

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 25th April 2024 at 7.05pm

PRESENT; Chairperson Councillor D Powell - Town Mayor

 Councillors D Foster) NORTH WARD
 Dr D Ellis)
 Dr P Dickson)

 J Lewis) SOUTH EAST WARD
 G Morgan)
 G Thomas)

 S Hanks (Z))
 W Norman)
 J Deakin) BOVERTON WARD

 G John) WEST WARD

PC Jamie Williamson

Note: (Z) - Remotely by Zoom

Apologies were received from:

Councillor G Hughes – Family Illness

Councillor E Williams – arriving late due to prior commitment

Declaration of Interest Forms were received from:

Pursuant to the requirements of this Councils Code of Conduct, Councillor D Powell declared an interest under Miscellaneous, Item 5, To discuss email re Grant Aid Application Ysgol Y Draig Primary School.

358 . MINUTES

Full Town Council Meeting held 28th March 2024

The minutes of the Full Town Council Meeting held on the 28th March 2024 had previously been circulated to Council Members. Councillor noted that under Procedural Matters, Report of Town Clerk it should read ‘Welder’ and not as previously stated ‘Wedder.’

RESOLVED: That subject to the above amendments the minutes of the Full Town Council Meeting held on the 28th March 2024 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Planning Committee Meeting held 28th March 2024

The minutes of the Planning Committee Meeting held on 28th March 2024, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Committee Meeting held on 28th March 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Place Making Meeting held 10th April 2024

The minutes of the Place Making Meeting held on 10th April 2024, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Place Making Meeting held on 10th April 2024 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Footpath Forum Meeting held 16th April 2024

The minutes of the Footpath Forum Meeting held on the 16th April 2024 had previously been circulated to Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held on the 16th April 2024 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

359. PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol

There were no members of the public present.

360. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

361. TOWN MAYOR

Town Mayors events attended 1st April 2024 to 30th April 2024

Councillors had previously been circulated with the Town Mayor events attended 1st April 2024 to the 30th April 2024. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

362. COUNCIL MEETINGS**Meetings for Month of May 2024**

Councillors had previously been circulated with Meetings for the Month of May 2024. Councillors were informed that the Town Study Steering Group was still held in abeyance due to the Place Making Project being undertaken. Noted.

363. PROCEDURAL MATTERS**Members Announcements****Report from Town Clerk**

The Town Clerk informed Councillors that the Stradling Park Community Garden path was under development.

She stated she had received notice that Llantwit Major Comprehensive School would be vacating the Compass Building effective from the end of May 2024.

The Town Clerk said that both the plans for the Food Festival Event and the Abba Tribute night were progressing well.

The Town Clerk also stated that several pieces of play equipment had been repaired due to damage and general wear and tear.

She confirmed that a First Aid Course would be undertaken for the Office Staff in conjunction with St Illtyds Church, in the near future. She asked that if any Councillors wished to attend they should contact her. Also, she confirmed that PCSO Rhiannon Cummings was organising a Suicide Awareness course. Once again to contact Town Clerk if they wish to attend this Course.

The Town Clerk concluded by stating that a successful Place Making session had been undertaken at The Swan Quiz night and an open meeting was to be held at the Tudor Tavern on the 15th May 2024 where she hoped Councillors would encourage people to attend.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

To discuss draft Annual Report 2023/24

Councillors had previously been circulated with a copy of the draft Annual Report 2023/24. The Deputy Town Clerk was thanked for all her hard work in compiling the document.

RESOLVED: That once the Annual Report for 2023/24 is adopted at the Annual Meeting on the 9th May 2024 a copy is placed in the Library for the general public to view.

To nominate Councillor to be elected as Town Mayor 2024/2025

Councillors discussed nominations for the Town Mayor 2024/25. It was:

RESOLVED: That the current Deputy Town Mayor, Councillor Dr P Dickson, be put forward to the Annual Meeting for nomination as Town Mayor 2024/25.

To nominate Councillor to be elected as Deputy Town Mayor

Councillors discussed nominations for the Deputy Town Mayor 2024/25. It was:

RESOLVED: That Councillor J Deakin be put forward to the Annual Meeting for nomination as Deputy Town Mayor 2024/25.

364. FINANCE**Bank Reconciliation for period 1st March 2024 to 31st March 2024**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st March 2024 to 31st March 2024. Noted.

Bank Reconciliation for period 1st January 2024 to 31st March 2024

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st January 2024 to 31st March 2024. Noted.

Bank Reconciliation for period 1st April 2023 to 31st March 2024

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2023 to 31st March 2024. Noted.

