

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 24th April 2025 at 7.05pm

PRESENT;	Chairperson	Councillor Dr P Dickson - Town Mayor	
	Councillors	D Foster)
		E Williams) NORTH WARD
		Dr D Ellis (Z))
		J Lewis) SOUTH EAST WARD
		G Thomas)
		G Morgan)
		J Deakin) BOVERTON WARD
		S Hanks)
		G Hughes)
		W Norman)
		D Powell) WEST WARD
		Dr L Hallan)

PC Jamie Williamson

No Members of the Public were present.

Note: (Z) - Remotely by Zoom

There were no apologies received.:

There were no Declaration of Interest Forms received.

529. MINUTES

Special Full Town Council Meeting held 27th February 2025

The minutes of the Special Full Town Council Meeting held on the 27th February 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Special Full Town Council Meeting held on the 27th February 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Full Town Council Meeting held 27th March 2025

The minutes of the Full Town Council Meeting held on the 27th March 2025 had previously been circulated to Council Members. Councillors noted that under Procedural Matters, Report of Town Clerk it should read 'existing Management Agreement' and not as previously stated 'exciting Management Agreement.'

RESOLVED: That subject to the above amendments the minutes of the Full Town Council Meeting held on the 27th March 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held 8th April 2025

The minutes of the Planning Committee Meeting held on the 8th April 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on the 8th April 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Bowls Club Sub Committee Meeting held 8th April 2025

The minutes of the Bowls Club Sub Committee Meeting held on the 8th April 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Bowls Club Committee Meeting held on the 8th April 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising

Stradling Park Committee Meeting held 8th April 2025

The minutes of the Stradling Park Committee Meeting held on the 8th April 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on the 8th April 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising

Stradling Park Committee Meeting held 14th April 2025

The minutes of the Stradling Park Committee Meeting held on the 14th April 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Stradling Park Committee Meeting held on the 14th April 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising

Footpath Forum Meeting held 14th April 2025

The minutes of the Footpath Forum Meeting held on the 14th April 2025 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on the 14th April 2025 be adopted and accepted as a true record.

Matters Arising

There were no matters arising

Councillor Dr Dickson asked permission to bring forward Community Constable, To Receive Community Constable.

RESOLVED: That permission be given to bring forward Community Constable.

**530. ITEMS BROUGHT FORWARD
COMMUNITY CONSTABLE**

To receive Community Constable

PC Jamie Williamson reported that there had been 22 crimes reported between the 1st April 2025 and 24th April 2025. Crimes included 1 robbery, 3 shop lifting, 4 violent crimes, , 2 criminal damage, 1 dog incident, 2 drug offences and 1 anti-social behaviour.

PC Williamson warned Councillors that there were fake Scottish £20 notes being circulated throughout the town.

Councillor W Norman enquired for a local resident re community speed watch schemes along Eagleswell Road. PC Williamson stated that to undertake a speed watch course he would need 8 residents name, addresses and phones number to be able to set this up. He stated there is a vetting process that would also need to be undertaken.

Councillor Thomas confirm that there had been no issues reported following the Pub watch Meeting.

Councillor Dr Dickson thanked PC Williamson for his attendance and PC Williamson vacated the Council Chamber.

531. PUBLIC QUESTION TIME

No Members of the Public wished to speak at the Meeting.

532. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

533. TOWN MAYOR

Town Mayors events attended 1st April 2025 to 30th April 2025

Councillors had previously been circulated with the Town Mayor events attended 1st April 2025 to the 30th April 2025. Councillor Dr Dickson stated he raised £250.00 for his chosen charities from his twmpath night held on the 5th April 2025. Noted.

Deputy Town Mayors events attended 1st April 2025 to 30th April 2025

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st April 2025 to the 30th April 2025. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

534. COUNCIL MEETINGS**Meetings for Month of May 2025**

Councillors had previously been circulated with Meetings for the Month of May 2025. The Town Clerk confirmed that there would also be a Working Group Meeting to be arranged during May. Noted.

535. PROCEDURAL MATTERS**Members Announcements**

Councillor Powell informed Councillors that the Planning Meeting had discussed the pre consultation for the proposed redevelopment of West House to form 12no. Residential Units and Associated Works. He stated that the following comments were noted by the Planning Committee:

1. The area where the development is proposed is already under pressure from traffic and parking. Increased traffic and parking demands will impact on the congestion even further.
2. The proposal only provides parking for 12 residents, with one space for visitors and a disabled space. We feel this does not provide enough parking spaces. Most of the proposed apartments are 2 to 3 bedrooms and hence most residents we anticipate would own vehicles per apartment. Therefore, there will not be enough parking spaces to meet the needs of the number of residents.
3. In the recent Placemaking Consultation the provision of hotel accommodation in the town was one of the key priorities identified by local residents. If the development goes ahead this amenity will be lost.
4. As part of the Vale of Glamorgan Tree Strategy Program suggest that an independent tree survey is undertaken to confirm that all trees stated in the report, as in poor condition, do need to be removed.

