

1.

12<sup>th</sup> January 2026

Dear Councillor,

**You are invited to attend an Allotment Meeting to be held at 10:00am on the 19th January 2026 at the Allotments, Llanmaes Road for the purpose of the following:**

Yours faithfully



Mrs. R. Quinn.

**Town Clerk.**

**AGENDA.**

To receive apologies.

To receive Councillors Declaration of Interest Forms.

- 1) Report of last informal Meeting held on 4<sup>th</sup> November 2025 ratified at Full Town Council Meeting on the 18<sup>th</sup> December 2025  
**Separately attached**
- 2) To discuss email from plot 95 re plot 97  
**Refer sheet no: 1 to 8**
- 3) To address any outstanding allotment plot issues.  
**Verbal update by Committee Members**
- 4) Set date of next meeting.

**LLANTWIT MAJOR TOWN COUNCIL.**

**DECLARATION OF PECUNIARY INTEREST UNDER THE LOCAL  
GOVERNMENT ACT 1972.**

**DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

It would be helpful if members who wish to declare pecuniary interests and interests under the Council's Code of Conduct at the Council meeting could enter them below and hand the form to the Executive Officer at the Meeting. A second copy of the form is also enclosed for the member's own use. The member, will of course, still have a duty to declare the interest(s) orally at the meeting.

Date of Council meeting.....

Name of member.....

**Page no of Agenda.**

**Item no on Agenda.**

Page no of Agenda.	Item no on Agenda.

**Informal Meeting of the Allotment Sub-Committee Meeting held at 10:00am on Tuesday 4<sup>th</sup> November 2025.**

Present: Councillor Dr L Hallan (Chair)  
Councillor D Foster

Apologies: Councillor P Dickson – family commitments

There were no Declarations of Interest received.

**1) Report of the last meeting held on 8<sup>th</sup> October 2025 to be ratified at the Full Town Council Meeting on 30<sup>th</sup> October 2025**

Committee members were previously circulated with the Report of the last meeting held on the 8<sup>th</sup> October 2025 and ratified at the Full Town Council Meeting on the 30<sup>th</sup> October 2025. Noted.

**2) To discuss the Agenda Brief re Allotment Rates for 2027 and size categories.**

Committee members were previously circulated with an Agenda Brief showing two charts with new sizes and prices for 2027.

**Recommended:** That the second chart be taken forward for the rates and sizes using the new Scribe software for 2027.

**3) To discuss Agenda Brief and finalise purchase of column taps for replacement of current taps at Allotments.**

Committee members were circulated with Agenda Brief with five styles of column taps for replacement of the existing taps at the Allotments.

**Recommended:** That the stainless-steel handmade column taps from Glamorgan Welding Supplies be chosen to replace the existing taps at the Allotments.

**4) To discuss any outstanding allotment plot issues.**

A verbal update from Councillor D Foster was received re dispute between plot numbers 66 and 72, where no further action will be taken at this time. Email from Plot holder 39 discussed, following a letter being sent to tidy up plot. Noted.

**Date and time of next meeting**

Date and time to be confirmed in March 2026.

## Rhian Bostanci

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**From:** Info  
**Sent:** 01 December 2025 15:12  
**To:** Lesley Hallan; Councillor David Powell; Councillor David Foster; Councillor Peter Dickson  
**Subject:** FW: Allotment 97

Email thread from plot holder 95 re plot 97.

Many thanks  
Rhian

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**From:** Andrew Lewis <[andrewclewis32@gmail.com](mailto:andrewclewis32@gmail.com)>  
**Sent:** 01 December 2025 14:53  
**To:** Info <[Info@llantwitmajortowncouncil.gov.uk](mailto:Info@llantwitmajortowncouncil.gov.uk)>  
**Subject:** Re: Allotment 97

Dear Rhian ,

Further to my last email, please confirm that you have received my photos of 27 November and as a result do you agree with me that an inspection is completely unnecessary?  
Also can you confirm that you have spoken to the mower gentleman, who has known a long time about the situation having discussed it with me during a site visit many months ago?

Thanks again for your prompt attention to this pressing situation which, as I have indicated, I am happy to resolve at my own inconvenience.

Yours sincerely,

Andrew

On Thu, 27 Nov 2025 at 12:14, Andrew Lewis <[andrewclewis32@gmail.com](mailto:andrewclewis32@gmail.com)> wrote:

Ok thanks but surely the photos tell you all you need to know? I take it you did receive them? The situation is serious now especially with regards to vermin and I showed your mower gentleman months ago so you only need to ask him. Like I say I would be happy to clear it free of charge.

Yours sincerely

Andrew Lewis

On Thu, 27 Nov 2025 at 10:53, Info <[Info@llantwitmajortowncouncil.gov.uk](mailto:Info@llantwitmajortowncouncil.gov.uk)> wrote:

Good morning Andrew,

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Thank you for your email. We will look at this plot at the next Allotment Inspection and take any necessary action required with the plot holder.

Many thanks

Rhian Bostanci

Deputy Town Clerk

Llantwit Major Town Council

Town Hall

Llantwit Major

Vale of Glamorgan

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[info@llantwitmajortowncouncil.gov.uk](mailto:info@llantwitmajortowncouncil.gov.uk)

[Rhian.bostanci@llantwitmajortowncouncil.gov.uk](mailto:Rhian.bostanci@llantwitmajortowncouncil.gov.uk)

**From:** Andrew Lewis <[andrewclewis32@gmail.com](mailto:andrewclewis32@gmail.com)>

**Sent:** 27 November 2025 09:58

**To:** Info <[Info@llantwitmajortowncouncil.gov.uk](mailto:Info@llantwitmajortowncouncil.gov.uk)>

**Subject:** Allotment 97

Dear Dawn,

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I have attached photos of the above. I assume that the tenant ( whose name I have forgotten ) is not able to sort this out so I was wondering if you could put it to him to organise a 5 yard skip and I would be more than happy to clear the mess and load the skip?

Yours sincerely

Andrew Lewis

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97









