



PC Williamson introduced PCSO Richard Mills to Councillors. He is the replacement for PCSO Rhiannon Cummings who left the Police Force on the 28th October 2024.

PC Williamson reported that there had been 38 crimes reported between the 30<sup>th</sup> September 2024 and the 31<sup>st</sup> October 2024. Crimes included 8 violent crimes, 3 shoplifting, 1 car crime, 1 house burglary, 1 shed burglary, 3 Public Order, 5 criminal damage, 2 anti-social behaviour, 1 dog incident and 15 miscellaneous incidents.

PC Williamson stated he was still working with the Comprehensive School re ongoing issues at the School.

He confirmed that the Local Police would be in attendance for both the Remembrance Day Parade on the 10<sup>th</sup> November 2024 and the Llantwit Major Christmas Lighting Up event on the 30<sup>th</sup> November 2024.

PC Williamson confirmed that the Eagleswell site was now partially opened and PCSO Cummings had worked with various organisations re the integration of the new residents into the area.

Councillor Dr Ellis requested that a letter of thanks be written to PCSO Rhiannon Cummings for all her hard work she has undertaken for Llantwit Major.

**RESOLVED:** That a letter of thanks be written to PCSO Rhiannon Cummings for all her hard work she has undertaken for the town of Llantwit Major.

Councillor Dr Dickson thanked PC Williamson and PCSO Mills for their attendance and PC Williamson and PCSO Mills vacated the Council Chamber.

#### 445. MINUTES

##### Full Town Council Meeting held 26<sup>th</sup> September 2024

The minutes of the Full Town Council Meeting held on the 26<sup>th</sup> September 2024 had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Full Town Council Meeting held on the 26<sup>th</sup> September 2024 be adopted and accepted as a true record.

##### **Matters Arising**

There were no matters arising.

##### Remembrance Day Committee Meeting held 23rd September 2024

The minutes of the Remembrance Day Committee Meeting held on 23rd September 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Remembrance Day Committee Meeting held on 23rd September 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Footpath Forum Meeting held 7<sup>th</sup> October 2024**

The minutes of the Footpath Forum Meeting held on 7<sup>th</sup> October 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Footpath Forum Meeting held on 7<sup>th</sup> October 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Allotment Sub Committee Meeting held 17<sup>th</sup> October 2024**

The minutes of the Allotment Sub Committee Meeting held on 17<sup>th</sup> October 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Allotment Sub Committee Meeting held on 17<sup>th</sup> October 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Finance and Policy Meeting held 17<sup>th</sup> October 2024**

The minutes of the Finance and Policy Meeting held on 17<sup>th</sup> October 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Finance and Policy Meeting held on 17<sup>th</sup> October 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Town Hall Working Group Meeting held 22<sup>nd</sup> October 2024**

The minutes of the Town Hall Working Group Meeting held on 22<sup>nd</sup> October 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Town Hall Working Group Meeting held on 22<sup>nd</sup> October 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising.

**Five Year Plan Committee Meeting held 22<sup>nd</sup> October 2024**

The minutes of the Five-Year Plan Committee Meeting held on 22<sup>nd</sup> October 2024, had previously been circulated to Council Members.

**RESOLVED:** That the minutes of the Five-Year Plan Committee Meeting held on 22nd October 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

**Matters Arising**

There were no matters arising

**446. PUBLIC QUESTION TIME**

Members of the Pubic was present but declined to speak.

**447. SIGNING OF MINUTES**

**Signing of Minutes of Previous Meeting**

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

**448. TOWN MAYOR**

**Town Mayors events attended 1<sup>st</sup> October 2024 to 31<sup>st</sup> October 2024**

Councillors had previously been circulated with the Town Mayor events attended 1<sup>st</sup> October 2024 to the 31<sup>st</sup> October 2024. Councillor Dr Dickson expressed his thanks to Councillor Deakin for attending some events on his behalf. Noted.

**Deputy Town Mayors events attended 1<sup>st</sup> October 2024 to 31<sup>st</sup> October 2024**

Councillors had previously been circulated with the Deputy Town Mayor events attended 1<sup>st</sup> October 2024 to the 31<sup>st</sup> October 2024. Noted.

**Questions to the Town Mayor**

There were no questions to the Town Mayor.

**449. COUNCIL MEETINGS**

**Meetings for Month of November 2024**

Councillors had previously been circulated with Meetings for the Month of November 2024. Noted.

