

LLANTWIT MAJOR TOWN COUNCIL3rd January 2024

Dear Sir/Madam

You are summoned to attend a Meeting of the Town Council Finance & Policy Committee to be held on Tuesday 9th January 2024 at 7pm, held remotely and in the Council Chamber, Old School, Wine Street, for the purpose of transacting the following business;

Yours faithfully

Mrs R E Quinn
Town Clerk

AGENDA

Apologies

Declarations of Interest

FINANCE

- 1) Report of Finance Committee Meeting Held on 12th October 2023 – For information only
SEPARATELY ATTACHED - A
- 2) To Receive Report of Five Year Plan Meeting held on 20th December 2023, yet to be ratified by Full Town Council – For information only
SEPARATELY ATTACHED - B
- 3) Bank Balances and breakdown of figures
SEPARATELY ATTACHED - C

FINANCIAL YEAR 2023/24

- 4) Expenditure and Income up to 31st December 2023
SEPARATELY ATTACHED – D
- 5) Grant Aid Applications 23/24 – (£1,100 balance)
SEPARATELY ATTACHED – E
 - a) Wales Air Ambulance
 - b) More in Common Llantwit Major
 - c) Early Years/Lleisiau Cynnar

FINANCIAL YEAR 2024/25

- 6) To note receipt of LGA 1972, S137, Expenditure Limit for 2024-25
SEPARATELY ATTACHED – F
- 7) To Discuss Grant Application for The Llantwit Major Christmas Committee
SEPARATELY ATTACHED – G
- 8) To Discuss Grant Application for Llantwit Major 10K Committee
SEPARATELY ATTACHED – H
- 9) To discuss agenda brief re VOGC Grant Scheme Events Ideas
SEPARATELY ATTACHED – J
- 10) Hiring Fees – As recommended by Five Year Plan Committee
 - i) **Premises & Recreational**
 - ii) **Cemetery**

note; Recommendation made by Five Year Plan on 16th November 2023 that no increase be made. This report was ratified by Full Town Council on 30th November 2023.
- 11) Contracts For 1st April 2024 To 31st March 2027
SEPARATELY ATTACHED – K
 - a) Cemetery Maintenance – Quotations Received
Refer Sheet Nos; Ka
 - b) Hedge Maintenance – Quotations Received
Refer Sheet Nos; Kb
 - c) Seaview Park Cutting – Quotations Received
Refer Sheet No; Kc
 - d) Fire Alarm Maintenance – Quotations Received
Refer Sheet Nos; Kd
 - e) Central Heating Contract – Quotations Received
Refer Sheet No; Ke
 - f) Emergency Lighting – No Quotations Received
 - g) Periodic Electrical Inspections – No Quotations Received
- 12) To note Council Tax Precepts 2024/2025 – Town & Community Council Tax Base
SEPARATELY ATTACHED – L
- 13) To received proposed budget and finalise the Town Council 2024/25 Precept request, as recommended by the Five Year Plan Committee
SEPARATELY ATTACHED – M

POLICY

- 1) To Review and Accept Standing Orders
(no amendments)
PREVIOUSLY CIRCULATED
- 2) To Review and Accept Financial Regulations
(no amendments)
PREVIOUSLY CIRCULATED
- 3) To Review and Accept Statement of Internal Control 31st March 2021
(no amendments)
PREVIOUSLY CIRCULATED
- 4) To Review and Accept Financial Risk Assessment
(no amendments)
PREVIOUSLY CIRCULATED