

24<sup>th</sup> October 2025

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 30<sup>th</sup> October 2025, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
Town Clerk

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*

<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FiUT09&omn=84695729811>

Meeting ID: 626 333 3873

Passcode: LMTC123

## **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 25<sup>th</sup> September 2025

**Separately attached**

To receive minutes of Remembrance Day Committee Meeting held on 30<sup>th</sup> September 2025

**Separately attached**

To receive minutes of Planning Committee Meeting held on 2<sup>nd</sup> October 2025

**Separately attached**

To receive minutes of Footpath Forum Meeting held on 6<sup>th</sup> October 2025

**Separately attached**

To receive minutes of Allotment Sub Committee Meeting held on 8<sup>th</sup> October 2025

**Separately attached**

To receive minutes of Finance & Policy Committee Meeting held on 16<sup>th</sup> October 2025

**Separately attached**

To receive minutes of Tennis Club Sub Committee Meeting held on 16<sup>th</sup> October 2025

**Separately attached**

To receive minutes of Stradling Park Committee Meeting held on 21<sup>st</sup> October 2025

**Separately attached**

To receive minutes of Bowls Club Sub Committee Meeting held 21<sup>st</sup> October 2025  
**Separately attached**

To receive minutes of Remembrance Day Committee Meeting held 22<sup>nd</sup> October 2025  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

### **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

### **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> October 2025 to 31<sup>st</sup> October 2025  
**Refer green sheet no: 1**
- 2) Deputy Town Mayors events attended 1<sup>st</sup> October 2025 to 31<sup>st</sup> October 2025  
**Refer green sheet no: 1**
- 3) Questions to the Town Mayor (if any)

### **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

### **COUNCIL MEETINGS**

- 1) Meetings for Month of November 2025  
**Refer green sheet no: 2**
- 2) To confirm attendance of Head of Strategic Partnership and Engagement (NHS) on Thursday 6<sup>th</sup> November 2025 at 2pm.

### **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) Report from Vale of Glamorgan Councillor  
**Verbal Update from Vale of Glamorgan Councillor**
- 2) Action Tracker  
**Refer green sheet nos: 3 to 7**

- 3) To discuss Stradling Park Community Garden Volunteer Agreement.  
**Refer green sheet nos: 8 & 9**
- 4) To adopt the Stradling Park Community Garden Access Policy  
**Refer green sheet nos: 10 & 11**
- 5) To adopt the Planning Committee's revised Terms of Reference  
**Refer green sheet no: 12**

## **FINANCE**

- 1) Bank Reconciliation for period 1<sup>st</sup> September 2025 to 30<sup>th</sup> September 2025  
**Refer blue sheet no: 1**
- 2) Bank Reconciliation for period 1<sup>st</sup> July 2025 to 30<sup>th</sup> September 2025  
**Refer blue sheet no: 2**
- 3) Income for period 19<sup>th</sup> September 2025 to 23<sup>rd</sup> October 2025  
**Refer blue sheet nos: 3 & 4**
- 4) Expenditure for period 19<sup>th</sup> September 2025 to 23<sup>rd</sup> October 2025  
**Refer blue sheet nos: 5 to 8**

## **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss Agenda Brief and correspondence re the temporary development on Eagleswell Road exit strategy plan  
**Refer purple sheet nos: 2 & 3**
- 3) To further discuss planning application 2022/00907/FUL Land at Bridge House Farm, Llantwit Major  
**Refer purple sheet nos: 4 & 5**

## **RECREATION AND OPEN SPACES**

- 1) To discuss Open Spaces Hiring Form from Llantwit Major Rugby Club request to hold a Fireworks Display on the 5<sup>th</sup> November 2023  
**Refer peach sheet nos: 1 to 4**
- 2) To discuss email re banner on the recreation field for the Art & Craft Group.  
**Refer peach sheet no: 5**

## **CEMETERY**

To note the following burial matters.

- 1) Burial of cremated remains of Michael Frank Rhodes (reopen plot) Hm(5) on 1<sup>st</sup> October 2025

- 2) Burial of Mary Ann Rooney (new plot) E55 on 2<sup>nd</sup> October 2025
- 3) Burial of Kenneth Thomas Pope (new grave) K19 on 17<sup>th</sup> October 2025
- 4) Burial of cremated remains of Marion Doreen Hughes (reopen plot) Ld1 on 22<sup>nd</sup> October 2025
- 5) To discuss Agenda Brief re amendment to cemetery rules and regulations for the number of urns allowed in the centre circle plot  
**Refer white sheet no: 1 to 9**

### **TOWN HALL**

- 1) To discuss letter from Kanishka Narayan MP re Town Hall clock.  
**Refer peach sheet nos: 6 & 7**
- 2) To note report on Town Hall Clock following annual maintenance visit.  
**Refer to peach sheet no 8**

### **VALE OF GLAMORGAN COUNCIL**

- 1) To note Vale of Glamorgan Review of Electoral Arrangements – Notice of Draft Proposals Publication.  
**Separately attached document**  
**Refer yellow sheet no: 1**
- 2) To discuss email to provide feedback on residents experiences for PSB Climate Change Risk Assessment.  
**Refer yellow sheet nos: 2**

### **WELSH GOVERNMENT**

- 1) To discuss email on new fund for communities to celebrate St David's Day  
**Refer yellow sheets nos: 3, 4 & 5**
- 2) To note Update on Actions to Support the role, Governance and Accountability of the Community and Town Council Sector.  
**Refer yellow sheet nos: 6 & 7**

### **MISCELLANEOUS**

- 1) To discuss email request from a representative from Llias to attend a Town Council Meeting in January 2026  
**Refer orange sheet nos: 1**
- 2) To discuss Agenda Brief and email from Cardiff and Vale UHB re the review of health service clinical future 10 year plan.  
**Refer orange sheets nos: 2 & 3**  
**Link emailed separately to Councillors on 10<sup>th</sup> October 2025**
- 3) To discuss email re a paved area in the Precinct.  
**Refer orange sheet no: 4**