Expenditure for the period 22nd March 2024 to 25th April 2024

Councillors had previously been circulated with a copy of the Expenditure for the period 22nd March 2024 to 25th April 2024. Noted.

Income for the period 22nd March 2024 to 25th April 2024

Councillors had previously been circulated with a copy of the Income for the period 22nd March 2024 to 25th April 2024. Noted.

To discuss Corporate Membership Invoice to the Institute of Cemetery and Crematorium Management

Councillors had previously been circulated with an Invoice dated 1st April 2024 for the Institute of Cemetery and Crematorium Management at an Annual Membership of £100.00 inc. vat.

RESOLVED: That the Corporate Membership Invoice to the Institute of Cemetery and Crematorium Management at an annual fee of £1000.00 inc. vat be taken out for the year 2024/25.

To discuss Statement of Accounts and Reserves Statement 1st April 2023 to 31st March 2024

Councillors had previously been circulated with the Statement of Accounts and Reserves Statement 1st April 2023 to 31st March 2024. Councillor Foster stated this was a comprehensive Statement of Financial Accounts and thanked the Town Clerk for all her hard work, particularly since she had come in underbudget, despite being a financially challenging year. Noted.

365. DEVELOPMENT**To note Planning Application decisions by the Vale of Glamorgan Councils**

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Councillor Powell stated he was pleased to note that the Town Councils Planning Application for the installation of a lift in the Town Hall had been approved (subject to final agreement) from CADW. Noted.

To discuss Agenda Brief re development at former Eagleswell School Site

Councillors had previously been circulated with an Agenda Brief re development at former Eagleswell School Site.

RESOLVED: That a letter be sent to the Vale of Glamorgan Council that should the units become available for general housing allocation the priority be given to residents of Llantwit Major and the rural Western Vale. Same criteria as set out in the Llantwit Major Local Lettings and Sales Policy.

366. CEMETERY

The following Burial matters were noted.

- 1) Burial of Brenda Jean Sweeting(new plot) B148 on 5th April 2024
- 2) Burial of cremated remains Doreen Joyce Varney (new plot) Mf2 on 19th April 2024
- 3) Burial of cremated remains James William Varney (re-open plot) Mf2 on 19th April 2024

RESOLVED: That approval be granted for the Exclusive Right of Burial Certificate to be issued and sealed on behalf of the Town Council in respect of matters 1 & 2.

367. TOWN HALL

To note Engineers Report re Town Hall Clock, Bell, and Strike Hammer

Councillors had previously been circulated with an Engineers Report dated 27th March 2024 on the Town Hall, Bell, and Strike Hammer. Councillors commented that this was an excellent Report. Noted.

Councillor Williams entered the Council Chamber.

To discuss letter from resident re chiming of the Town Hall Bell

Councillors had previously been circulated with a letter dated 15th April 2024 from a resident re the chiming of the Town Hall Bell during the night. Councillors further discussed this matter and noted that this historic bell, dating from 1780 and had been striking for over 200 years.

RESOLVED: That a letter be written to the resident stating that no action will be taken regarding the chiming of the bell at nighttime. State that the historic bell has been striking for over 200 years and as advised by the Cumbria Clock Company there is no mechanism within the existing structure to stop the clock chiming during the night.

368. VALE OF GLAMORGAN COUNCIL

To note Annual Delivery Plan (ADP) 2024-2025 and this year's four Well-being Objectives

Councillors had previously been circulated with the Annual Delivery Plan (ADP) 2024-2025 and this year's four Well-being Objectives dated 5th April 2024. Noted

To note letter re School Crossing Patrol review

Councillors had previously been circulated with a letter dated 5th April 2024 re School Crossing Patrol Review. Councillor Deakin further reiterated his concerns for the safety of the children and parents if a decision is taken to remove the School Crossing Patrols from Ham Lane East. Councillors further discussed issues with parking and crossing along Ham Lane East and Boverton

Road. It was noted that there were no updates from the Vale of Glamorgan Council re a decision regarding this matter.

RESOLVED: That the Town Council will support Councillor Deakin (as a School Governor at Ysgol Y Draig) in collaborating with the Schools along Ham Lane East re the School Crossing Patrols.

To discuss letter re proposal to withdraw funding for the provision of Education Hours from Swallow Playgroup

Councillors had previously been circulated with a letter dated 12th April 2024 re proposal to withdrawn funding for the provision of Education Hours from Swallow Playgroup. Noted.

To note the Final Recommendations Report of the Review of the Community Arrangements of the County Borough of the Vale of Glamorgan

Councillors had previously been circulated with the Final Recommendations Report of the Community Arrangements of the County Borough of the Vale of Glamorgan. Noted.

