

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 26th September 2024 at 7.05pm

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|----------|-------------|--------------------------------------|-------------------|
| PRESENT; | Chairperson | Councillor Dr P Dickson - Town Mayor | |
| | Councillors | D Foster |) |
| | | E Williams |) NORTH WARD |
| | | Dr D Ellis |) |
| | | J Lewis |) SOUTH EAST WARD |
| | | G Thomas |) |
| | | G Morgan (Z) |) |
| | | W Norman |) |
| | | J Deakin |) BOVERTON WARD |
| | | G Hughes (Z) |) |
| | | S Hanks |) |
| | | D Powell |) WEST WARD |
| | | G John (Z) |) |

PC Jamie Williamson
Members of the Public

Note: (Z) - Remotely by Zoom

Apologies were received from:
Councillor J Norman – Illness

Declaration of Interest Forms were received from:

Pursuant to the requirements of this Councils Code of Conduct, Councillor E Williams declared a prejudicial interest under Vale of Glamorgan Council (1) To note Report re application to be recognised as a County of Sanctuary, (2) To discuss Vale of Glamorgan Council draft Annual Self-Assessment Report 2023/24, (3) To discuss email received from PEDW re application of Rights of Way, Mill Road.

Pursuant to the requirements of this Councils Code of Conduct, Councillor S Hanks declared a personnel interest under Vale of Glamorgan Council (3) To discuss email received from PEDW re application of Rights of Way, Mill Road.

Pursuant to the requirements of this Councils Code of Conduct, Councillor G John declared a prejudicial interest under Recreation and Open Spaces (1) To discuss Leisure Centres request to place a banner on Recreation Field.

429. MINUTES

Full Town Council Meeting held 25th July 2024

The minutes of the Full Town Council Meeting held on the 25th July 2024 had previously been circulated to Council Members. Councillors noted that under Public Question Time it should read ‘Members of the General Public’ and not as previously stated ‘The General Public’.

RESOLVED: That subject to the above amendments the minutes of the Full Town Council Meeting held on the 25th July 2024 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Allotment Sub Committee Meeting held 12th September 2024

The minutes of the Allotment Sub Committee Meeting held on 12th September 2024, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee Meeting held on 12th September 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

430. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

431. PUBLIC QUESTION TIME

A Member of the Pubic was present but declined to speak.

Councillor Dr Dickson asked permission to bring forward Miscellaneous, Item 6, To discuss email re residents query regarding Anti Racist Action Plan.

RESOLVED: That permission be given to bring forward Miscellaneous, Item 6, To discuss email re residents query regarding Anti Racist Action Plan.

To discuss email re residents query regarding Anti Racist Action Plan.

Councillors had previously been circulated with an email dated 17th September 2024 from a resident regarding the Welsh Government Anti Racist Action Plan. Councillors further discussed the Anti Racist Action Plan and how as a Town Council we can support Anti Racism. Councillors stated that they had not heard of much racism within Llantwit Major. Councillors suggested asking the local police force if there had been an increase in racism around the town. Councillors, that sit on School Governors Board, noted that pupils are at present were undertaking antiracism training.

RESOLVED: In principle the Town Council support the Welsh Government Anti Racism Action Plan.

Further

RESOLVED: That the Working Group review the Anti Racist Action Plan.

Further

RESOLVED: That a presentation / briefing is requested from a representative of the Welsh Government on the Anti Racist Action Plan.

The Member of the Public vacated the Council Chamber.

Councillor John entered the Council Chamber.

432. TOWN MAYOR

Town Mayors events attended 1st August 2024 to 30th September 2024

Councillors had previously been circulated with the Town Mayor events attended 1st August 2024 to the 30th September 2024. Noted.

Deputy Town Mayors events attended 1st August 2024 to 30th September 2024

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st August 2024 to the 30th September 2024. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

433. COUNCIL MEETINGS

Meetings for Month of October 2024

Councillors had previously been circulated with Meetings for the Month of October 2024. Noted.

434. PROCEDURAL MATTERS

Members Announcements

Report from Town Clerk

The Town Clerk informed Councillors that there would be a Stradling Park Open Day on the 5th October 2024 between 10am to 12pm to promote the park and encourage volunteers to sign up. Councillors were asked if they would attend to show support for the event.

The Town Clerk stated she was still waiting for replies from a few Councillors if they were attending the Mayors Civic Service on the 13th October 2024.

The Town Clerk informed Councillors she had sent an email out to all Councillors if they wish to attend a Stakeholders Meeting at the Senedd, Cardiff for Town and Community Councils.

The Town Clerk informed Councillors that all Town Hall Staff had attended and passed the one day course for Emergency First Aid in the workplace.

The Town Clerk stated that the Annual Health and Safety Inspection had been undertaken by Ellis and Whittam on the 24th September 2024.

The Town Clerk said that she and the Deputy Town Clerk had had a very constructive walk around Llantwit Major with the Consultancy Firm contracted to undertake the next phase of the Place Making Project for Llantwit Major.

