

22<sup>nd</sup> May 2025

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 29<sup>th</sup> May 2025, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*  
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873  
Passcode: LMTC123*

## **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 24<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Annual Town Council Meeting held on 8<sup>th</sup> May 2025  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 17<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Allotment Sub Committee Meeting held on 30<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Town Hall Working Group Meeting held on 7<sup>th</sup> May 2025  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 7<sup>th</sup> May 2025  
**Separately attached**

## **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> May 2025 to 31<sup>st</sup> May 2025  
**Refer peach sheet nos: 1 & 2**
- 2) Deputy Town Mayor events attended 1<sup>st</sup> May 2025 to 31<sup>st</sup> May 2025  
**Refer peach sheet nos: 1 & 2**
- 3) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of June 2025  
**Refer peach sheet no: 3**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) Report from Vale Councillor  
**Verbal Update from Vale Councillor**
- 2) Action Tracker  
**Refer peach sheet nos: 4 - 7**
- 3) To discuss Place Making Report - March 2025  
**Emailed separately**

## **FINANCE**

- 1) Bank Reconciliation for period 1st April 2025 to 30<sup>th</sup> April 2025  
**Refer blue sheet no: 1**
- 2) Income for period 15<sup>th</sup> April 2025 to 22<sup>nd</sup> May 2025  
**Refer blue sheet nos: 2**
- 3) Expenditure for period 15<sup>th</sup> April 2025 to 22<sup>nd</sup> May 2025  
**Refer blue sheet nos: 3, 4, 5, 6, 7 & 8**

- 4) To discuss Membership of ICCM for 2025/26  
**Refer blue sheet nos: 9**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**

### **RECREATION AND OPEN SPACES**

- 1) To discuss tenders for replacement of pedestrian roller shutter door to garage, following recommendation by H&S risk assessment report  
**Refer yellow sheet no: 1 - 6**
- 2) To discuss Play Capital Funding and inclusive play equipment for U10's Play Park  
**Refer yellow sheet nos: 7 - 16**
- 3) To discuss requirement for additional storage facility and lease of garage within Llantwit Major  
**Refer yellow sheet nos: 17 - 22**
- 4) To discuss response received from Vale of Glamorgan Council regarding request for yellow lines/signage/hatched area on entrance road into Boverton Road car park/rugby club car park  
**Refer yellow sheet nos: 23 - 25**

### **TOWN HALL**

- 1) To discuss email received from Dementia Friendly Llantwit Major regarding free use of Heritage Centre  
**Refer yellow sheet no: 26**

### **VALE OF GLAMORGAN COUNCIL**

- 1) To note Meeting of Cabinet, Thursday 1<sup>st</sup> May 2025 – Asset Transfers  
**Refer white sheet nos: 1 - 9**  
**Verbal report Councillor D Powell**
- 2) To note email received regarding Boverton Mill – Notice of Making - PEDW  
**Refer white sheet no: 9**
- 3) To discuss review of Electoral Arrangements of the Vale of Glamorgan Council  
**Refer white sheet nos: 10 & 11**

### **WELSH GOVERNMENT**

- 1) To note written statement: Review of Community Arrangements of the County Borough of the Vale of Glamorgan  
**Refer white sheet nos: 11 & 12**