

350.

public, 4 Anti Social Behaviour, 17 Concerns for Safety including lamping and social media. Informed that Operation Bang will be launched over Halloween and Bonfire Night where more officers will be on duty. PC Williamson was applauded for his input in dealing with counterfeit money, stolen meat from Filco and vehicle thefts in the Vale. Noted.

614. **MINUTES**

Full Town Council Meeting held 25th September 2025

The minutes of the Full Town Council Meeting held on the 25th September 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on 25th September 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Remembrance Day Committee Meeting held 30th September 2025

The minutes of the Remembrance Day Committee Meeting held on 30th September 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Remembrance Day Committee Meeting held on 30th September 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 2nd October 2025

The minutes of the Planning Committee Meeting held on 2nd October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 2nd October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Footpath Forum Meeting held on 6th October 2025

The minutes of the Footpath Forum Meeting held on 6th October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on 6th October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 8th October 2025

The minutes of the Allotment Sub Committee Meeting held on 8th October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee Meeting held on 8th October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Finance & Policy Committee Meeting held on 16th October 2025

The minutes of the Finance & Policy Committee Meeting held on 16th October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 16th October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Tennis Club Sub Committee Meeting held on 16th October 2025

The minutes of the Tennis Club Sub Committee Meeting held on 16th October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Tennis Club Sub Committee Meeting held on 16th October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Stradling Park Committee Meeting held on 21st October 2025

The minutes of the Stradling Park Committee Meeting held on 21st October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on 21st October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Bowls Club Sub Committee Meeting held on 21st October 2025

The minutes of the Bowls Club Sub Committee Meeting held on 21st October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Bowls Club Sub Committee Meeting held on 21st October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Remembrance Day Committee Meeting held 22nd October 2025

The minutes of the Remembrance Day Committee Meeting held on 22nd October 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Remembrance Day Committee Meeting held on 22nd October 2025 be adopted and accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

615. PUBLIC QUESTION TIME

There were no members of the public present.

616. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

617. TOWN MAYOR

Town Mayors events attended 1st October 2025 to 31st October 2025

Councillors had previously been circulated with the Town Mayor events attended 1st October 2025 to the 31st October 2025. Reference was made to the incorrect location for the Tidy Wales Awards. Noted.

Deputy Town Mayors events attended 1st October 2025 to 31st October 2025

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st October 2025 to the 31st October 2025. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

618. COUNCIL MEETINGS

Councillors had previously been circulated with meetings for month of November. Noted.

To confirm attendance of Head of Strategic Partnership and Engagement (NHS) on Thursday 6th November 2025 at 2pm. Noted

619. PROCEDURAL MATTERS

Members Announcements

No announcements.

Report from Town Clerk

The Town Clerk reported on the recent Placemaking Board Meeting. Plans need to be made on where the money will be spent in the town based on the List of Actions within the Placemaking Report that can be actioned by the end of March. Discussions on this welcomed by the end of November so that the Town Study could be reinstated and the community informed quicker. The Town Clerk also reported that a detailed Report for Remembrance Day will be circulated shortly.

Report from Vale Councillor

Councillor E Williams reported on the introduction the Vale Let's Talk Survey which will give people an opportunity to give their views and opinions on issues. There are plans underway to introduce a Street Cleaner, which will involve removal of weeds in the town in the new year. The Housing Lettings Policy is going to Scrutiny which will continue with Gold Plus scheme for first time occupation. There will be a press release on Monday for Vale Compass which is a dedicated line/website for the Family Information Service and Flying Start which will help families with childcare information. There will be no Planning Committee in November so next meeting in December. Vale Planning Committee are also having a briefing on planning. Councillor E Williams reported that the Local Access Forum will publicise new three-year term applications to join the Forum. National Forest Wales are starting the pilot trail in the Vale of Glamorgan. National Resources Wales have a consultation on the Countryside Code and opportunities for feedback is available on the National Resources Wales website.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

To discuss Stradling Park Community Garden Volunteer Agreement

Councillors had previously been circulated with Stradling Park Community Volunteer Agreement.

RESOLVED: That the Stradling Park Community Garden Volunteer Agreement be implemented.

To adopt the Stradling Park Community Garden Access Policy

Councillors had previously been circulated with Stradling Park Community Garden Access Policy.

RESOLVED: That the Stradling Park Community Garden Access Policy be adopted.

To adopt the Planning Committee's revised Terms of Reference

Councillors had previously been circulated with Planning Committee's revised Terms of Reference.

RESOLVED: That the Planning Committee's revised Terms of Reference be adopted.

620. FINANCE**Bank Reconciliation for period 1st September 2025 to 30th September 2025**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st September 2025 to 30th September 2025. Noted.

Bank Reconciliation for period 1st July 2025 to 30th September 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st July 2025 to 30th September 2025. Noted.

RESOLVED: That historic cheque for £15 be written off.

Income for the period 19th September 2025 to 23rd October 2025

Councillors had previously been circulated with a copy of the Income for the period 19th September 2025 to 23rd October 2025. Noted

Expenditure for the period 19th September 2025 to 23rd October 2025

Councillors had previously been circulated with a copy of the Expenditure for the period 19th September 2025 to 23rd October 2025.

621. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

To discuss Agenda Brief and correspondence re the temporary development on Eagleswell Road exit strategy plan

Councillor E Williams declared a Declaration of Interest.

