Full Town Council Meeting held 18<sup>th</sup> December 2025**

The minutes of the Full Town Council Meeting held on the 18<sup>th</sup> December 2025 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Full Town Council Meeting held on 18<sup>th</sup> December 2025 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Planning Meeting held 17<sup>th</sup> December 2025**

The minutes of the Planning Meeting held on 17<sup>th</sup> December 2025 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Planning Meeting held on 17<sup>th</sup> December 2025 be adopted and accepted as a true record.

**Matters Arising**

There were no matters arising.

**Five Year Plan Committee Meeting held on 7<sup>th</sup> January 2026**

The minutes of the Five Year Plan Committee Meeting held on 7<sup>th</sup> January 2026 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Five Year Plan Committee Meeting held on 7<sup>th</sup> January 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Finance & Policy Committee Meeting held on 15<sup>th</sup> January 2026**

The minutes of the Finance & Policy Committee held on 15<sup>th</sup> January 2026 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Finance & Policy Committee held on 15<sup>th</sup> January 2026 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Footpath Forum Meeting held 19<sup>th</sup> January 2026**

The minutes of the Footpath Forum Meeting held on 19<sup>th</sup> January 2026 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Footpath Forum Meeting held 19<sup>th</sup> January 2026 be adopted and accepted as a true record.

**Allotment Committee Meeting held on 19<sup>th</sup> January 2026**

The minutes of the Allotment Committee Meeting held on 19<sup>th</sup> January 2026 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Allotment Committee Meeting held 19<sup>th</sup> January 2026 be adopted and accepted as a true record.

**655. PUBLIC QUESTION TIME**

There were no members of the public present.

**656. SIGNING OF MINUTES****Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

**657. TOWN MAYOR****Town Mayors events attended 1<sup>st</sup> January 2026 to 31<sup>st</sup> January 2026**

Councillors had previously been circulated with the Town Mayor events attended 1<sup>st</sup> January 2026 to 31<sup>st</sup> January 2026 Noted.

**Questions to the Town Mayor**

There were no questions to the Town Mayor.

**658. COUNCIL MEETINGS**

Councillors had previously been circulated with meetings for month of February 2026. Noted.

**659. PROCEDURAL MATTERS****Members Announcements**

No announcements.

**Report from Town Clerk**

The Town Clerk reported that the Placemaking Meeting had gone well and Council will be updated by Councillor Dr P Dickson later. Informed Councillors that the Town Study Group will be re-established and an Agenda Brief will be put to the meeting at the end of February to ask for Councillors to put names forward to sit on the Committee. Also informed that Colin Smith, Head of Neighbourhood Services in the Vale of Glamorgan Council has offered to come and speak at 6.30pm before the next Full Town Council in February to give a full breakdown of everything that is being planned for Llantwit Major and information on visiting the recycling plant. The Town Clerk gave an update on the toilets and car parks and is waiting to hear from the Vale of Glamorgan Council regarding a query that was put to them.

**Report from Vale Councillors**

Councillor S Hanks reported that the EXPO Meeting was very interesting with Vale of Glamorgan Officers. Councillor Jayne Norman reported that the collection of soft plastics has been going well in Barry and will be starting on 13<sup>th</sup> April 2026 in Llantwit Major.

**Report from Placemaking Representative**

Councillor Dr P Dickson reported following a Placemaking Town Board held Tuesday 27<sup>th</sup> January 2026 and prior meetings with Vale of Glamorgan officers the outcome for Llantwit Major is as follows

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The funding for this has come from the Welsh Government 'Transforming Towns' budget.

1. Installation of the Town Hall lift consistent with the previously approved plans and costings. This is scheduled to start immediately after Easter giving time for up-to-date tenders, rescheduling of current hirers and consideration of how the Town Hall staff can function during the building works. The sums allocated allow for architect project management.

The funding for this will be apportioned between this and the next financial year and is on the basis of 50% matched funding between the Council and the Transforming Towns fund.

2. The project to improve the aspects of the Bowls and Tennis clubs will start as soon as possible to be completed before the end of this financial year.

Allied to the above but not included in the Transforming Towns budget are;  
Enhanced street cleaning (to be known as Street Scene work) This includes such things as a dedicated Town sweeper, town-based teams to respond more appropriately, gateway signage cleaning and increased weed control.

