

21st March 2025

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 21st March 2025, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873
Passcode: LMTC123*

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct
(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 27th February 2025
Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st March 2025 to 31st March 2025
Refer peach sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of April 2025
Refer peach sheet no: 2

PROCEDURAL MATTERS

- (1) To note Policy/Procedure on Verbal Reports brought to Meetings by Vale of Glamorgan Councillors
Refer peach sheet nos: 3, 4
- (2) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Report from Vale Councillor
Verbal Update from Vale Councillor
- (3) Action Tracker
Refer peach sheet nos: 5, 6, 7 & 8

FINANCE

- 1) Bank Reconciliation for period 1st February 2025 to 28th February 2025
Refer blue sheet no: 1
- 2) Expenditure for period 20th February 2025 to 19th March 2025
Refer blue sheet nos: 2, 3, 4 & 5
- 3) Income for period 20th February 2025 to 19th March 2025
Refer blue sheet nos: 6, 7 & 8
- 4) To discuss Membership for One Voice Wales 2025/26
Refer blue sheet nos: 9 & 10
- 5) To note Independent Remuneration Panel for Wales Annual Report February 2025
Refer blue sheet nos: 11 to 20

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

RECREATION AND OPEN SPACES

- 1) To discuss email from resident re overgrown hedge on path behind recreation field, next to main gate entrance by St Illtyd Avenue
Refer yellow sheet no: 1, 2, 3, 4, 5

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Thelma Jayne (reopen) C263 on 7th March 2025.
- 2) Burial of cremated remains Muriel Eileen Williams (reopen) Md7 on 13th March 2025.
- 3) Burial of Shirely Hollie (new grave) ??? on 27th March 2025.

OLD SCHOOL

- 1) To discuss estimate from Church Glass re repair of 11 windows at Old School
Refer yellow sheet no: 6

VALE OF GLAMORGAN COUNCIL

- 1) To discuss report from Environment and Regeneration Scrutiny Committee held on 14th January 2025
Refer green sheet nos: 1 & 2
- 2) To discuss further correspondence re asset transfer of Toilets and Car Parks in Llantwit Major
Refer green sheet nos: 3 to 17

WELSH GOVERNMENT

- 1) To discuss report on role, governance and accountability of the community and town council sector
Separately attached
- 2) To discuss 2026 Review of Senedd Constituencies Final Determinations
Refer green sheet nos: 18 to 26

MISCELLANEOUS

- 1) To discuss email form Vale of Glamorgan Project officer for keep Wales Tidy
Refer orange sheet no: 1
- 2) To discuss VE Day 80 Anniversary details for 8th May 2025
Refer orange sheet nos: 2, 3, 4, 5, 6, 7