

plenary powers of the Planning Committee. Councillor Thomas noted that under 'RECREATION AND OPEN SPACES – All Wales Play Grant' under the resolution '10%' be removed as included in error.

RESOLVED: That subject to the above amendments the minutes of the Full Town Council Meeting held on the 26th June 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Stradling Park Committee Meeting held on 19th June 2025

The minutes of the Stradling Park Committee Meeting held on 19th June 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on 19th June 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 26th June 2025

The minutes of the Allotment Sub Committee Meeting held on 26th June 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee Meeting held on 26th June 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Footpath Forum Meeting held on 7th July 2025

The minutes of the Footpath Forum Meeting held on 7th July 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on 7th July 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Stradling Park Committee Meeting held on 15th July 2025

The minutes of the Stradling Park Committee Meeting held on 15th July 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on 15th July 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held on 17th July 2025

The minutes of the Planning Committee Meeting held on 17th July 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 17th July 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held on 17th July 2025

The minutes of the Allotment Sub Committee Meeting held on 17th July 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee Meeting held on 17th July 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

584. PUBLIC QUESTION TIME

No Members of the Public wished to speak at the Meeting.

585. SIGNING OF MINUTES**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

586. TOWN MAYOR**Town Mayors events attended 1st July 2025 to 31st July 2025**

Councillors had previously been circulated with the Town Mayor events attended 1st July 2025 to the 31st July 2025. Noted.

Deputy Town Mayors events attended 1st July 2025 to 31st July 2025

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st July 2025 to the 31st July 2025. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

587. COMMUNITY CONSTABLE**To receive Community Constable report**

Councillor Deakin informed Town Councillors that PC Williamson had previously forwarded his apologies due to annual leave and PCSO Mills confirmed this morning that he was unable to attend but had forwarded the crime figures. Councillor Deakin proceeded to read out the figures. For the period 27th June to 23rd July, there had been 41 crimes recorded, 6 general theft – flowers from precinct no suspect identified, 1

burglary, items taken from remote location no suspect, 6 vehicle crimes stolen vehicles and dangerous driving, 2 anti-social behaviour nuisance motorbikes individuals educated and 14 miscellaneous. Noted.

588. PROCEDURAL MATTERS

Members Announcements

No announcements.

Report from Town Clerk

No items to report.

Report from Vale Councillor

Councillor Williams reported that the Placemaking report for Llantwit Major had been well received, and it had been noted how many local groups and organisations had contributed. The Vale Corporate Plan for 2030 was taking place. The work of the Dementia group in Llantwit Major had been highlighted with the way it had been set up, seeking pledges and training. There has been discussion with regards an exit plan for the Eagleswell road development and he will report back once this is further along.

Councillor Hanks stated that again concerns had been raised regarding the amount of rubbish and litter specifically around Carne Court. Officers had again been out, and discussion is ongoing with regards CCTV.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

589. FINANCE

Bank Reconciliation for period 1st April 2025 to 30th June 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2025 to 30th June 2025. Noted.

Bank Reconciliation for period 1st June 2025 to 30th June 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st June 2025 to 30th June 2025. Noted.

Income for the period 18th June 2025 to 15th July 2025

Councillors had previously been circulated with a copy of the Income for the period 18th June 2025 to 15th July 2025. Noted

Expenditure for the period 18th June 2025 to 15th July 2025

Councillors had previously been circulated with a copy of the Expenditure for the period 18th June 2025 to 15th July 2025. Noted

590. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Councils

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

591. RECREATION AND OPEN SPACES**To discuss email dated 1st July 2025 from Councillor J Lewis re visit of trees overhanging residents greenhouse**

Councillors had previously been circulated with an Email received from Councillor J Lewis dated 1st July 2025, regarding his site visit to confirm his views on the trees overhanging residents greenhouse, as reported at last Full Town Council meeting. Noted.

To discuss email dated 31st July 2025 sent from resident regarding Stradling Park trees, alongside emails from Vale of Glamorgan Council

Councillors had previously been circulated with a copy of two emails dated 31st July 2024 and 11th July 2025, received from a resident regarding trees overhanging his garden. Councillors had also been circulated with emails received from the Vale of Glamorgan Council tree officer and neighbourhood services manager, dated 11th July 2025, and 15th July 2025, stating their strategy should residents write in re overhanging trees.

