

22<sup>nd</sup> February 2024

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 29<sup>th</sup> February 2024, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 29th February 2024*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 25<sup>h</sup> January 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 1<sup>st</sup> February 2024  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

### **SIGNING OF MINUTES**

- 1) Signing of Minutes of previous Meeting

### **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> February 2024 to 29<sup>th</sup> February 2024
- 2) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report
- 2) To discuss email re Suicide First Aid Training through Mind in the Vale of Glamorgan  
**Refer green sheet no: 1**

## **COUNCIL MEETINGS**

- 1) Meetings for Month of March 2024  
**Refer green sheet no: 1**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
- 2) To discuss further correspondence re request for an Agenda Item on Community Liaison Committee regarding Police Office Deployment from local towns in the Vale of Glamorgan  
**Refer green sheet nos: 2 & 3**
- 3) Action Tracker  
**Refer green sheet nos: 4, 5 & 6**
- 4) Report on Older People Events in Llantwit Major, December 2023 / January 2024  
**Refer green sheet nos: 6, 7, 8 & 9**
- 5) Report of Llantwit Major Food Poverty Project Meeting 6<sup>th</sup> February 2024  
**Refer green sheet no: 9**
- 6) To discuss Agenda Brief re Place Making Update in Llantwit Major  
**Refer green sheet nos: 10 & 11**
- 7) To discuss and adopt the Rules and Regulations for Funeral Directors and Grave Diggers at Boverton Road Cemetery  
**Refer green sheet nos: 11 & 12**
- 8) To discuss invitation to attend Churchill Lines, MOD Athan on 14<sup>th</sup> March 2024  
**Refer green sheet no: 13**
- 9) To discuss Consultation on the Terrorism (Protection of Premises) Bill – Martyn’s Law  
**Refer green sheet no: 14**  
**Previously circulated via email 22 February 2024**

## **FINANCE**

- 1) Bank Reconciliation for period 1st January 2024 to 31st January 2024  
**Refer blue sheet no: 1**

- 2) Expenditure for period 19th January 2024 to 22nd February 2024  
**Refer blue sheet nos: 2 & 3**
- 3) Income for period 19<sup>th</sup> January 2024 to 22nd February 2024  
**Refer blue sheet nos: 4 & 5**
- 4) To discuss Agenda Brief re Town Council Insurance Renewal due 1<sup>st</sup> April 2024  
**Refer blue sheet nos: 6, 7, 8, 9, 10 & 11**
- 5) To discuss Agenda Brief re the Welsh Water Invoice for the Old School  
**Refer blue sheet no: 12**
- 6) Contracts For 1st April 2024 To 31st March 2027
  - a) Emergency Lighting  
**Refer Sheet Nos; 13, 14, 15, 16 & 17**
  - b) Periodic Electrical Inspections  
**Refer Sheet Nos; 18, 19, 20, 21 & 22**

### **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss email from Lidl Foodstores requesting a Meeting with Town Councillors  
**Refer orange sheet no:**

### **RECREATION AND OPEN SPACES**

- 1) To discuss Agenda Brief re update on dog fouling on the Recreation Field  
**Refer yellow sheet nos: 1, 2 & 3**
- 2) To discuss email from resident re entrance to the Allotment Site on Llanmaes Road  
**Refer orange sheet no: 5**

### **CEMETERY**

- 1) To discuss email re Commonwealth War Graves Commission conducting guided tours around Boverton Cemetery War Grave plots  
**Refer yellow sheet no: 3**

### **WEST STREET POOL**

- 1) To discuss Agenda Brief re update on West Street Pool and Midwell  
**Refer yellow sheet no: 4**

### **VALE OF GLAMORGAN**

- 1) To discuss email re concerns re review of School Crossing Patrols  
**Refer white sheet no: 1**

- 2) To discuss letter to Chief Executive of the Vale of Glamorgan Council from Eagleswell Resident re development on the former Eagleswell School site  
**Refer white sheet nos: 2 & 3**
- 3) To discuss email re Vale Food Trail 2024  
**Refer white sheet no: 4**
- 4) To discuss Agenda Brief re update on Vale of Glamorgan Councils proposal re Toilets and Carparks in Llantwit Major  
**Refer white sheet nos: 4, 5 & 6**
- 5) To discuss Gypsy and Traveller Site: Call for Candidate Sites  
**Refer white sheet no: 7**

### **WELSH GOVERNMENT**

- 1) To discuss consultation on the School Year  
**Refer white sheet nos: 7 - 22**
- 2) To discuss the Coetiroedd Bach (Tiny Forests) Scheme  
**Refer white sheet no: 23**

### **MISCELLANEOUS**

- 1) To discuss Agenda Brief re update on Community Events proposed and planned for 2024  
**Refer orange sheet no: 1**
- 2) To discuss email re queues in the local pharmacies  
**Refer orange sheet on: 2**
- 3) To discuss email from Llantwit Major & Coastal Vale Medical Practice and Western Vale Family Practice in relation to the GMS Contract  
**Refer orange sheet ons: 2, 3, 4 & 5**
- 4) To discuss Agenda Brief re 80 D-Day Celebrations on 6<sup>th</sup> June 2024  
**Refer orange sheet ons: 5, 6 & 7**
- 5) To discuss email re obtaining a portrait of His Majesty the King  
**Refer orange sheet no: 7**
- 6) To note invitation to attend draw to attend Buckingham Palace Garden party  
**Refer orange sheet no: 8**