

**Report of the Allotment Sub-Committee Meeting held  
at 11:00am on Thursday 17<sup>th</sup> October 2024.**

Present: Councillor D Foster  
Councillor D Powell  
Councillor Dr P Dickson

Apologies: Councillor G Hughes

There were no Declarations of Interest received.

**Report of the last meeting held on 12<sup>th</sup> September 2024 and to be ratified at the Full Town  
Council Meeting on 26<sup>th</sup> September 2024**

Committee members were previously circulated with the Report of the last meeting held on the 12th September 2024 and ratified at the Full Town Council Meeting on the 26<sup>th</sup> September 2024. Noted.

**To discuss the Allotment Site inspection held on 17<sup>th</sup> October 2024 by Allotment Sub  
Committee and the Deputy Town Clerk**

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 11:00am on the 17th October 2024. The Allotment Sub Committee reported their findings back as follows:

**Recommended:** That first warning letters be written to plot holders 62, 68, 69 and 78.

Further

**Recommended:** That final warning letters be written to plot holders 52 and 63.

Further

**Recommended:** That letter be written to Plot Holder 29 re Plot Holder 55 request re communication.

**Date and Time of next meeting**

The next Allotment Sub Committee Meeting will be held in March 2025. Date and time to be confirmed.