RESOLVED: That the Town Council reply to the resident stating that in line with our Tree Management Policy and that of the Vale of Glamorgan Council Tree Strategy, no work will be undertaken unless it could cause physical damage to the house.

To discuss Avonmore Management of Bowling Green for Autumn 2025 – Pre and Playing Season 2026

Councillors had previously been circulated with a letter dated 15th July 2025 re Avonmore Management of Bowling Green for Autumn 2025 – Pre and Playing Season 2026.

RESOLVED: That permission be granted to accept the Annual charges for the Management of the Bowling Green for Autumn 2025 and Pre and Playing Season 2026.

592. STRADLING PARK**To note email dated 15th July 2025 re finalising Stradling Park Community Garden Project Grant**

Councillors had previously been circulated with a copy of an email dated 15th July 2025 received from the National Lottery confirming the completion of the Stradling Park Community Garden Grant Project. Councillors requested that their appreciation and vote of thanks be forwarded to all the staff who have worked so hard from applying for the Grant, overseeing the works and submitting the final paperwork. Noted.

593. OLD SCHOOL**To discuss agenda brief regarding purchasing of chairs for Wedding Ceremonies**

Councillors had previously been circulated with a copy of an agenda brief and quotations for the purchase of 52 banqueting chairs, which could be stored at the Old School for wedding ceremonies. The purchase of these chairs would alleviate the need for staff members to move chairs from other facilities.

RESOLVED: That the Town Clerk moves forward with purchasing the chairs up to a value of £2,000 + vat.

594. CEMETERY**To note the following burial matters;**

- 1) Burial of Peter Morgan Evans (reopen plot) K4 on 8th July 2025
- 2) Burial of cremated remains of Robert Hicks (reopen plot) E178 on 17th July 2025

To discuss email dated 25th June 2025 re Commonwealth War Graves Commissions signs

Councillors had previously been circulated with an email dated 25th June 2025 regarding the enquiry why there were no Commonwealth War Graves Commissions signs located within Boverton Road Cemetery highlight the fact there were War Graves located within the Cemetery.

RESOLVED: That the Town Clerk be given permission to liaise with the Commonwealth War Graves Commission and arrange for the installation of a sign on the Cemetery Gates.

595. VALE OF GLAMORGAN COUNCIL**To discuss email received from Vale of Glamorgan Council dated 7th July 2025 re feedback on Annual Self Assessment Report**

Councillor E Williams declared an interest.

Councillors had previously been circulated with a copy of an email dated 7th July 2025 regarding the Vale of Glamorgan Councils Draft Annual Self-Assessment Report 2024/25, two pages of the report had also been circulated as highlighted by Councillor Dr Dickson. Councillor Dr Halland brought Councillors attention to items within the Report.

RESOLVED: That Councillor Dr Dickson and Councillor Dr Hallan formulate a reply on behalf of the Town Council and forward this to the Town Clerk.

To discuss the Heads of Terms documentation from potential transfer of assets of public car park and public toilets

Councillor E Williams declared an interest.

Councillors had previously been circulated with a copy of a report following a meeting between Town Council and Vale of Glamorgan Council representatives re concerns raised at the last Full Town Council meeting.

RESOLVED: That the Town Council move forward with accepting the Heads of Terms for the toilets in the Town Hall car park and Boverton Road, and the car parks at Town Hall, Old School and Boverton Road.

To discuss email dated 17th July 2025, regarding vocational building projects for learner in Llantwit Comprehensive School

Councillor E Williams declared an interest.

Councillors had previously been circulated with a copy of an email dated 17th July 2025, regarding vocational building projects for learner in Llantwit Comprehensive School. Councillors discussed the initiative and the benefit to local students. Unfortunately, at this time there was no projects of this nature taking place within any Town Council properties.

RESOLVED: A response be sent stating that Town Council support this initiative but at this time we have no projects. Will keep the information on record in case any projects come forward that they could assist with.

To discuss possible launch of Placemaking Report

Councillor E Williams declared an interest.

