

2nd May 2024

Dear Sir/Madam

You are summoned to attend the Annual Meeting of the Town Council to be held in the Council Chamber and remotely on Thursday 9th May, 2024 at 7.05pm for the purpose of transacting the following business.

Members are asked to note the time of the meeting. Prayers will be said at 7.00pm for those wishing to participate.

Yours faithfully

R E QUINN (Mrs)

Town Clerk

Public and press are invited to attend.

A G E N D A

1. To receive nominations and elect Town Mayor for the year 2024/25, and to receive Town Mayor's Declaration of Acceptance of Office
2. To receive nominations and elect Deputy Town Mayor for the year 2024/25
3. Apologies
4. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct
Note: Members seeking advice on this item are asked to contact the Town Clerk at least 48hrs prior to meeting
5. To receive Minutes of Annual Meeting held on 11th May 2023, *For Information Only*
Separately Attached
6. To receive Terms of Reference for each Committees/Forums
Separately Attached
7. To receive nominations for Representation on Committees/Forums
Separately Attached - List of Committees/Forums
8. To receive nominations for Representation on outside bodies/committees/forums
Separately Attached - List of Outside Bodies/Committees/Forum
9. To finalise Annual Report 2023/24
As previously emailed to Councillors

cont

10. To nominate Councillors for payment of accounts (bacs)
11. To note Town Mayors expenses and fundraising account for 2023/24
Separately Attached
12. To note payments to Councillors for 2023/24
Separately Attached
13. Future Meeting Dates for 2024/25
Separately Attached
14. Photographs
Separately Attached