To note unsuccessful Stronger Community Fund Application

Councillors had previously been circulated with an email dated 17th April 2024 re the unsuccessful Stronger Community Fund Application. Noted.

To discuss email re 20 mph limits

Councillors had previously been circulated with an email dated 18th April 2024 re 20mph speed limits. Councillors were advised that a Consultation would be sent to all Town Councils in the future regarding alterations to the 20mp speed limits.

RESOLVED: That no further action be undertaken re 20mph speed limits until a further Consultation is received regarding this matter.

Councillor Powell asked permission to discuss Agenda Item Community Constable.

369. COMMUNITY CONSTABLE

To receive Community Constable

PC Jamie Williamson introduced himself to Councillors and stated for the month of April 2024 there had been 29 recorded crimes, which included 1 dwelling burglary , 1 car crime, 7 public order offences, 11 shop lifting incidents, 4 violent crimes and 4 others. PC Williamson stated that a person had been arrested re 8 of the shop lifting crimes and confirmed that the new CCTV equipment installed around the town was working well.

Councillors raised concerns re reports of Class A Drug (cocaine) being traded around the town. PC Williamson stated that if information is received he will follow up.

PC Willaimson also agreed to make regular trips to the Car Park at Llantwit Major Beach to discourage vans from parking there overnight.

PC Williamson also reported that human remains had been found at Southerndown Beach and there had been a nasty incident at Eglwys Brewis involving a Cyclist.

Councillor Powell thanked PC Williamson for his attendance and PC Willaimson vacated the Council Chamber.

370. MISCELLANEOUS**To discuss review of long-term rail timetable commitments**

Councillors had previously been circulated with a review of the long-term rail timetable commitments. Councillors further discussed their disappointment re the proposed two additional train services to be provided sometime in 2026. They stated that this was not good enough as the last train back at night to Llantwit Major is 9.40pm. They stated as a Town Council they are trying to encourage the use of Public Transport and the Western Vale Train Service was not meeting the people's needs.

RESOLVED: That a letter be written to Transport for Wales stating the Town Councils disappointment re the proposed changes for Llantwit Major for 'some time' in 2026 and request fair play for the Western Vale.

To discuss response from Corporate Affairs (Post Office) re ATM AT Llantwit Major Post Office

Councillors had previously been circulated with a letter dated 4th April 2024 re a response from Corporate Affairs (Post Office) re ATM at Llantwit Major Post Office. Noted.

To note letter from Llanilltyd Fawr in Flower

Councillors had previously been circulated with a letter dated 6th April 2024 from Llanilltyd Fawr in Flower. Noted.

To discuss email re Llantwit Major Rugby Club promotion to East Central Division 3

Councillors had previously been circulated with an email dated 16th April 2024 re Llantwit Major Rugby Clubs successful promotion to East Central Division 3. Councillor discussed how the town council could mark this achievement.

RESOLVED: That the Town Council write a letter of congratulations to Llantwit Major Rugby Club following their successful promotion to East Central Division 3. That the Town Mayor present this letter to the Rugby Club at their Club House.

To discuss email re Grant Aid Application Ysgol Y Draig Primary School

Councillor Powell declared an Interest.

Councillor Powell stood down as Chair and vacated the Council Chamber.
Councillor Dr Dickson took the Chair.

Councillors had previously been circulated with an email dated 8th April 2024 re unsuccessful Grant Aid Application by Ysgol Y Draig Primary School. Councillors discussed email and noted that they have never supported Grant Aid Applications to Schools in the past and are not in a financial position to assist them.

RESOLVED: That a letter be written to Ysgol Y Draig Primary School stating the Town Council in principle do not support Grant Aid Applications to Schools. Suggest that they could try applying to the National Lottery Fund or the Food Poverty Project which would better meets their requirements.

Councillor Dr Dickson stood down as Chair.
Councillor Powell re-entered the Chamber and took the Chair.

To discuss email re Parliament Trip

Councillors had previously been circulated with an email dated 11th April 2024 re a Parliament Trip on the 10th May 2024. Councillor G Thomas stated he would be interested in attending this trip.

RESOLVED: That permission be granted for Councillor G Thomas to attend the trip to Parliament on the 10th May 2024.

Councillor Powell informed Councillors that this would be his last Full Town Council Meeting as Chair. He thanked Councillors for their support throughout his Term in Office and stated it had been a privilege to be Town Mayor of Llantwit Major and he had thoroughly enjoyed the experience.

DRAFT

SIGNED
MAYOR

DATED