

**LLANTWIT MAJOR TOWN COUNCIL**

**Report on Finance & Policy Committee Meeting  
held in the Council Chamber, Old School  
and remotely via zoom  
Thursday 12<sup>th</sup> January 2023 at 7.00pm**

PRESENT: Chairman – Councillor Mr D Foster

Councillors: Mrs S Hanks  
Mr G Morgan  
Mr G John  
Mr D Powell  
Dr D Ellis  
Mr J Deakin  
Mrs J Norman  
Mr J Lewis  
Mr E Williams  
Mr W Norman

**Apologies**

Councillor Dr P Dickson  
Councillor Mrs G Hughes  
Councillor Mr G Thomas

**DECLARATIONS OF INTEREST FORMS FROM COUNCILLORS**

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mr J Deakin declared an interest under Financial Year 2023/24, To discuss Grant Application for Llantwit Major 10K Committee.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Mr J Lewis declared an interest under Financial Year 2023/24, To discuss Grant Application for Llantwit Major 10K Committee.

Pursuant to the requirements of this Councils Code of Conduct, Councillor Dr D Ellis declared an interest under Financial Year 2022/23, To discuss Grant Aid Application for Cynefin Calon Celf – These 3 Streams Festival of Arts, More in Common Llantwit Major, Llanilltud Fawr in Flower and Llantwit Major Chamber Music Festival.

**FINANCE**

**1) REPORT OF FINANCE COMMITTEE MEETING HELD 13<sup>TH</sup> OCTOBER 2022**

Committee members had previously been circulated with a copy of the Report from the Finance Committee meeting held on 13<sup>th</sup> October 2022, for information only. Noted.

**2) REPORT OF FIVE YEAR PLAN MEETING HELD 15<sup>TH</sup> DECEMBER 2022**

Committee members had previously been circulated with a copy of the Report from the Five Year Plan meeting held on 15<sup>th</sup> December 2022, for information only. Noted.

**3) BANK BALANCES AND BREAKDOWN FIGURES**

Committee members had previously been circulated with a copy of the up-to-date bank balances and an agenda brief regarding a breakdown of the figures. Noted.

FINANCIAL YEAR 2022/23**4) EXPENDITURE AND INCOME UP TO 31<sup>ST</sup> DECEMBER 2022**

Committee members had previously been circulated with copies of the Expenditure and Income up to 31<sup>st</sup> December 2022, and an agenda brief with updates on each budget.

Expenditure

Councillor Foster confirmed that currently majority of the budgets were on target, although as previously discussed the Salaries budget would be over. Noted.

Income

Councillor Foster stated that the Town Hall and Cemetery should be either on budget or slightly over, but Llantonian Hall and the Old School will be under due to restrictions and loss of regular hirers. Noted.

**5) GRANT AID APPLICATIONS**

Councillor Dr D Ellis declared an interest for Application for Cynefin Calon Celf – These 3 Streams Festival of Arts, More in Common Llantwit Major, Llanilltud Fawr in Flower and Llantwit Major Chamber Music Festival.

Committee members had previously been circulated with copies of Grant Aid Applications submitted for Financial Year 2022/2023.

**a) Grant Aid Application from Cynefin Calon Celf – These 3 Streams Festival of Arts**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Llantwit Major Festival of Arts.

**Further**

**RESOLVED:** The Town Council offers the use of community buildings at half price for the Festival weekend.

**b) Grant Aid Application from More in Common Llantwit Major**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £200.00 to More in Common Llantwit Major.

**c) Grant Aid Application from Llanilltud Fawr in Flower**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £200.00 to Llanilltud Fawr in Flower.

**d) Grant Aid Application from Valeplus**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £200.00 to Valeplus.

**e) Grant Aid Application from NCI St Donats Bay**

Brief discussion followed and it was;

**RESOLVED:** That no grant be awarded this financial year.

**f) Grant Aid Application from Urdd Gobaith Cymru – Eisteddfod Yr Urdd**

Brief discussion followed and it was;

**RESOLVED:** That no grant be awarded this financial year.

**g) Grant Aid Application from Llantwit Major Chamber Music Festival**

Brief discussion followed and it was;

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £100.00 to Llantwit Major Chamber Music Festival.

**6) TO NOTE SUCCESSFUL APPLICATION OF STRONG COMMUNITIES PROJECT FUNDING FOR REFURBISHMENT AND PURCHASE OF BLUE PLAQUES FOR LLANTWIT MAJOR'S BLUE PLAQUE TRAIL PLUS EVENTS EQUIPMENT**

Committee members had previously been circulated with a copy of letter dated 15<sup>th</sup> December 2022, received from the Vale of Glamorgan Council confirming the Town Councils successful bid for grant monies through the Stronger Communities Project. It was noted that the Town Council must match fund the grant at a cost of £3,738.11.