New bus stop signage on one bus stop to provide real time bus time data

Footway improvement near the library to install a dropped curb.

Councillor W Norman gave an update regarding the Community Liaison Group. He reported that the Fire Service are carrying out free checks on fire alarms and that Ian Robinson, Head of Neighbourhood Services in the Vale of Glamorgan wants to talk to the community regarding the Local Development Plan as part of Placemaking initiative.

### **Action Tracker**

Councillors had previously been circulated with an up to-date Action Tracker.

**RESOLVED:** New painted lines in Rugby Club Car Park be removed from the list.

### **To note amended Llantwit Major Town Council Training Plan 2022-2027**

Councillors had previously been circulated with Llantwit Major Town Council Training Plan 2022-2027. Noted.

### **To note Llantwit Major Town Council Training & Development Policy**

Councillors had previously been circulated with Llantwit Major Town Council Training & Development Policy. Noted.

### **To note Llantwit Major Town Council Training Agreement**

Councillors had previously been circulated with Llantwit Major Town Council Training Agreement. Noted.

### **To discuss One Voice Wales and Planning Aid Wales Event via Teams on 19<sup>th</sup> March 2026**

Councillors had previously been circulated with One Voice Wales and Planning Aid Wales Event via Teams on 19<sup>th</sup> March 2026

**RESOLVED:** That Councillor Dr P Dickson attend the One Voice Wales and Planning Aid Wales Event via Teams on 19<sup>th</sup> March 2026

### **To appoint an additional Councillor to sit on the Vale of Glamorgan Place Board**

**RESOLVED:** That Councillor D Powell be appointed an additional Councillor to sit on the Vale of Glamorgan Place Board. Also change from Vale of Glamorgan Place Board to Llantwit Major Place Board as they are separate.

### **To discuss Agenda Brief re way forward with Placemaking projects**

Councillors had previously been circulated with Agenda Brief re way forward with Placemaking projects

**RESOLVED:** That Councillor D Foster (Chair of Finance & Policy), Councillor Dr P Dickson (Placemaking Rep) and Councillor D Powell (Chair of Recreation & Buildings) oversee decisions on placemaking projects and report at Full Town Council.

**660. FINANCE**

**Bank Reconciliation for period 1<sup>st</sup> October 2025 to 31<sup>st</sup> December 2025**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> October 2025 to 31<sup>st</sup> December 2025. Noted.

**Bank Reconciliation for period 1<sup>st</sup> December 2025 to 31<sup>st</sup> December 2025**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> December 2025 to 31<sup>st</sup> December 2025. Noted.

**Income for the period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026**

Councillors had previously been circulated with a copy of the Income for the period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026. Noted

**Expenditure for the period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026**

Councillors had previously been circulated with a copy of the Expenditure for the period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026. Noted

**To ratify Precept amount and proposed budget sheets for 2026/2027 as recommended by the Finance & Policy Committee.**

Councillors had previously been circulated with copy of Precept amount and proposed budget sheets for 2026/2027.

**RESOLVED:** The Town Council advise the Vale of Glamorgan Council's Revenues and Benefits Manager that the Town Council's 2026/27 precept requirement would be £348,943. It was noted this would result in an increase of £6.50 per Band D house to £79.00 per year to the Town Council.

**To discuss Grant Aid Applications 25/26 – (£1,100 balance)**

Councillors had previously been circulated with Grant Aid Applications for 2025/26.

**Grant Aid Application Early Voices Wales / Lleisiau Cynnar Cymru**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Early Voices Wales.

**Grant Aid Application Llanilltyd Fawr in Flower**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £150.00 to Llanilltyd Fawr in Flower.

**Grant Aid Application Llantwit Major Chamber Music Festival**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Llantwit Major Chamber Music Festival.