**450. PROCEDURAL MATTERS**

**Members Announcements**

**Report from Town Clerk**

Councillor Thomas declared a personnel interest.

The Town Clerk informed Councillors that she will need help from Councillors tomorrow to put up the poppy decorations around the town for Remembrance Day.

She confirmed that she had received an email from Vale of Glamorgan Council re work to be undertaken in the Town Hall Car Park. The email will be included as an item on next month's Full Town Council Agenda.

The Town Clerk informed Councillors that she had received a completed Open Spaces Application Form from Llantwit Major Rugby Club on the 29<sup>th</sup> October 2024 for permission to put on the Annual Fireworks Display on the 5<sup>th</sup> November 2024 on the Recreation Field. She stated the Application had been received too late for it to be included as an Agenda Item for this Meeting.

The Town Clerk stated she had received a request to place a banner on the Recreation Field fence publishing a performance by Cowbridge Amateur Operatic Society. This item should have been included as an agenda item on this month's Meeting but was unfortunately overlooked.

The Town Clerk stated she had received some request regarding if a Food Festival was going to be undertaken in 2025. This will be included on the next 5 Year Plan Committee Meeting for further discussion and to finalise dates and potential costs.

The Town Clerk confirmed that the Public Toilets in the Town Hall Car Park were closed at the present time. The Vale of Glamorgan Council were undertaking essential work to the building.

### **Report from the Stakeholders Event on 23<sup>rd</sup> October 2024 re the role, governance and accountability of the Community and Town Council sector**

Councillor Dr Dickson confirmed that he and the Town Clerk had attended a Stakeholders Event on the 23<sup>rd</sup> October 2024 at the Senedd Building re the role, governance and accountability of the Community and Town Council sector.

Councillor Dr Dickson stated that the main themes that came out of these sessions he attended was:

- A lack of respect from unitary authorities towards Town and Community Councils. There was a view that 'they just ignore us'.
- There was a general disregard of Town and Community Councils' views on planning.
- The Code of Conduct and risks of being local councillors were downplayed and where was the support.
- There was a potential conflict of interest in councils when Councillors were 'dual hatted' with election to Unitary Authorities and Town/Community Councils.

The Town Clerk stated she had found the visit to the Senedd interesting and the main topic discussed by Clerks was 'Bullying' within the Community and Town Council sector.

Councillor Dr Dickson informed Councillors that the outcome of the meeting will appear in a report in early 2025.

### **Placemaking Meeting on 9<sup>th</sup> October 2024**

Councillors had previously been circulated with a Report on the Placemaking Meeting held on the 9<sup>th</sup> October 2024. Councillor Powell stated the Draft Consultation Report was interesting and felt was a positive step going forward in Placemaking for Llantwit Major. It was confirmed that the consultants would be undertaking workshops in Llantwit Major on the 6<sup>th</sup> November 2024 to discuss the next phase of the Placemaking project.

### **Action Tracker**

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

451. **PERSONNEL****To adopt Local Government Services Pay Agreement 2024**

Councillors had previously been circulated with a letter dated 22<sup>nd</sup> October 2024 from the Local Government Services Pay Agreement 2024.

**RESOLVED:** That the Local Government Services Pay Agreement for 2024 be adopted.

452. **FINANCE****Bank Reconciliation for period 1<sup>st</sup> September 2024 to 30<sup>th</sup> September 2024**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> September 2024 to 30<sup>th</sup> September 2024. Noted.

**Bank Reconciliation for period 1<sup>st</sup> July 2024 to 30<sup>th</sup> September 2024**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1<sup>st</sup> July 2024 to 30<sup>th</sup> September 2024. Noted.

**Expenditure for the period 19<sup>th</sup> September 2024 to 24<sup>th</sup> October 2024**

Councillors had previously been circulated with a copy of the Expenditure for the period 19<sup>th</sup> September 2024 to 24<sup>th</sup> October 2024. Noted.

**Income for the period 19<sup>th</sup> September 2024 to 24<sup>th</sup> October 2024**

Councillors had previously been circulated with a copy of the Income for the period 19<sup>th</sup> September 2024 to 24<sup>th</sup> October 2024. Noted.

453. **DEVELOPMENT****To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

**To further discuss Planning Application 2023/01102/2/CD**

Councillor Williams declared a prejudicial interest.

Councillors had previously been circulated with an email dated 16<sup>th</sup> October 2024 re Planning Application 2023/01102/2/CD.