**RESOLVED:** That the match funding of £3,738.11 be taken from the Reserves account.

FINANCIAL YEAR 2023/24

**7) TO NOTE RECEIPT OF LGA 1972, S137, EXPENDITURE LIMIT FOR 2023-24**

Committee members had previously been circulated with a copy of a letter received from the Welsh Government, dated 24<sup>th</sup> November 2021, detailing the expenditure limit relating to S137 spends for 2023/24. Noted.

**8) TO DISCUSS GRANT APPLICATION FOR THE LLANTWIT MAJOR CHRISTMAS COMMITTEE**

Committee members had previously been circulated with a copy of Grant Aid Application from the Llantwit Major Christmas Committee for Financial Year 2023/2024.

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £1080.00 to Llantwit Major Christmas Committee.

**9) TO DISCUSS GRANT APPLICATION FOR THE LLANTWIT MAJOR 10K COMMITTEE**

Councillor J Deakin and Councillor J Lewis declared an interest for Grant Aid Application for Llantwit Major 10K Committee.

Committee members had previously been circulated with a copy of Grant Aid Application from the Llantwit Major 10K Committee for Financial Year 2023/2024.

**RESOLVED:** That in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfied the requirements of that section, the Town Council approves the payment of the sum of £500.00 to Llantwit Major 10K Committee.

**10) TO DISCUSS PROPOSED HIRING AND CEMETERY FEES WITH EFFECT 1<sup>ST</sup> APRIL 2023**

Committee members had previously been circulated with a copy of the proposed hiring and cemetery fees with effect from 1<sup>st</sup> April 2023. Councillor Foster confirmed this item had been discussed in depth at the Five Year plan meeting before finalising and bring the proposed fees to this meeting.

**RESOLVED:** That proposed hiring and cemetery fees be accepted and circulated to all those relevant group/organisations/companies.

**11) TO NOTE COUNCIL TAX PRECEPTS 2023/24 – TOWN AND COMMUNITY COUNCIL TAX BASE**

Committee members had previously been circulated with a copy of a letter dated 22<sup>nd</sup> December 2022 from the Vale of Glamorgan Council detailing the Council Tax Base Rate for 2023/24. Noted.

**12) TO RECEIVE PROPOSED BUDGET AND FINALISE THE TOWN COUNCIL 2023/24 PRECEPT REQUEST**

Committee members had previously been circulated with a copy of the proposed income and expenditure budget figures for financial year 2023/24. Councillor Foster asked members to refer to the Five Year Plan report 15<sup>th</sup> December 2022 and its recommendations put forward regarding the budget for 2023/24. Unfortunately, this will result in the Town Council having to increase the Precept request for the first time since financial year 2019/20.

**RESOLVED:** The Town Council advise the Vale of Glamorgan Council's Revenues and Benefits Manager that the Town Council's 2023/24 precept requirement would be £264,200, subject to ratification by the Full Town Council meeting 26<sup>th</sup> January 2023.

**ADDITIONAL**

**13) TO NOTE RECEIPT OF LLANTWIT MAJOR BOWLS CLUB AUDITED ACCOUNTS 31<sup>ST</sup> OCTOBER 2022**

Committee members had previously been circulated with a copy of the audited accounts 31<sup>st</sup> October 2022, for Llantwit Major Bowls Club. Noted.

**14) TO RECEIVE AGENDA BRIEF UPDATE REGARDING INSTALLATION OF LIFT IN TOWN HALL**

Committee members had previously been circulated with a copy of an agenda brief giving an update on the progress to investigate the feasibility and costings for installation of a lift within the Town Hall. Noted.

POLICY

**1) TO REVIEW AND ACCEPT STANDING ORDERS**

Committee members had previously been circulated with a copy of the amended Llantwit Major Town Councils Standing Orders.

**RESOLVED:** That the amended Standing Orders be accepted.

**2) TO REVIEW AND ACCEPT FINANCIAL REGULATIONS**

Committee members had previously been circulated with a copy of Llantwit Major Town Councils Financial Regulations. Noted.

**3) TO REVIEW AND ACCEPT STATEMENT OF INTERNAL CONTROL 31<sup>st</sup> MARCH 2022**

Committee members had previously been circulated with a copy of Llantwit Major Town Councils Statement of Internal Control. Noted.

**4) TO REVIEW AND ACCEPT FINANCIAL RISK ASSESSMENT**

Committee members had previously been circulated with a copy of the Financial Risk Assessment. Noted.

**5) TO REVIEW DRAFT UPDATED GRANT AID APPLICATION POLICY AND FORM**

Committee members had previously been circulated with a copy of the updated draft grant aid application policy and form.

**RESOLVED:** That the draft grant aid application policy and form be accepted, and a copy taken to Full Town Council for ratification and adopting.