

6th October 2023

LLANTWIT MAJOR TOWN COUNCIL

Dear Sir/Madam,

You are invited to attend a Meeting of the Finance Committee to be held on Thursday 12th October 2023 at 7.00pm at the Council Chamber, Old School and remotely via zoom, for the purpose of the following business;

Yours faithfully

R Quinn (Mrs)
Town Clerk

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Interest
- 3) For information Minutes of Finance Committee Meeting held on the 12th January 2023
Separately attached
- FINANCIAL YEAR 22/23

4) To received completed External Audit report for 2022/23
Separately attached - A
- 5) To discuss Annual Review of Internal Audit 2022/23
Separately attached - B
- FINANCIAL YEAR 23/24

6) To discuss Expenditure and Income Figures up to 30th September 2023 and agenda brief re budgets
Separately attached - C
- 7) Current bank accounts
Circulated on night
- 8) To received retrospective permission to pay C James for emergency boiler replacement Town Hall and discuss which budget to take payment from
Separately attached – D
- 9) To discuss email quotation for fabrication and installation of safety grill at Midwell
Separately attached – D
- 10) To discuss email received from Llantwit Major Tennis Committee re long term maintenance cost
Separately attached - D
- 11) To discuss agenda brief regarding appointment of Internal Auditor 2023/24
Separately attached - D

FINANCIAL YEAR 24/25

- 12) To discuss agenda brief regarding annual grave digging contract due for renewal 1st May 2024
Separately attached - K
- 13) To set date for a Five Year Plan meeting
- 14) Date of next Finance Meeting 13th January 2022