

**Report of the Allotment Sub-Committee Meeting held  
at 10:30am on Thursday 26<sup>th</sup> June 2025.**

Present: Councillor Dr L Hallan (Chair)  
Councillor D Foster  
Councillor D Powell

Apologies were received from Councillor Dr P Dickson.

There were no Declarations of Interest received.

**Report of the last meeting held on 28<sup>th</sup> May 2025 and to be ratified at the Full Town  
Council Meeting on 26<sup>th</sup> June 2025**

Committee members were previously circulated with the Report of the last meeting held on the 28<sup>th</sup> May 2025 and to be ratified at the Full Town Council Meeting on the 26<sup>th</sup> June 2025. Noted.

**To discuss the Allotment Site inspection held on 26<sup>th</sup> June 2025 by Allotment Sub  
Committee and the Deputy Town Clerk**

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 10:30am on the 28<sup>th</sup> May 2025. The Allotment Sub Committee reported their findings back as follows:

**Recommended:** That first warning letters be written to plot holders 92.

Further

**Recommended:** That a letter be written to Plot Holder 57 stating that only half their plot is being worked and would they consider halving their plot.

Further

**Recommended:** That a letter is placed on the Allotment Notice Board stating how impressed the Allotment Committee are with the work that has been undertaken on plot numbers 27 and 46.

**To discuss date for installing new signage on the Allotment plots**

Committee members discussed a date for installing all the new signage on the Allotment Plots.

**Recommended:** That the 17<sup>th</sup> July 2025 be set for installing all the new signage on the Allotment plots.

**Date and Time of next meeting**

The next Allotment Sub Committee Meeting will be held on 17<sup>th</sup> July 2025 at 10:30am.