

18<sup>th</sup> July 2024

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 25<sup>th</sup> July 2024, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the Zoom Meeting*  
<https://us06web.zoom.us/j/6263333873?pwd=OG40RmNUTkM3cWsrQmFoY1gyd1FjUT09&omn=84695729811>

*Meeting ID: 626 333 3873  
Passcode: LMTC123*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 27<sup>th</sup> June 2024  
**Separately attached**

To receive minutes of Placemaking Meeting held on 26<sup>th</sup> June 2024  
**Separately attached**

To receive minutes of Allotment Sub Committee Meeting held on 26<sup>th</sup> June 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 2<sup>nd</sup> July 2024  
**Separately attached**

To receive minutes of Footpath Forum Committee Meeting held on 8<sup>th</sup> July 2024  
**Separately attached**

To receive minutes of Extraordinary Full Town Council Meeting held on 9<sup>th</sup> July 2024  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> July 2024 to 31<sup>st</sup> July 2024  
**Refer peach sheet no: 1**
- 2) Deputy Town Mayors events attended 1<sup>st</sup> June 2024 to 31<sup>st</sup> July 2024  
**Refer peach sheet no: 2**
- 3) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of September 2024  
**Refer peach sheet no: 3**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
- 2) Action Tracker  
**Refer peach sheet nos: 4, 5, 6 & 7**

## **FINANCE**

- 1) Bank Reconciliation for period 1st June 2024 to 30th June 2024  
**Refer blue sheet no: 1**
- 2) Bank Reconciliation for period 1st April 2024 to 30th June 2024  
**Refer blue sheet no: 2**
- 3) Expenditure for period 21<sup>st</sup> June 2024 to 18<sup>th</sup> July 2024  
**Refer blue sheet nos: 3, 4, 5, 6, 7 & 8**

- 4) Income for period 21<sup>st</sup> June 2024 to 18<sup>th</sup> July 2024  
**Refer blue sheet no: 9**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss Agenda Brief re Vale Planning Meeting held on 19<sup>th</sup> July 2024 re Eagleswell Development and two emails received from local residents  
**Refer purple sheet nos: 2, 3, 4 & 5**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of Voilet Barbara Davies (reopen plot) D132 on 18th July 2024.
- 2) Burial of Herbert Martin Draisey (reopen plot) D100 on 30th July 2024.

### **VALE OF GLAMORGAN COUNCIL**

- 1) To discuss Agreement for the Provision of Legal Services between Llantwit Major Town Council and Vale of Glamorgan Council Legal Services  
**Refer yellow sheet nos: 1, 2, 3 & 4**
- 2) To note Renewal of Public Open Space Protection Orders – Dog Control, and the inclusion of Llantwit Major Recreation Field subject to agreement re enforcement  
**Refer yellow sheet nos: 5 & 6**
- 3) To note written observations received from residents following consultation letter re installation of lighting columns in Town Hall car park  
**Refer yellow sheet nos: 7, 8, 9 & 10**

### **MISCELLANEOUS**

- 1) To discuss email outlining concerns re withdrawal of breastfeeding support by Cardiff and Vale University Health Board  
**Refer orange sheet nos: 1, 2 & 3**