**Grant Aid Application St Donats Chorale**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to St Donats Chorale.

**Grant Aid Application Llantwit Major Dementia Café**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £250.00 to Llantwit Major Dementia Café

**Grant Aid Application Valeways**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Valeways.

**To discuss The National Allotment Society Membership Renewal**

Councillors had previously been circulated with The National Allotment Society Membership Renewal

**RESOLVED:** That The National Allotment Society Membership be renewed at £84.00

**To discuss ticket prices for Pantomime 2027**

Councillors had previously been circulated with ticket prices for Pantomime 2027

**RESOLVED:** To keep Pantomime ticket price of £5 for 2027

**661. DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

**To discuss email dated 16<sup>th</sup> January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major**

Councillors had previously been circulated with email dated 16<sup>th</sup> January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major

**RESOLVED:** To obtain more information before we can give our opinion

**To discuss Agenda Brief re Former Eagleswell School Site**

Councillors had previously been circulated with Agenda Brief re Former Eagleswell School Site

**RESOLVED:** That Llantwit Major Town Council write to the Vale of Glamorgan Council suggesting the need for an Old Peoples facility in Llantwit Major and we as a Town Council are pushing for the facility.

**662. RECREATION AND OPEN SPACES**

**To note Report of Bowls Club and Tennis Club Sub Committee Meeting held 15<sup>th</sup> January 2026, update on 19<sup>th</sup> January 2026 and Site Meeting held 20<sup>th</sup> January 2026**

Councillors had previously been circulated with Report of Bowls Club and Tennis Club Sub Committee Meeting held 15<sup>th</sup> January 2026, update on 19<sup>th</sup> January 2026 and Site Meeting held 20<sup>th</sup> January 2026

**RESOLVED:** That the original plan be taken forward and the project be given full support of the Town Council

**663. CEMETERY**

**To note the following burial matters.**

- 1) Burial of cremated remains of Andrew Mark Turner K14 reopen on 17<sup>th</sup> December 2025
- 2) Burial of cremated remains of Colin Hignell new plot MF6 on 8<sup>th</sup> January 2026
- 3) Burial of Annamarie Wilmot E56 new plot on 9<sup>th</sup> January 2026
- 4) Burial of cremated remains of Henry Dilwyn Escott F172 re open on 9<sup>th</sup> January 2026

**RESOLVED:** That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 2 & 3.

**664. MISCELLANEOUS**

**To discuss Launch of the Draft Dementia Strategy for Wales 2026-2036**

Councillors had previously been circulated with information re Launch of the Draft Dementia Strategy for Wales 2026-2036. Noted.

**To discuss email dated 12<sup>th</sup> December 2025 re bridge at the railway station**

Councillors had previously been circulated with email dated 12<sup>th</sup> December 2025 re bridge at the railway station

**RESOLVED:** To write to Transport for Wales asking for problem to be rectified

**To discuss emails dated 13<sup>th</sup> October 2025 and 8<sup>th</sup> January 2026 re Llais**

Councillors had previously been circulated with emails dated 13<sup>th</sup> October 2025 and 8<sup>th</sup> January 2026 re Llais

**RESOLVED:** Write to Llais thanking them for attending and we look forward to the outcome of their consultation and how they will improve liaising with Western Vale.

**To note email dated 4<sup>th</sup> January 2026 re Llantwit Major Litter Pickers statistics**

Councillors had previously been circulated with email dated 4<sup>th</sup> January 2026 re Llantwit Major Litter Pickers statistics

**RESOLVED:** That a letter be written to Llantwit Major Litter Pickers thanking them for all the work they do around Llantwit Major

**To discuss email dated 17<sup>th</sup> January 2026 re Llantwit Major Tennis Club AGM**

Councillors had previously been circulated with email dated 17<sup>th</sup> January 2026 re Llantwit Major Tennis Club AGM

**RESOLVED:** That the correct time and date be established. Councillor D Foster to attend dependant on date as could fall on next Full Town Council Meeting

**To discuss email dated 21<sup>st</sup> January 2026 re 'Fix my Street'**

Councillors had previously been circulated with email dated 21<sup>st</sup> January 2026 re 'Fix my Street'

**RESOLVED:** That posters be put up in notice boards around Llantwit Major to inform people of how to report issues and also that Councillor D Powell add to Llantwit Major Town Council Website

**PART II**  
**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING THE**  
**CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH SECTION**  
**100A(4) OF THE LOCAL GOVERNMENT ACT 1972**

**Finance**

**To discuss Agenda Brief re proposed pay scales financial years 26/27**

Councillors were previously circulated with proposed pay scales for financial years 26/27

**RESOLVED:** That the Gardener/Handyperson SCP be taken to a Working Group Meeting to discuss further.

**SIGNED** .....  
MAYOR

**DATED** .....