Councillors had previously been circulated with an Agenda Brief and correspondence re the temporary development on Eagleswell Road exit strategy plan.

RESOLVED: That the Town Council forward the suggestion that Welsh Government land along the Northern Access Road, designated for housing, be used to 'store' the units until such time as required.

Further

RESOLVED: That the Town Council arrange a letter / press release, with copies circulated to Councillors prior to sending to the Vale of Glamorgan Council for approval.

To further discuss Planning Application 2022/00907/FUL Land at Bridge Farm, Llantwit Major

Councillor E Williams declared a Declaration of Interest.

Councillors had previously been circulated with Planning Application 2022/00907/FUL Land at Bridge Farm, Llantwit Major.

RESOLVED: That Councillor Dr P Dickson attend the online PEDW Meeting, as an observer for the Town Council.

622. RECREATION AND OPEN SPACES**To discuss Open Spaces Hiring Form from Llantwit Major Rugby Club request to hold a Fireworks Display on 5th November 2025**

Councillors had previously been circulated Open Spaces Hiring Form from Llantwit Major Rugby Club request to hold a Fireworks Display on 5th November 2025

RESOLVED: That a letter be written to Llantwit Major Rugby Club highlighting the issues that the application was received after the event was publicised and the field to be returned to its current condition if damaged.

To discuss email re banner on the recreation field for the Art & Craft Group.

Councillors had previously been circulated with email from the Art & Craft Group asking permission to erect a banner on the recreation field.

RESOLVED: That permission be given for the banner but it be removed immediately after the event.

623. CEMETERY**To note the following burial matters.**

- 1) Burial of cremated remains of Michael Frank Rhodes (reopen plot) Hm(5) on 1st October 2025
- 2) Burial of Mary Ann Rooney (new plot) E55 on 2nd October 2025
- 3) Burial of Kenneth Thomas Pope (new grave) K19 on 17th October 2025
- 4) Burial of cremated remains of Marion Doreen Hughes (reopen plot) Ld1 on 22nd October 2025

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matter 2 and 3.

To discuss Agenda Brief re amendment to cemetery rules and regulations for the number of urns allowed in the centre circle plot

Councillors had previously been circulated with Agenda Brief re amendment to cemetery rules and regulations for the number of urns allowed in the centre circle plot.

RESOLVED: That the rules and regulations be amended, reducing urns allowed in the centre circle from 3 to 2.

624. TOWN HALL**To discuss letter from Kanishka Narayan MP re Town Hall clock.**

Councillors had previously been circulated with letter from Kanishka Narayan MP re Town Hall clock.

RESOLVED: That a letter be sent to the MP stating that Town Councillors discussed your request re 'possible mitigations to both ensure minimal disruptions to constituents and maintain the heritage of the clock'. As a Town Council we have consider all options open to us, but there is nothing that can be done without removing and updating the historic mechanisms (which due to its historical importance would be a decision not taken lightly), and within reasonable expenses.

To note report on Town Hall Clock following annual maintenance visit.

Councillors had previously been circulated with report on Town Hall Clock following annual maintenance visit.

RESOLVED: That the maintenance expenses for the Town Hall clock be entered in the Five Year Plan.

625. VALE OF GLAMORGAN COUNCIL**To note Vale of Glamorgan Review of Electoral Arrangements – Notice of Draft Proposals Publication.**

Councillors had previously been circulated with the Vale of Glamorgan Review of Electoral Arrangements – Notice of Draft Proposals Publication. Noted.

To discuss email to provide feedback on residents experiences for PSB Climate Change Risk Assessment.

Councillors had previously been circulated with email to provide feedback on residents experiences for PSB Climate Change Risk Assessment. Noted.

626. **WELSH GOVERNMENT**

To discuss email on new fund for communities to celebrate St David’s Day.

Councillors had previously been circulated with email on new fund for communities to celebrate St David’s Day.

RESOLVED: That suggestions and ideas from Councillors and staff be put forward at future meetings.

To note Update on Actions to Support the role, Governance and Accountability of the Community and Town Council Sector.

Councillors had previously been circulated with copy of Update on Actions to Support the role, Governance and Accountability of the Community and Town Council Sector. Noted.

627 . **MISCELLANEOUS**

To discuss email request from a representative from Llais to attend a Town Council Meeting in January 2026

Councillors had previously been circulated with email request from a representative from Llais to attend a Town Council Meeting in January 2026.

RESOLVED: That an invite be sent to representative from Llais to come to Full Town Council Meeting at 6.30pm, 30 minutes before the start.

To discuss Agenda Brief and email from Cardiff and Vale UHB re the review of health service clinical future 10 year plan.

Councillors had previously been circulated with Agenda Brief and email from Cardiff and Vale UHB re the review of health service clinical future 10 year plan.

RESOLVED: A drop in meeting has been arranged with the Head of Strategic Partnerships and Engagement on Wednesday 19th November 2025 at Heritage Centre, Town Hall.

To discuss email re a paved area in the Precinct.

Councillors had previously been circulated with email re a paved area in the Precinct.

RESOLVED: To write a letter to Mr Hunt to ask that the paved area of the Precinct be cleaned and maintained, due to area becoming very slippery.

SIGNED
MAYOR

DATED