

**Report of the Allotment Sub-Committee Meeting held
at 10:30am on Wednesday 28th May 2025.**

Present: Councillor Dr L Hallan (Chair)
Councillor D Foster
Councillor D Powell
Councillor Dr P Dickson

No Apologies were received.

There were no Declarations of Interest received.

**Report of the last meeting held on 30th April 2025 and to be ratified at the Full Town
Council Meeting on 29th May 2025**

Committee members were previously circulated with the Report of the last meeting held on the 30th April 2025 and to be ratified at the Full Town Council Meeting on the 29th May 2025. Noted.

**To discuss the Allotment Site inspection held on 28th May 2025 by Allotment Sub
Committee and the Deputy Town Clerk**

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 10:30am on the 28th May 2025. The Allotment Sub Committee reported their findings back as follows:

Recommended: That letters be written to plot holders 35, 56, 102 & 108 asking if they plan to work their Allotment plots this year.

Further

Recommended: That a letter be written to Plot Holder 97 requesting they remove the broken greenhouse from their plot.

If this is not undertaken within the next month, the Town Council will arrange for the removal of the greenhouse and they will then be invoiced for the cost of the removal. The broken Green House is a hazard to other Allotment Holders.

Further

Recommended: That a letter be written to plot holder 58 asking them to tidy up and clear the area of the plot where their Poly Tunnel is situated. There is also glass sheets protruding on the pathways.

Further

Recommended: That a letter is written to plot holder 12 requesting that their shed situated on their plot is stabilized, secured as it keeps falling onto other tenants plots, on windy days.

2.

Further

Recommended: That a letter is written to plot holder 103 reminding them of the regulations re watering their Allotment plot, no hoses or water can be taken from other tenants plot.

Further

Recommended: That a letter be written to plot holder 29 requesting that they trim the fruit bushes that are overgrown onto the footpath by their plot.

Further

Recommended: That a letter is placed on the Allotment Notice Board stating how impressed the Allotment Committee are with the work that has been undertaken on plot numbers 3, 5, 6, 35 and 44..

To discuss quotes for purchasing new Allotment Numbers and posts for the Allotment Site

Committee members had previously been circulated with details of costings for Allotment number and posts for the Allotment Site. Councillors discussed organising a small working party to make and then install the numbered posts on the Allotment Site.

Recommended: That the Deputy Town Clerk purchase white plastic pipes at a cost of £52.00 inc. vat and Black Numbered Stickers at a cost of £39.90 inc. vat. She then organise a date when the Allotment Sub Committee can make and install the number posts on the site.

Date and Time of next meeting

The next Allotment Sub Committee Meeting will be held on 26th June 2025 at 10:30am.