

20th June 2024

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 27th June 2024, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 27th June 2024

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct
(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 30th May 2024
Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 29th May 2024
Separately attached

To receive minutes of Planning Committee Meeting held on 12th June 2024
Separately attached

PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st June 2024 to 30th June 2024
Refer peach sheet no: 1
- 2) Deputy Town Mayors events attended 1st June 2024 to 30th June 2024
Refer peach sheet no: 2
- 3) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of July 2024
Refer peach sheet no: 3

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
- 2) Action Tracker
Refer peach sheet nos: 4, 5, 6 & 7
- 3) To discuss email received from local resident regarding meeting with Town Council to discuss Eagleswell Development
Refer peach sheet nos: 8 & 9

FINANCE

- 1) Bank Reconciliation for period 1st May 2024 to 30th May 2024
Refer blue sheet no: 1
- 2) Expenditure for period 24th May 2024 to 20th June 2024
Refer blue sheet nos: 2 to 7
- 3) Income for period 24th May 2024 to 20th June 2024
Refer blue sheet no: 8
- 4) To discuss Statement of Accounts, Annual Return and Internal Auditors Report 1st April 2023 to 31st March 2024
Separately attached white sheets

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1
- 2) To discuss consultation on proposed amendments to the Vale of Glamorgan affordable Housing Supplementary Planning Guidance
Refer purple sheet no: 2

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Patricia Ann Colston (reopen plot) H5 on 25th June 2024.

RECREATION AND OPEN SPACES

- 1) To discuss quotation re works to entrance road on Allotment Site off Llanmaes Road
Refer pink sheet no: 1
- 2) To discuss Open Spaces Application form from Llantwit Major Rugby Club re Party on the Pitch event 24th/26th August 2024
Refer pink sheet nos: 1, 2 & 3
- 3) To discuss email received from Llantwit Major Rugby Football Club re contribution towards repainting of lines within car park
Refer pink sheet no: 3

TOWN HALL

- 1) To discuss letter from resident re chiming of the Town Hall Bell
Refer pink sheet no: 4
- 2) To discuss Fee Proposal for Stage 2 re the Building Regulations/Detailing of the proposed project to install a lift in the Town Hall listed Building
Refer pink sheet nos: 4, 5 & 6

VALE OF GLAMORGAN COUNCIL

- 1) To discuss letter from resident re the offer of lease of land at Llantwit Major Beach
Refer yellow sheet nos: 1 & 2
- 2) To discuss Agenda Brief re update on toilets and car parks within Llantwit Major following discussion for the Town Council to take over responsibility
Refer yellow sheet nos: 3, 4, 5, 6 & 7

- 3) To note Application for a Variation to Premises Licence – The Corner Shop, 31-33 Crawshay Drive
Refer yellow sheet no: 8
- 4) To note Application for a Premises Licence – St Donats Castle/AWC Atlantic College
Refer yellow sheet no: 9

WELSH GOVERNMENT

- 1) To discuss letter re Listening Programme on 20mph
Refer yellow sheet nos: 10 & 11

MISCELLANEOUS

- 1) To discuss email re supporting a Pride Event in Llantwit Major on 22nd June 2025
Refer orange sheet no: 1
- 2) To discuss email re excessive noise from the Wick Road which is affecting residents in the Heritage Gate / Plasnewydd Walk estate
Refer orange sheet no: 2