

23<sup>rd</sup> January 2026

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 29<sup>th</sup> January 2026, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
Town Clerk

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*

<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FiUT09&omn=84695729811>

Meeting ID: 626 333 3873

Passcode: LMTC123

## **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 18<sup>th</sup> December 2025

**Separately attached**

To receive minutes of Planning Meeting held on 17<sup>th</sup> December 2025

**Separately attached**

To receive minutes of Five Year Plan Committee Meeting held on 7<sup>th</sup> January 2026

**Separately attached**

To receive minutes of the Finance & Policy Committee Meeting held on 15<sup>th</sup> January 2026

**Separately attached**

To receive minutes of the Footpath Forum Meeting held 19<sup>th</sup> January 2026

**Separately attached**

To receive minutes of the Allotment Meeting held on 19<sup>th</sup> January 2026

**Separately attached**

## **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> to 31<sup>st</sup> January 2026  
**Refer green sheet no: 1**
- 2) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of February 2026  
**Refer green sheet no: 2**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) Report from Vale of Glamorgan Councillor  
**Verbal Update from Vale of Glamorgan Councillor**
  - (iii) Report from Placemaking Representative  
**Verbal Update from Placemaking Representative**
- 2) Action Tracker  
**Refer green sheet nos: 3 to 8**
- 3) To note amended Llantwit Major Town Council Training Plan 2022 - 2027  
**Refer green sheet no: 9 to 14**
- 4) To note Llantwit Major Town Council Training & Development Policy  
**Refer green sheet nos: 15 & 16**
- 5) To note Llantwit Major Town Council Training Agreement  
**Refer green sheet nos: 17 & 18**
- 6) To discuss One Voice Wales and Planning Aid Wales Event via Teams on 19<sup>th</sup> March 2026  
**Refer green sheet nos: 19**
- 7) To appoint a substitute Councillor to sit on the Vale of Glamorgan Place Board

- 8) To discuss Agenda Brief re way forward with Placemaking projects  
**Refer green sheet no: 20**

## **FINANCE**

- 1) Bank Reconciliation for period 1<sup>st</sup> October 2025 to 31<sup>st</sup> December 2025  
**Refer blue sheet no: 1**
- 2) Bank Reconciliation for period 1<sup>st</sup> December 2025 to 31<sup>st</sup> December 2025  
**Refer blue sheet no: 2**
- 2) Income for period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026  
**Refer blue sheet no: 3 & 4**
- 3) Expenditure for period 11<sup>th</sup> December 2025 to 21<sup>st</sup> January 2026  
**Refer blue sheet nos: 5 to 10**
- 4) To ratify Precept amount and proposed budget sheets for 2026/2027 as recommended by the Finance & Policy Committee  
**Separately attached blue sheets 11 & 12**
- 5) To discuss Grant Aid Applications 2025/26 – (£1,100 BALANCE)  
i) Early Voices Wales / Lleisiau Cynnar Cymru  
ii) Llanilltyd Fawr in Flower  
iii) Llantwit Major Chamber Music Festival  
iv) St Donats Chorale  
v) Llantwit Major Dementia Café  
vi) Valeways  
**Refer blue sheet nos: 13 to 31**
- 6) To discuss The National Allotment Society Membership renewal.  
**Refer blue sheet nos: 32 & 33**
- 7) To discuss ticket prices for Pantomime 2027  
**Refer blue sheet no: 34 & 35**

## **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss email dated 16<sup>th</sup> January 2026 re Section 106 Sustainable Transport Contribution, Barons Close, Durrell Street and East Street, Llantwit Major  
**Refer purple sheet no: 2**
- 3) To discuss Agenda Brief re former Eagleswell School Site  
**Refer purple sheet no: 3**

## **RECREATION AND OPEN SPACES**

- 1) To note Report of Bowls Club and Tennis Club Sub Committee Meeting held 15<sup>th</sup> January 2026, update on 19<sup>th</sup> January 2026 and Site Meeting held 20<sup>th</sup> January 2026  
**Refer peach sheet nos: 1 to 8**

## **CEMETERY**

To note the following burial matters.

- 1) Burial of cremated remains of Andrew Mark Turner K14 reopen on 17<sup>th</sup> December 2025
- 2) Burial of cremated remains of Colin Hignell new plot MF6 on 8<sup>th</sup> January 2026
- 3) Burial of Annamarie Wilmot E56 new plot on 9<sup>th</sup> January 2026
- 4) Burial of cremated remains of Henry Dilwyn Escott F172 re open on 9<sup>th</sup> January 2026

## **MISCELLANEOUS**

- 1) To discuss Launch of the Draft Dementia Strategy for Wales 2026-2036  
**Refer orange sheet nos: 1**
- 2) To discuss email dated 12<sup>th</sup> December 2025 re bridge at the railway station  
**Refer orange sheets nos: 2 to 4**
- 3) To discuss emails dated 13<sup>th</sup> October 2025 and 8<sup>th</sup> January 2026 re Llais  
**Refer orange sheet no: 5 to 7**
- 4) To note email dated 4<sup>th</sup> January 2026 re Llantwit Major Litter Pickers statistics  
**Refer orange sheets 8 & 9**
- 5) To discuss email dated 17<sup>th</sup> January 2026 re Llantwit Major Tennis Club AGM  
**Refer orange sheet no: 10**
- 6) To discuss email dated 21<sup>st</sup> January 2026 re 'Fix my Street'  
**Refer orange sheet no: 11**

## **PART II**

**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 (2)**

### **Finance**

- 1) To discuss Agenda Brief re proposed pay scales financial years 26/27  
**Refer pink sheet no: 1**