

24th October 2024

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 31st October, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873
Passcode: LMTC123*

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct
(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 26th September 2024
Separately attached

To receive minutes of Remembrance Day Committee Meeting held on 23rd September 2024
Separately attached

To receive minutes of Footpath Forum Meeting held on 7th October 2024
Separately attached

To receive minutes of Planning Committee Meeting held on 8th October 2024
Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 17th October 2024
Separately attached

To receive minutes of Finance and Policy Meeting held on 17th October 2024
Separately attached

To receive minutes of Town Hall Working Group Meeting held on 22nd October 2024
Separately attached

To receive minutes of Five Year Plan Committee Meeting held on 22nd October 2024
Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st October 2024 to 31st October 2024
Refer peach sheet no: 1
- 2) Deputy Town Mayors events attended 1st October 2024 to 31st October 2024
Refer peach sheet no: 2
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of November 2024
Refer peach sheet no: 10

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Report from the Stakeholders Event held on 23rd October 2024 re the role, governance and accountability of the community and town council sector
Verbal Update Councillor Dr Dickson
 - (iii) Placemaking Meeting on 9th October 2024
Refer peach sheet nos: 3, 4

- (iv) Action Tracker
Refer peach sheet nos: 5 to 9

PERSONNEL

- 1) To adopt Local Government Services Pay Agreement 2024
Refer pink sheet nos: 1 to 5

FINANCE

- 1) Bank Reconciliation for period 1st September 2024 to 30th September 2024
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st July 2024 to 30th September 2024
Refer blue sheet no: 2
- 3) Expenditure for period 19th September 2024 to 24th October 2024
Refer blue sheet nos: 3 to 8
- 4) Income for period 19th September 2024 to 24th October 2024
Refer blue sheet no: 9, 10

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1
- 2) To further discuss Planning Application 2023/01102/2/CD
Refer purple sheet no: 2

RECREATION AND OPEN SPACES

- 1) To discuss letter re permission to install a memorial bench in Seaview Park
Refer green sheet no: 1, 2
- 2) To discuss Llantwit Major Bowls Club year end figures for season ending 30/9/2024
Refer green sheet no: 3, 4

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains of John Ball (reopen plot) E146 on 21st October 2024.

VALE OF GLAMORGAN COUNCIL

- 1) To note Annual Report: Section 106 Agreements 2023/24
Separately attached
- 2) To discuss Draft Corporate Plan 2025-2030
Refer yellow sheet nos: 1, 2
- 3) To discuss emails re pavements around Llantwit Major
Refer yellow sheet nos: 3, 4
- 4) To note letter sent to Neighbouring Service Manager re Planter at Train Station
Refer yellow sheet no: 5

MISCELLANEOUS

- 1) To note email from resident re Ham Wood
Refer orange sheet nos: 1, 2, 3
- 2) To discuss email from Forces Fitness re Community Health and Well Being Sessions
Refer orange sheet nos: 4, 5
- 3) To discuss email from Llantwit Major Rugby Club re Boverton Road Car Park
Refer orange sheet nos: 6
- 4) To discuss email from Llantwit Major resident re keep Wales Tidy Litter Picking Champions
Refer orange sheet nos: 7
- 5) To discuss email re school and leisure centre car park
Refer orange sheet no: 8