**RESOLVED:** That a letter be written to the Vale of Glamorgan Planning Department asking them to confirm all regulations and conditions have been fulfilled with reference to the opaque , concealed windows.

454. **RECREATION AND OPEN SPACES****To discuss letter re permission to install a memorial bench in Seaview Park**

Councillors had previously been circulated with a letter dated 27<sup>th</sup> September 2024 re permission to install a memorial bench in Seaview Park.

**RESOLVED:** That permission be granted for the resident to install a memorial bench in Seaview Park subject to following Town Council policies re bench style and installation.

**To discuss Llantwit Major Bowls Club year-end figures for season ending 30/9/2024**

Councillors had previously been circulated with a Report dated 15<sup>th</sup> October 2024 from Llantwit Major Bowls Club year-end figures for season ending 30/9/2024. Noted.

**455. CEMETERY**

The following Burial matters were noted.

- 1) Burial of cremated remains of John Ball (reopen plot) E146 on 21<sup>st</sup> October 2024

**456. VALE OF GLAMORGAN COUNCIL****To note Annual Report: Section 106 Agreements 2023/24**

Councillors had previously been circulated with a copy of the Annual Report: Section 106 Agreements 2023/24. Noted.

**To discuss Draft Corporate Plan 2025-2030**

Councillors had previously been circulated with a Draft Corporate Plan 2025-2030. Noted.

**To discuss email re pavements around Llantwit Major**

Councillors had previously been circulated with emails and letters dated October 2024 re the pavements around Llantwit Major. The Town Clerk informed Councillors that a Vale Officer who supervises the Private Utility Works on Highways throughout Llantwit Major has agreed to meet with Town Councillors on the 4<sup>th</sup> November to discuss Councillors concerns re the state of the Pavements/Roads around Llantwit Major.

**RESOLVED:** That Town Councillor submit observations re pavements to the meeting with the Vale Officer from the Highways Department on the 4<sup>th</sup> November 2024.

**To note letter sent to Neighbouring Service Manager re Planters at the Train Station**

Councillors had previously been circulated with a letter dated 9<sup>th</sup> October 2024 sent to the Neighbouring Service Manager re Planters at the Train Station. Noted.

**457. MISCELLANEOUS****To note email from resident re HamWood**

Councillors had previously been circulated with an email dated 24<sup>th</sup> September 2024 from a local resident in the process of purchasing Ham Wood and their plans for the area.

**RESOLVED:** That a letter of thanks, for the information provided, be sent to the local resident who is in the process of purchasing Ham Wood.

**To discuss email from Forces Fitness re Community Health and Well Being Sessions**

Councillors had previously been circulated with an email dated 16<sup>th</sup> October 2024 from Forces Fitness re Community Health and Well Being Sessions.

**RESOLVED:** That a response be sent to Forces Fitness requesting further information on what

they want for Llantwit Major and enclose a copy of our Grant Aid Application for their attention.

**To discuss email from Llantwit Major Rugby Club re Boverton Road Car Park**

Councillors had previously been circulated with an email dated 30<sup>th</sup> September 2024 from Llantwit Major Rugby Club re Boverton Road Car Park.

**RESOLVED:** That a letter of thanks be written to Llantwit Major Rugby Club re their thanks for their consideration to remove some of the parking lines in Boverton Road Car Park.

**To discuss email from Llantwit Major resident re keep Wales Tidy Litter Picking Champions**

Councillors had previously been circulated with an email dated 22<sup>nd</sup> October 2024 from Llantwit Major resident re keep Wales Tidy Litter Picking Champions. Noted.

**To discuss email re school and leisure centre car park**

Councillor Williams declared a prejudicial interest.

Councillors had previously been circulated with an email dated 22<sup>nd</sup> October 2024 re the school and leisure centre car park and the decision by the Comprehensive School to start shutting the Leisure Centre Car Park for half an hour in the morning and twenty minutes in the evening around school pick up/drop off times.

**RESOLVED:** That a meeting be arranged with the following representatives to discuss ownership and usage of the leisure centre car park and 3G Pitch:

- Vale of Glamorgan Council Planning Officer
- Vale of Glamorgan Council Education Officer
- Head Teacher from Comprehensive School, Ysgol y Ddraig, Ysgol Gymraeg Dewi Sant
- Governor Representatives from Comprehensive School, Ysgol y Ddraig, Ysgol Gymraeg Dewi Sant
- Manager Llantwit Major Leisure Centre

**SIGNED** .....  
MAYOR

**DATED** .....