

16<sup>th</sup> April 2025

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 24<sup>th</sup> April 2025, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*  
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873  
Passcode: LMTC123*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes Special Full Town Council Meeting held on 27<sup>th</sup> February 2025  
**Separately attached**

To receive minutes of Full Town Council Meeting held on 27<sup>th</sup> March 2025  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 8<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Bowls Club Sub Committee Meeting held on 8<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Stradling Park Committee Meeting held on 8<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Stradling Park Committee Meeting held on 14<sup>th</sup> April 2025  
**Separately attached**

To receive minutes of Footpath Forum Meeting held on 14<sup>th</sup> April 2025  
**Separately attached**

## **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> April 2025 to 30<sup>th</sup> April 2025  
**Refer peach sheet no: 1**
- 2) Deputy Town Mayor events attended 1<sup>st</sup> April 2025 to 30<sup>th</sup> April 2025  
**Refer peach sheet no: 1**
- 3) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of May 2025  
**Refer peach sheet no: 2**

## **PROCEDURAL MATTERS**

- (1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) Report from Vale Councillor  
**Verbal Update from Vale Councillor**
- (2) Action Tracker  
**Refer peach sheet nos: 2, 3, 4**
- (3) To discuss email re permission to use Llantwit Major Town Council Logo on an information plaque by an outside telescope purchased by National Coast Watch Institution  
**Refer peach sheet nos: 4**

- (4) To note minutes of Dementia Friendly Llantwit Major Meeting on 31<sup>st</sup> March 2025  
**Refer peach sheet nos: 5**
- (5) To discuss Draft Annual Report 2024/25  
**Emailed separately:**
- (6) To nominate Councillor to be elected as Town Mayor for 2025/2026
- (7) To nominate Councillor to be elected as Deputy Town Mayor 2025/2026

## **FINANCE**

- 1) Bank Reconciliation for period 1st March 2025 to 31<sup>st</sup> March 2025  
**Refer blue sheet no: 1**
- 2) Bank Reconciliation for period 1st January 2025 to 31<sup>st</sup> March 2025  
**Refer blue sheet no: 2**
- 3) Bank Reconciliation for period 1st April 2024 to 31<sup>st</sup> March 2025  
**Refer blue sheet no: 3**
- 4) Expenditure for period 20<sup>th</sup> March 2025 to 31<sup>st</sup> March 2025  
**Refer blue sheet nos: 4, 5**
- 5) Expenditure for period 1<sup>st</sup> April 2025 to 15<sup>th</sup> April 2025  
**Refer blue sheet nos: 6, 7**
- 6) Income for period 20<sup>th</sup> March 2025 to 31<sup>st</sup> March 2025  
**Refer blue sheet nos: 8**
- 7) Income for period 1<sup>st</sup> April 2025 to 15<sup>th</sup> April 2025  
**Refer blue sheet nos: 9**
- 8) To discuss retrospective permission to apply for the Stronger Communities Grant for 2025-26 for water collection points at Stradling Park Community Garden and on the Allotment Site  
**Refer blue sheet nos: 10, 11**
- 9) To discuss Financial Report, Income and Expenditure Account, Balance Sheet, Annual Return and Variances of Accounts for financial year 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025  
**Blue sheets separately attached**

## **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1, 2**

## **RECREATION AND OPEN SPACES**

- 1) To further discuss email re the entrance and exit into Llantwit Major Rugby Club Car Park  
**Refer yellow sheet no: 1**
- 2) To further discuss hedge boundaries ownership at the back of the Recreation Field next to properties 49 and 51 Illtyd Avenue  
**Refer yellow sheet no: 1, 2, 3, 4, 5, 6**
- 3) To discuss Stradling Park Community Garden:
  - (i) Garden Agreement between Volunteers and Llantwit Major Town Council
  - (ii) Residents Letter
  - (iii) Incident Log
  - (iv) Volunteers Log**Refer yellow sheet no: 7, 8, 9, 10, 11, 12**

## **VALE OF GLAMORGAN COUNCIL**

- 1) Verbal Update on Meeting with Vale Officers re Public Toilets and Carparks in Llantwit Major  
**Verbal Update from Councillor Foster & Councillor Powell**
- 2) To discuss Application for a Grant of Premises Licence – Bakehouse, Cornerhouse, Commercial Street, Llantwit Major, CF61 1RB  
**Refer white sheet no: 1**

## **MISCELLANEOUS**

- 1) To discuss Agenda Brief re Llantwit Major Town Council Food Festival 2025  
**Refer greens sheets no: 1**
- 2) To discuss presentation from Vale of Glamorgan Project Officer for Keep Wales Tidy  
**Verbal Update**
- 3) To discuss email re fly tipping at Tudor Tavern  
**Refer greens sheet no: 2**
- 4) To discuss email re footfall in Llantwit Major Town Centre  
**Refer greens sheet no: 3**
- 5) To note letter from Llanilltyd Fawr in Flower re Grant Application  
**Refer greens sheet no: 4**