Councillor Powell and the Town Clerk had met with the Architecture re the installation of a lift in the Town Hall. The Town Clerk confirmed that the Architectural Company had actioned conditions put forward by the Vale of Glamorgan Planning Committee and were now in a

position to undertake the next stage of the project, to obtain quotes for the purchase, installation and other works required for a lift to be installed in the Town Hall..

The Town Clerk concluded by thanking all Councillors for their continued support over the last few months.

Fairtrade Llantwit Major Report for September 2024

Councillors had previously been circulated with a Report dated September 2024 for Fair Trade Llantwit Major. Councillor Dr Ellis stated that the independent Fairtrade group were looking to encourage new members to join. Noted.

Llantwit Major Dementia Friendly Report for September 2024

Councillors had previously been circulated with a Report dated September 2024 for Llantwit Major Dementia Friendly. Noted.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

Councillor W Norman updated Councillors on a Meeting he attended of the Vale of Glamorgan Coastal Forum on the 18th September 2024. He stated the Forum is set up to foster collaborative thinking and action regarding the future of the Vale of Glamorgan Coast. Noted.

Councillor Dr Dickson asked permission to bring forward Community Constable, To Receive Community Constable.

RESOLVED: That permission be given to bring forward Community Constable, To Receive Community Constable.

435. COMMUNITY CONSTABLE

To receive Community Constable

PC Williamson reported that there had been 41 crimes reported between the 25th July 2024 and the 29th August 2024. Crimes included 10 violent crimes, 9 shoplifting, 1 theft of vehicle and reports of criminal damage. There are 32 crimes reported from the 30th August to date. These crimes include 2 violent crimes, 4 shop lifting, 2 criminal damage and an incident with a dog off the lead in Windmill Lane. PC Williamson also stated that there were incidents within the Vale of Glamorgan for cars being targeted for vehicle parts. He also noted that cases of lamping in farmers field were on the increase over the last month.

Councillor Dr Dickson updated PC Williamson of the email from a resident re anti racism behaviour in the town. PC Williamson stated he was unaware of the incident but will monitor closely.

Councillor Hanks queried the problems of bullying at Llantwit Major School. PC Williamson stated it had been a busy year dealing with incidents in the Comprehensive School however the Police and Staff at the School had a good relationship and were working together to deal with the incidents in a positive way.

Councillor W Norman reiterated his concerns re vehicles not stopping at the zebra crossing in Boverton.

Councillor Williams wished it noted his appreciation to PC Williamson for his support as the last Full Town Council Meeting in July.

Councillor Dr Dickson thanked PC Williamson for his attendance and PC Williamson vacated the Council Chamber.

436. FINANCE

Bank Reconciliation for period 1st July 2024 to 31st July 2024

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st July 2024 to 31st July 2024. Noted.

Bank Reconciliation for period 1st August 2024 to 31st August 2024

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st August 2024 to 31st August 2024. Noted.

Expenditure for the period 19th July 2024 to 18th September 2024

Councillors had previously been circulated with a copy of the Expenditure for the period 19th July 2024 to 18th September 2024. Noted.

Income for the period 19th July 2024 to 18th September 2024

Councillors had previously been circulated with a copy of the Income for the period 19th July 2024 to 18th September 2024. Noted.

To discuss purchasing 2025 Tidal Timetables

Councillors had previously been circulated with a letter dated 15th August 2024 re the purchase of 2025 Tide Tables at a cost of 28p each.

RESOLVED: That permission be granted to purchase fifty 2025 Tide Tables in gold colour.

437. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Councils

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

438. RECREATION AND OPEN SPACES

Councillor John declared a prejudicial interest

To discuss Leisure Centres, request to place a banner on the Recreation Field

Councillors had previously been circulated with an email dated 28th August 2024 by Llantwit Major Leisure Centre requesting to place a banner on the fencing running along the Recreation Field. Councillors noted that if banners were erected on sites for longer than 28 days Planning Permission would need to be obtained from the Vale of Glamorgan Council.

RESOLVED: That permission be granted for Llantwit Major Leisure Centre to place a banner on the fencing running along the Recreation Field for 28 days.

To discuss Avonmore Management of Bowling Green for Autumn 2025 – Pre and Playing Season 2025

Councillors had previously been circulated with a letter dated 12th July 2024 re Avonmore Management of Bowling Green for Autumn 2025 – Pre and Playing Season 2025.

RESOLVED: That permission be granted to accept the Annual charges for the Management of the Bowling Green for Autumn 2024 and Pre and Playing Season 2025.

To note letter from Llantwit Major Bowls Club re additional work to aerate the Green

Councillors had previously been circulated with a letter dated 3rd May 2024 from Llantwit Major Bowls Club re additional work to aerate the Green. Noted.

439. CEMETERY

The following Burial matters were noted.

- 1) Burial of cremated remains Florence Doreen Hopkin (reopen plot) C277 on 14th August 2024
- 2) Burial of Patricia Mary Cook (pre purchase plot) A23 on 15th August 2024
- 3) Burial of cremated remains of Roy Whatley (new plot) Mf5 on 5th September 2024
- 4) Burial of cremated remains of Dorothy Margaret Whatley (new plot) Mf5 on 5th September 2024
- 5) Burial of cremated remains of Sarah Ann Howell (reopen plot) B34 on 19th September 2024
- 6) Burial of Susan Harrald (new plot) K13 on 26th September 2024

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 3 and 6.

