

**Report of the Allotment Sub-Committee Meeting held
at 11:00am on Thursday 12th September 2024.**

Present: Councillor D Foster
Councillor D Powell

Apologies: Councillor G Hughes
Councillor Dr P Dickson

There were no Declarations of Interest received.

**Report of the last meeting held on 26th June 2024 and to be ratified at the Full Town
Council Meeting on 25th July 2024**

Committee members were previously circulated with the Report of the last meeting held on the 26th June 2024 and to be ratified at the Full Town Council Meeting on the 25th July 2024. Noted.

**To discuss the Allotment Site inspection held on 12th September 2024 by Allotment Sub
Committee and the Deputy Town Clerk**

The Deputy Town Clerk and Allotment Sub Committee inspected the Allotment Site at 11:00am on the 12th September 2024. The Allotment Sub Committee reported their findings back as follows:

Recommended: That first warning letters be written to plot holders 50, 52 and 63.

Further

Recommended: That letter be written to Plot Holder 32 asking if all is well as the plot has not been kept to its normal high standards.

Further

Recommended: That letter be written to plot Holder 81 requesting that their plot is trimmed back before the winter.

Further

Recommended: That plot 62 & 78 is reviewed at the next monthly inspection to see if any further work has been undertaken.

Further

Recommended: That the Deputy Town Clerk look at replacing and updating all the numbered signs on the Allotment Plot. Requirement to purchase additional plastic pipes and numbered stickers.

Update on waiting list and termination of tenancy agreements.

Members had previously been circulated with the updated waiting list. The Deputy Town Clerk confirmed that during the months of July/August 2024 there had been 5 new Allotment tenants due to termination of Tenancy Agreements. She informed members that at present there was 11 people on the waiting list.

To discuss recommendations for Allotment rents 2026.

Members had previously been circulated with recommendations for the proposed Allotment rents for 2026. Members discussed options of rents remaining the same or increasing the rents by 5%.

Members noted that the continuing costs of water rates plus ongoing maintenance issues with the Allotment Road and the ageing water taps additional funding would be required.

Recommended: That the Allotment Sub-Committee recommend increasing the Allotment rents in 2026 by 5%.

Date and Time of next meeting

The next Allotment Sub Committee Meeting will be held on the Allotment Site on Thursday 17th October 2024.