

21<sup>st</sup> November 2024

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 28<sup>th</sup> November, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*  
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873  
Passcode: LMTC123*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 31<sup>st</sup> October 2024  
**Separately attached**

To receive minutes of Remembrance Day Committee Meeting held on 24<sup>th</sup> October 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 19<sup>th</sup> November 2024  
**Separately attached**

To receive minutes of Allotment Sub Committee Meeting held on 19<sup>th</sup> November 2024  
**Separately attached**

To receive minutes of Five-Year Plan Committee Meeting held on 19<sup>th</sup> November 2024  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> November 2024 to 30<sup>th</sup> November 2024  
**Refer peach sheet no: 1**
- 2) Deputy Town Mayors events attended 1<sup>st</sup> November 2024 to 30<sup>th</sup> November 2024  
**Refer peach sheet no: 2**
- 3) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of December 2024  
**Refer peach sheet no: 3**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
  - (ii) To note Dementia Friendly Llantwit Major Report November 2024  
**Refer peach sheet no: 4**
  - (iii) Action Tracker  
**Refer peach sheet nos: 5, 6, 7, 8, 9**
  - (iv) To discuss meeting with Vale of Glamorgan Council Officers re roads and pavements around Llantwit Major  
**Refer peach sheet nos: 10, 11**  
**Verbal update Cllr. W Norman**

## **FINANCE**

- 1) Bank Reconciliation for period 1st October 2024 to 31<sup>st</sup> October 2024  
**Refer blue sheet no: 1**

- 2) Expenditure for period 25<sup>th</sup> October 2024 to 21st November 2024  
**Refer blue sheet nos: 2, 3, 4, 5**
- 3) Income for period 25<sup>th</sup> October 2024 to 21st November 2024  
**Refer blue sheet no: 6**
- 4) To discuss renewal of SLCC membership for 2025  
**Refer blue sheet no: 7, 8, 9**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**

### **RECREATION AND OPEN SPACES**

- 1) To discuss email from Llantwit Major Tennis Club re Pickle Ball  
**Refer green sheet no: 1**
- 2) To discuss letter from Llantwit Major Bowls Club re hedges and fencing  
**Refer green sheet no: 2, 3**
- 3) To discuss report of informal meeting of Stradling Park Working Group Committee Meeting held on 14<sup>th</sup> November 2024  
**Refer green sheet no: 4**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of cremated remains of Thomas O'Dwyer (new plot) E54 on 20<sup>th</sup> November 2024.
- 2) To discuss email from Vale of Glamorgan Council re cemetery capacity  
**Refer white sheet no: 1, 2**

### **CENOTAPH**

- 1) To discuss War Memorial Maintenance Renewal Agreement  
**Refer green sheet no: 5, 6, 7**

## **TOWN HALL**

- 1) To discuss Agenda Brief re retrospective permission re lift design  
**Refer green sheet no: 8 to 16**

## **VALE OF GLAMORGAN COUNCIL**

- 1) To discuss Llantwit Major Town Hall Car Park Asset Transfer Works  
**Refer yellow sheet nos: 1**
- 2) To discuss Draft Corporate Plan 2025 - 2030  
**Refer yellow sheet nos: 2**
- 3) To discuss Corporate Plan Consultation – what to expect when working with the Council  
**Refer yellow sheet nos: 3, 4**

## **MISCELLANEOUS**

- 1) To discuss Big Winter Party 14<sup>th</sup> December 2024  
**Refer orange sheet nos: 1, 2**
- 2) To discuss Llantwit Major Town Council Newsletter November 2024 Edition  
**Separately attached**