Report from Town Clerk

The Town Clerk informed Councillors that there were no updates to report this month.

Report from Vale Councillor

Councillor Hanks informed Councillors that there were roadworks planned over the forth coming year along the Northern Access Road and the B4265 (between St Athan and Llantwit Major) whilst network cables are installed underground for the Data Centre that is to be built next to the Aston Martin Building, on the Bro Tathan site.

Councillor Hanks stated that the Vale Councils AGM will be held on the 28th May.

She also confirmed that the Vale of Glamorgan Council were no longer using Twitter.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

To discuss email re permission to use Llantwit Major Town Council Logo on an information plaque by an outside telescope purchased by National Coast Watch Institution

Councillors had previously been circulated with an email dated 28th March 2025 re permission to use Llantwit Major Town Council Logo on an information plaque by an outside telescope purchased by National Coast Watch Institution

RESOLVED: That permission is granted to use Llantwit Major Town Council Logo on an information plaque by an outside telescope purchased by National Coast Watch Institution .

To note minutes of Dementia Friendly Llantwit Major Meeting on 31st March 2025

Councillors had previously been circulated with the minutes of Dementia Friendly Llantwit Major Meeting on 31st March 2025. Noted.

To discuss Draft Annual Report 2024/25

Councillors had previously been circulated with the Draft Annual Report. Councillors noted that ‘remembrance’ was incorrectly spelt. Councillor Deakin stated that the Annual Report explained exactly what the Town Council do and would be good to have more people read it. The Town Clerk confirm that copies were available in the Town Hall Office, the Library and on the website. A copy was also sent to the external Auditor.

RESOLVED: That the Town Mayor will inform residents in his final ‘Mayoral Musings’ in the local newspaper the ‘Glamorgan Star’ about the Annual Report for 2024/25.

To nominate Councillor to be elected as Town Mayor for 2025/2026

Councillors discussed nominations for the Town Mayor 2025/26. It was:

RESOLVED: That the current Deputy Town Mayor, Councillor Deakin, be put forward to the Annual Meeting for nomination as Town Mayor 2025/26.

To nominate Councillor to be elected as Deputy Town Mayor 2025/2026

Councillors discussed nominations for the Deputy Town Mayor 2025/26. It was:

RESOLVED: That Councillor Morgan be put forward to the Annual Meeting for nomination as Deputy Town Mayor 2025/26.

536. FINANCE

Bank Reconciliation for period 1st March 2025 to 31st March 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st March 2025 to 31st March 2025. Noted.

Bank Reconciliation for period 1st January 2025 to 31st March 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st January 2025 to 31st March 2025. Noted.

Bank Reconciliation for period 1st April 2024 to 31st March 2025

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2024 to 31st March 2025. Noted.

Expenditure for the period 20th March 2025 to 31st March 2025

Councillors had previously been circulated with a copy of the Expenditure for the period 20th March 2025 to 31st March 2025. Noted.

Expenditure for the period 1st April 2025 to 15th April 2025

Councillors had previously been circulated with a copy of the Expenditure for the period 1st April 2025 to 15th April 2025. Noted.

Income for the period 20th March 2025 to 31st March 2025

Councillors had previously been circulated with a copy of the Income for the period 20th March 2025 to 31st March 2025. Noted.

Income for the period 1st April 2025 to 15th April 2025

Councillors had previously been circulated with a copy of the Income for the period 1st April 2025 to 15th April 2025. Noted.

To discuss retrospective permission to apply for the Stronger Communities Grant for 2025-26 for water collection points at Stradling Park Community Garden and on the Allotment Site

Councillors had previously been circulated with an email dated 31st March for the Stronger Communities Grant for 2025-26.

RESOLVED: That retrospective permission be given to apply for the Stronger Communities Grant for 2025-26 for water collection points at Stradling Park Community Garden and on the Allotment Site.

To discuss Financial Report, Income and Expenditure Account, Balance Sheet, Annual Return and Variances of Accounts for financial year 1st April 2024 to 31st March 2025

Councillors had previously been circulated with the Financial Report, Income and Expenditure Account, Balance Sheet, Annual Return and Variances of Accounts for financial year 1st April 2024 to 31st March 2025. Councillors further discussed the Income and Expenditure Budget for 2024/25.

RESOLVED: That permission be granted to move the Council Chamber refurbishment fund to the General reserves fund.

