

19th June 2025

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 26th June 2025, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873
Passcode: LMTC123*

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct
(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 29th May 2025
Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 28th May 2025
Separately attached

To receive minutes of Planning Committee Meeting held on 3rd June 2025
Separately attached

To receive minutes of Stradling Park Community Meeting held on 19th June 2025
Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st June 2025 to 30th June 2025
Refer peach sheet nos: 1 & 2
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) To discuss change of Full Town Council meeting from 31st July to 24th July 2025
Refer peach sheet no: 3

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Policy/Procedure on Verbal Reports brought to Meetings by Vale of Glamorgan Councillors
Report from Vale Councillor
Refer sheet nos: 5, 6
Verbal Update from Vale Councillor
- 2) Action Tracker
Refer peach sheet nos: 7, 8, 9, 10
- 3) To discuss invitation to take part in the Bro Tathan Public Art Steering Group
Refer peach sheet nos: 4

FINANCE

- 1) Bank Reconciliation for period 1st May 2025 to 31st May 2025
Refer blue sheet no: 1
- 2) Income for period 23rd May 2025 to 18th June 2025
Refer blue sheet nos: 2
- 3) Expenditure for period 23rd May 2025 to 18th June 2025
Refer blue sheet nos: 3, 4, 5, 6
- 4) To discuss Statement of Accounts, Annual Return and Internal Auditors Report 1st April 2024 to 31st March 2025
Separately attached blue sheets (A)

- 5) To note letter and comments from Auditor General for Wales, Audit Certificate and report for the year ended 31st March 2024
Separately attached blue sheets: (B)

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

RECREATION AND OPEN SPACES

- 1) To discuss email re trees at the southern end of Seaview Park and attached copy of Llantwit Major Town Council Policy
Refer green sheet nos: 1 to 7
- 2) To discuss Open Spaces Application Form from Llantwit Major Rugby Club re Party on the Pitch event 24th August 2025
Refer green sheets nos: 8 to 11
- 3) To discuss fixtures for Vale Vultures Rugby League and keeping barriers around Pitch 1 during summer months
Refer green sheet nos: 12
- 4) To discuss monthly/quarterly Play Area Inspections for 2025/26
Refer green sheet nos: 13
- 5) To discuss Agenda Brief and Tenders for resurfacing the roadway leading into Llantwit Major Allotment Site
Refer green sheet nos: 13, 14, 15
- 6) To note and accept Stronger Communities Grant Fund Funding letter 2025/26 re water column tapes and connections at Stradling park Community Garden and Llantwit Major Allotment Site and Agenda Brief re match funding
Refer green sheet nos: 16, 17, 18, 19, 20
- 7) To discuss Agenda Brief and successful All Wales Play Opportunities Grant Capital Funding for Play Spaces and Playgrounds 2025-26 for installation of an inclusive seesaw in the U10's Play Park
Refer green sheets nos: 20,21

WEST STREET POOL

- 1) To discuss Agenda Brief and Application Form re match funding National Lottery Heritage Grant for refurbishment of Midwell and installation of a Boardwalk to the site.
Refer green sheets no: 22
Separately attached green sheets: (A)

CEMETERY

To note the following burial matters.

- 1) Burial of Glyn Alun Fox (new plot) K20 on 30th April 2025
- 2) Burial of cremated remains Sandra Delia Margaret Billett (reopen plot) A3 on 30th May 2025
- 3) Burial of cremated remains Christopher James King (reopen plot) E141 on 10th June 2025

OLD SCHOOL

- 1) To discuss proposal from Llantwit Major History Society re moving locations at the Old School
Refer green sheet no: 22, 23, 24

VALE OF GLAMORGAN COUNCIL

- 1) To discuss cutting of footpath leading from the Old Vicarage to Dimhole (Church Lane)
Refer white sheet nos: 1
- 2) To note Heads of Terms documentation for potential transfer of assets of public carpark and public Toilets and update from Councillor Powell re refurbishment of Town Hall Public Toilets
Separately attached white sheets nos : (A)
Verbal Update Councillor Powell
- 3) To discuss update on potential Health Centre at Eagleswell Site
Refer white sheet no: 2

MISCELLANEOUS

- 1) To discuss volunteer's request to undertake one day's community work
Refer pink sheet nos: 1
- 2) To email invitation to Bridgend Samaritans Annual Meeting
Refer pink sheet nos: 2