

21st March 2024

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 28th March 2024, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 28th March 2024

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct
(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 29th February 2024
Separately attached

To receive minutes of Place Making Meeting held on 11th March 2024
Separately attached

To receive minutes of Planning Committee Meeting held on 12th March 2024
Separately attached

To receive minutes of Special Meeting held on 21st March 2024
Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st March 2024 to 31st March 2024
Refer green sheet no: 1
- 2) Deputy Town Mayors events attended 1st March 2024 to 31st March 2024
Refer green sheet no: 1
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of April 2024
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
- 2) Action Tracker
Refer green sheet nos: 2, 3, 4
- 3) To note Report on Working towards a Dementia Friendly Llantwit Major, February/March/April 2024
Refer green sheet nos: 5

FINANCE

- 1) Bank Reconciliation for period 1st February 2024 to 29th February 2024
Refer blue sheet no: 1
- 2) Expenditure for period 23rd February 2024 to 21st March 2024
Refer blue sheet nos: 2, 3, 4
- 3) Income for period 23rd February 2024 to 21st March 2024
Refer blue sheet nos: 5
- 4) To note Independent Remuneration Panel for Wales Annual Report February 2024
Refer blue sheet nos: 6 to 12

- 5) To discuss proposed end of year budget figures 2023/24, explanation and agenda brief regarding projects
Separately attached – White
(Note: Updated figures will be circulated on the night)
- 6) To discuss annual membership to One Voice Wales 1st April 2024 to 31st March 2025
Refer blue sheet nos: 13, 14, 15, 16

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1
- 2) To note emails re proposed development at MOD Athan
Refer purple sheet no: 2, 3

CEMETERY

To note the following burial matters.

- 1) Burial of Elizabeth Gillian (reopen plot) E194 on 11th March 2024

VALE OF GLAMORGAN COUNCIL

- 1) To discuss letter re School Crossing Patrols – Ham Lane East
Refer yellow sheet no: 1, 2, 3
- 2) To discuss email re Llantwit Major Toilets / Car Parks
Refer yellow sheet no: 4

MISCELLANEOUS

- 1) To discuss email Government Business Team (Health and Social Services Group) re risk to General Practice in Llantwit Major / Wales
Refer orange sheet no: 1
- 2) To discuss Agenda Brief re Medical Facilities at MOD St Athan
Refer orange sheet no: 2
- 3) To discuss email and letter from Swallow Playgroup based in the West Camp Community Centre
Refer orange sheet no: 3, 4

- 4) To discuss email from Llantwit Major School re Sixth Form Work Experience
Refer orange sheet no: 5
- 5) To discuss email re ATM's in Post Offices
Refer orange sheet no : 6