

18<sup>th</sup> April 2024

Dear Councillor,

**You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 25<sup>th</sup> April 2024, no sooner than 7.05pm, for the purpose of discussing the following business.**

Yours faithfully,



Mrs. R. Quinn  
**Town Clerk**

*Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 25<sup>th</sup> April 2024*

### **AGENDA**

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct  
*(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)*

To receive minutes of Full Town Council Meeting held on 28<sup>th</sup> March 2024  
**Separately attached**

To receive minutes of Planning Committee Meeting held on 28<sup>th</sup> March 2024  
**Separately attached**

To receive minutes of Place Making Meeting held on 10<sup>th</sup> April 2024  
**Separately attached**

To receive minutes of Footpath Forum Meeting held on 16<sup>th</sup> April 2024  
**Separately attached**

### **PUBLIC QUESTION TIME**

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

### **SIGNING OF MINUTES**

1) Signing of Minutes of previous Meeting

## **TOWN MAYOR**

- 1) Town Mayors events attended 1<sup>st</sup> April 2024 to 30<sup>th</sup> April 2024  
**Refer green sheet no: 1**
- 2) Questions to the Town Mayor (if any)

## **COMMUNITY CONSTABLE**

- 1) To receive Community Constables report

## **COUNCIL MEETINGS**

- 1) Meetings for Month of May 2024  
**Refer green sheet no: 2**

## **PROCEDURAL MATTERS**

- 1) Members Announcements
  - (i) Report from Town Clerk  
**Verbal Update Town Clerk**
- 2) Action Tracker  
**Refer green sheet nos: 3, 4, 5, 6, 7**
- 3) To discuss Draft Annual Report 2023/24  
**Emailed separately:**
- 3) To nominate Councillor to be elected as Town Mayor for 2024/2025
- 4) To nominate Councillor to be elected as Deputy Town Mayor 2024/2025

## **FINANCE**

- 1) Bank Reconciliation for period 1st March 2024 to 31<sup>st</sup> March 2024  
**Refer blue sheet no: 1**
- 2) Bank Reconciliation for period 1st January 2024 to 31<sup>st</sup> March 2024  
**Refer blue sheet no: 2**
- 3) Bank Reconciliation for period 1st April 2023 to 31<sup>st</sup> March 2024  
**Refer blue sheet no: 3**
- 4) Expenditure for period 22<sup>nd</sup> March 2024 to 25<sup>th</sup> April 2024  
**Refer blue sheet nos: 4, 5, 6, 7**

- 5) Income for period 22<sup>nd</sup> March 2024 to 25<sup>th</sup> April 2024  
**Refer blue sheet nos: 9, 10**
- 6) To discuss Corporate Membership Invoice to the Institute of Cemetery and Crematorium Management  
**Refer blue sheet nos: 11, 12**
- 7) To discuss Statement of Accounts and Reserves Statement 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024  
**Refer blue sheets: 13 to 19 and emailed separately**

## **DEVELOPMENT**

- 1) To note Planning Application decisions by the Vale of Glamorgan Council  
**Refer purple sheet no: 1**
- 2) To discuss Agenda Brief re development at former Eagleswell School Site  
**Refer purple sheet no: 2, 3, 4**

## **CEMETERY**

To note the following burial matters.

- 1) Burial of Brenda Jean Sweeting (new plot) B148 on 5<sup>th</sup> April 2024
- 2) Burial of cremated remains Doreen Joyce Varney (new plot) Mf2 on 19<sup>th</sup> April 2024.
- 3) Burial of cremated remains James William Varney (new plot) Mf2 on 19<sup>th</sup> April 2024.

## **TOWN HALL**

- 1) To note Engineers Report re Town Hall, Clock, Bell and Strike Hammer  
**Refer pink sheet no: 1, 2**
- 2) To discuss letter from resident re chiming of the Town Hall Bell  
**Refer pink sheet no: 3, 4**

## **VALE OF GLAMORGAN COUNCIL**

- 1) To note Annual Delivery Plan (ADP) 2024-2025 and this year's four Well-being Objectives  
**Refer yellow sheet no: 1**
- 2) To note letter re School Crossing Patrol review  
**Refer yellow sheet no: 2**

- 3) To discuss letter re proposal to withdraw funding for the provision of Education Hours from Swallow Playgroup  
**Refer yellow sheet no: 3, 4**
- 4) To note the Final Recommendations Report of the Review of the Community Arrangements of the County Borough of the Vale of Glamorgan  
**Separately attached yellow sheets**
- 5) To note unsuccessful Stronger Community Fund Application  
**Refer yellow sheet no: 5**
- 6) To discuss email re 20 mph limits  
**Refer yellow sheet no: 6**

### **MISCELLANEOUS**

- 1) To discuss review of long-term rail timetable commitments  
**Refer orange sheet no: 1 , 2, 3, 4, 5, 6**
- 2) To discuss response from Corporate Affairs (Post Office) re ATM at Llantwit Major Post Office  
**Refer orange sheet no: 6**
- 3) To note letter from Llaniltyd Fawr in Flower  
**Refer orange sheet no: 7**
- 4) To discuss email re Llantwit Major Rugby Football Club promotion to East Central Division 3  
**Refer orange sheet no: 7**
- 5) To discuss email re Grant Aid Application Ysgol Y Draig Primary School  
**Refer orange sheet no: 8**
- 6) To discuss email re Parliament Trip  
**Refer orange sheet no: 9**