440. OLD SCHOOL

To discuss Agenda Brief re Gillybeans Playgroup and Early Years Capital Grant Scheme

Councillors had previously been circulated with an Agenda Brief re Gillybeans Playgroup and Early Years Capital Grant Scheme.

RESOLVED: That Llantwit Major Town Council support the proposal re Gillybeans Playgroup and Early Years Capital Grant Scheme subject to the approval of Vale of Glamorgan Councils Conservation Officer.

441. VALE OF GLAMORGAN COUNCIL

To note Report re application to be recognised as a County Sanctuary

Councillor Williams declared a prejudicial interest.

Councillors had previously been circulated with a copy of the Report dated 18th July 2024 re application to be recognised as a County Sanctuary. Noted.

To discuss Vale of Glamorgan Council Draft Annual Self- Assessment Report

Councillor Williams declared a prejudicial interest.

Councillors had previously been circulated with a copy of Vale of Glamorgan Council Draft Annual Self-Assessment Report dated 4th September 2024. Noted.

To discuss email received from PEDW re application of Rights of Way, Mill Road

Councillor Williams declared a prejudicial interest.

Councillor Hanks declared a personnel interest.

Councillors had previously been circulated with an email dated 9th September 2024 from PEDW re application of Rights of Way, Mill Road. Councillor Powell stated that the process for the addition of a footpath along Mill Road has been ongoing since 2007 and hence the reason why the Town Council forwarded a written request to PEDW.

RESOLVED: That the Town Council continue to support and push for Footpath 55 and Footpath 3 to be joined together to create a continued link in the Footpath network along Mill Road.

442. **MISCELLANEOUS****To note letter re Breastfeeding Support**

Councillors had previously been circulated with a letter dated 16th July 2024 from Cardiff and Vale University Health Board re Breastfeeding Support. Noted.

To discuss email from resident re speed of cars travelling along Boverton Road

Councillors had previously been circulated with an email dated 11th August 2024 from resident re speed of cars travelling along Boverton Road. Councillors noted that this matter had already been dealt with under Agenda Items 'Public Question Time' and 'Community Constable'.

To discuss email from resident re the newly painted parking spaces at the entrance to the Rugby Club/ Health Centre and Library

Councillors had previously been circulated with an email dated 10th September 2024 from resident re the newly painted parking spaces and at the entrance to the Rugby Club / Health Centre and Library. Councillors further discussed the difficulty of these newly painted parking spaces of getting into and out of the Library/ Health Centre Car Park and the access to the Rugby Club Car Park.

RESOLVED: That a letter be written to Llantwit Major Rugby Club asking that due to safety grounds and access would they be able to remove the newly painted parking spaces at the entrance to the Health Centre and Library.

To discuss email re the planters in Llantwit Major Station Car Park

Councillors had previously been circulated with an email dated 17th September 2024 re the planters in Llantwit Major Station Car Park. Councillor Dr Ellis informed Councillors that Llanilltyd Fawr in Flower had been informed that the Vale of Glamorgan Council were no longer maintaining the planters in the Station Car Park. Councillors discussed ideas for potential organisation that may be able to assist with the maintenance in the future. Councillor Powell stated his disappointment that the Vale of Glamorgan Council had not communicated with the Town Council re this matter and asked why this decision had been undertaken?

RESOLVED: That a letter be written to the Vale of Glamorgan Council requesting why the decision was taken to no longer undertake the maintenance of the planters in

Llantwit Major Station Car Park.

To discuss email regarding Police and Crime Consultation Survey

Councillors had previously been circulated with an email dated 17th September 2024 regarding Police and Crime Consultation Survey. Noted.

To discuss email re Sainsburys proposal for Llantwit Major

Councillors had previously been circulated with an email dated 9th September 2024 re Sainsburys proposal for Llantwit Major. Noted.

To discuss email from One Voice Wales re Annual Membership

Councillors had previously been circulated with an email dated 11th September 2024 from One Voice Wales re Annual Membership.

To discuss Agenda Brief re footpath repairs around Boverton and Llantwit Major

Councillors had previously been circulated with an Agenda Brief re footpath repairs around Boverton and Llantwit Major. Councillor W Norman raised his concerns to Councillors re the weeds and overgrown edges on the footpaths around Llantwit Major and the quality of repairs being undertaken by Contractors when they are digging up the paths all around the town for the installation of network cabling. Councillor Deakin further endorsed Councillor Normans comments. Councillor John suggested inviting Nathan Thomas from the Vale of Glamorgan Highways Department to a Meeting to address these concerns.

RESOLVED: That a letter be written to Nathan Thomas (Vale of Glamorgan Council Highways Department) reinstating the Town Councils concerns re the state of the pavements around Llantwit Major and the concerns re potential accidents (especially for the elderly / parents with young children) re the work and repairs being undertaken by Contractors installing network cabling all around the town.

SIGNED
MAYOR

DATED