

23<sup>rd</sup> May 2024

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 30<sup>th</sup> May 2024, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 30<sup>th</sup> May 2024*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 25<sup>th</sup> April 2024  
**Separately attached**

To receive minutes of Annual Meeting held on 9<sup>th</sup> May 2024  
**Separately attached**

To receive minutes of Allotment Sub Committee Meeting held on 24<sup>th</sup> April 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 25<sup>th</sup> April 2024  
**Separately attached**

To receive minutes of Place Making Meeting held on 8<sup>th</sup> May 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 15<sup>th</sup> May 2024  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

## **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> May 2024 to 31st May 2024  
**Refer peach sheet no: 1**
- 2) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of June 2024  
**Refer peach sheet no: 1**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
- 2) To note Report of Dementia Friendly Llantwit Major May 2024  
**Refer peach sheet no: 2**
- 3) To note Report of Fairtrade Meeting May 2024  
**Refer peach sheet no: 2, 3**
- 4) Action Tracker  
**Refer peach sheet nos: 3, 4, 5**

## **FINANCE**

- 1) Bank Reconciliation for period 1st April 2024 to 30th April 2024  
**Refer blue sheet no: 1**
- 2) Expenditure for period 26<sup>th</sup> April 2024 to 23rd May 2024  
**Refer blue sheet nos: 2 to 7**

- 3) Income for period 26<sup>th</sup> April 2024 to 23<sup>rd</sup> May 2024  
**Refer blue sheet nos: 8, 9**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1, 2**
- 2) To discuss request for informal meeting from Sainsbury's  
**Refer purple sheet no: 3**

### **CEMETERY**

To note the following burial matters.

- 1) Burial of Sarah Delyth Ann Williams (new plot) D22 on 26<sup>th</sup> April 2024
- 2) Burial of cremated remains Marion Mavis Williams (reopen plot) K21 on 1<sup>st</sup> May 2024.
- 3) Burial of cremated remains Gordon Brian Evans (reopen plot) Hd4 on 3<sup>rd</sup> May 2024.
- 4) Burial of cremated remains Keith Roger Poulton (new plot) Mf3 on 10<sup>th</sup> May 2024.
- 5) Burial of cremated remains Myrna Valarie Crooks (new plot) Mf4 on 15<sup>th</sup> May 2024
- 6) Burial of cremated remains Ann Doreen Beer (reopen) A34 on 28<sup>th</sup> May 2024

### **RECREATION AND OPEN SPACES**

- 1) To discuss Monthly / Quarterly Play Area Site Inspections  
**Refer pink sheet no: 1**
- 2) To discuss Llantwit Major Tennis Club placing a banner on the Recreation Field to promote the Tennis Club and Tennis Courts  
**Refer pink sheet no: 2**
- 3) To discuss Llantwit Major 10k Committee to request placing a banner on the Recreation Field to promote the LM10K Event on 22<sup>nd</sup> September 2024  
**Refer pink sheet no: 3**

### **TOWN HALL**

- 1) To discuss further letter from resident re chiming of the Town Hall Bell  
**Refer pink sheet no: 4**

**VALE OF GLAMORGAN COUNCIL**

- 1) To note letter from Head of Housing and Buildings Services re Housing Policy with reference to the former Eagleswell School Development.  
**Refer yellow sheet no: 1, 2, 3, 4**

**MISCELLANEOUS**

- 1) To discuss letter from resident re camper vans at the Beach Carpark and disposal of waste  
**Refer orange sheet no: 1**
- 2) To discuss email re safety of Lithium ion batteries e-bikes and scooters  
**Refer orange sheet no: 2, 3, 4, 5**