Councillors had previously been circulated with a copy of an agenda brief outlining the suggestion from Vale of Glamorgan Council Officers that the Town Council might like to host a Placemaking launch.

RESOLVED: That until the monies available for the Placemaking be announced and how the Report will be moved forward by the Vale of Glamorgan Council, no launch be arranged.

596. WELSH GOVERNMENT

To discuss email from Chief Planner of Vale of Glamorgan Council re Draft Planning (Wales) Bill.

Councillors had previously been circulated with a copy of an email dated 20th June 2025 regarding Chief Planner of Vale of Glamorgan Council re Draft Planning (Wales) Bill. Councillors had also been forwarded the email on 23rd June 2025 to allow for reading of the document, to reduce the need to print copies. Noted.

597. MISCELLANEOUS

To discuss email dated 29th June 2025 re Llantwit Major Town Twinning Association Visitors from Le Pouliguen

Councillors had previously been circulated with a copy of an email dated 29th June 2025 re Llantwit Major Town Twinning Association Visitors from Le Pouliguen, and a request that the Town Mayor hosts an event on Friday 5th September to welcome the visitors.

RESOLVED: The Town Council host an event on Friday 5th September in the Town Hall with the Twinning budget of £500 being used.

To discuss Report from Councillor D Ellis dated July 2025 re Station Planter and Surrounding Area

Councillors had previously been circulated with a copy of a reported dated July 2025 received from Councillor Dr D Ellis suggesting ways forward for the planters and surrounding area at the railway station. Councillor Dr Ellis gave a brief verbal report. It was noted that the land and property in question was the responsibility of the Vale of Glamorgan Council and not on Town Council land.

RESOLVED: That a copy of this report and discussion be forwarded to the Placemaking team within the Vale of Glamorgan Council as this was an area highlighted within the report.

To discuss email dated 27th June 2025 re Tidy Wales Awards 2025

Councillors had previously been circulated with a copy of an email received 27th June 2025 regarding applications for the Tidy Wales Awards 2025. It was noted that the Town Clerk had previously circulated the email where it was agreed that nominations be submitted for the Llantwit Major Litter Champions and Stradling Park Community Garden,

due to the closing date being prior to this meeting. Councillors were pleased to note that since the agenda had been circulated the Town Council had received notice that Stradling Park Community Garden had been shortlisted. Noted.

To discuss email dated 9th July 2025 from Councillor Dr P Dickson re state of BT/Openreach building

Councillors had previously been circulated with a copy of an email received 9th July 2025 regarding the state of the BT/Openreach building on Station Road.

RESOLVED: That a letter be sent to BT/Openreach stating how disappointed the Town Council were in the condition of the building. The building is located within the gateway to the Town and it is a sad representation considering the historic importance of the Town. Could we please request that improvements be made to the building.

To discuss email dated 8th July 2025 from Royal British Legion re VJ Celebrations

Councillors had previously been circulated with a copy of an email dated 8th July 2025 received from the Secretary, Royal British Legion, stating they were looking to host a Tea Party and displays at the local rugby club on 15th August 2025 to mark VJ Day. The request was for the Beacon to be lit in the car park at the appropriate time. The Town Clerk informed Councillors she was on annual leave on this date.

RESOLVED: The gardener/handyman be asked if he is available to assist with supplying and installation of the Beacon for the evening.

Further

RESOLVED: That a letter be written to the Royal British Legion apologies that due to annual leave the Town Clerk is not available to assist with an event or lighting the Beacon, but the gardener/handyman will be available to install the Beacon but no further responsibility be placed on the Town Council. They be responsible for barriers, crowd control, insurance, risk assessment etc.

598. PART II

The public and press may be excluded from the meeting during consideration of the items in accordance with Public Bodies (Admissions to Meetings) Act 1960 (2).

Personnel

Verbal update from Town Clerk regarding Deputy Town Clerk (DH)

The Town Clerk updated members on the working hours and contract for the Deputy Town Clerk (DH).

RESOLVED: The Town Council accepts the rescindment of the Deputy Town Clerk resignation. That DH continues in employment as the Assistant Deputy Town Clerk until 31st December 2025 where this be reviewed again.

SIGNED

MAYOR

DATED