Further

RESOLVED: That the Financial Report, Income and Expenditure Account, Balance Sheet, Annual Return and Variances of Accounts for financial year 1st April 2024 to 31st March 2025 be approved.

537. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

538. RECREATION AND OPEN SPACES**To further discuss email re the entrance and exit into Llantwit Major Rugby Club Car Park**

Councillors had previously been circulated with an email dated 1st April 2025 re the entrance and exit into Llantwit Major Rugby Club Car Park. Councillors discussed various options including double yellow lines, no Parking signs, yellow hatch markings on the road and placing bollards on the road. Councillors noted that the ownership of this entrance was shared jointly between the Vale of Glamorgan Council, the Health Clinic and the Rugby Club.

RESOLVED: That a letter be written to the Vale of Glamorgan Council asking if they would consider painting yellow hatch marking on the road to stop cars parking in the entrance to Llantwit Major Rugby Club.

To further discuss hedge boundaries ownership at the back of the Recreation Field next to properties 49 and 51 Iltyd Avenue

Councillors had previously been circulated with the Land Registry documentation detailing the hedge boundaries ownership at the back of the Recreation Field next to properties 49 and 51 Iltyd Avenue. The Town Clerk informed Councillors that the cutting of the hedge was being actioned by various parties associated with this area. Noted.

To discuss Stradling Park Community Garden:

Councillors had previously been circulated with the following documentation re Stradling Park Garden:

- (i) Garden Agreement between Volunteers and Llantwit Major Town Council
- (ii) Residents Letter
- (iii) Incident Log
- (iv) Volunteers Log

RESOLVED: That the documentation detailed above be adopted for Stradling Park Community Garden:

**539. VALE OF GLAMORGAN COUNCIL
Verbal Update on Meeting with Vale Officers re Public Toilets and Carparks in Llantwit Major**

Councillor Foster updated Councillors that he with Councillor Powell and the Deputy Town Clerk had met with Vale Officers (Miles Punter and Joanne Lewis) to further discuss the asset Transfer of the public toilets and Car Parks in Llantwit Major.

Councillor Foster stated that a written Report from Vale Officers would be going to Cabinet on the 1st May 2025. A Copy of the Cabinet Report will be included on next month's Full Town Council Meeting for further consideration. Noted.

To discuss Application for a Grant of Premises Licence – Bakehouse, Cornerhouse, Commercial Street, Llantwit Major, CF61 1RB

Councillors had previously been circulated with an Application dated 16th April 2025 for a Grant of Premises Licence – Bakehouse, Cornerhouse, Commercial Street, Llantwit Major, CF61 1RB.

RESOLVED: That the Town Council have no objection to the Application for a Grant of Premises Licence – Bakehouse, Cornerhouse, Commercial Street, Llantwit Major, CF61 1RB.

540. MISCELLANEOUS

To discuss Agenda Brief re Llantwit Major Town Council Food Festival 2025

Councillors had previously been circulated with an Agenda Brief that due to the closure at the present time of the Toilet Block in the Town Hall Car Park, and without these welfare facilities, a decision must be taken to cancel this year's Llantwit Major Town Council Food Festival 2025.

RESOLVED: That the Llantwit Major Town Council Food Festival for 2025 is cancelled.

To discuss presentation from Vale of Glamorgan Project Officer for Keep Wales Tidy

Councillors had previously received a presentation from the Vale of Glamorgan Project Officer for Keep Wales Tidy. Councillors all agreed an interesting and worthwhile presentation.

RESOLVED: That a letter of thanks be sent to the Vale of Glamorgan Project Officer for Keep Wales Tidy and the organisers of the Llantwit Major Division of Keep Wales Tidy for all their hard work in keeping our town tidy.

To discuss email re fly tipping at Tudor Tavern

Councillors had previously been circulated with an email re fly tipping at Tudor Tavern. Councillors further discussed this matter.

RESOLVED: That a letter be written to the Atlantic College re the fly tipping at the Tudor Tavern by students at Atlantic College.

Further

RESOLVED: That the Landlord of the Tudor Tavern and the Pub Watch Group also be requested to write letters to Atlantic College detailing the problems of fly tipping by students of Atlantic College.

To discuss email re footfall in Llantwit Major Town Centre

Councillors had previously been circulated with an email dated 14th April 2025 re footfall in Llantwit Major Town Centre. Councillor Deakin expressed his concerns re the fall in footfall in the town centre over the last few years. Councillors discussed various ideas such as re starting the Town Study Group and the Chamber of Trade to encourage businesses to work together, produce ideas to improve footfall to the town centre. Noted.

To note letter from Llanillyd Fawr in Flower re Grant Application

Councillors had previously been circulated with a letter dated 21st March 2025 from from Llanillyd Fawr in Flower re their Grant Application. Noted.

SIGNED

MAYOR

DATED