

19th January 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday 25th January 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 25th January 2023

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 20th December 2023

Separately attached

To receive minutes of Planning Committee Meeting held on 20th December 2023

Separately attached

To receive minutes of Stradling Park Working Group Committee Meeting held on 20th December 2023

Separately attached

To receive minutes of Finance and Policy Meeting held on 9th January 2024

Separately attached

To receive minutes of Footpath Forum Committee Meeting held on 15th January 2024

Separately attached

To receive minutes of Planning Committee Meeting held on 16th January 2024

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of February 2024
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
- 2) Action Tracker
Refer green sheet nos: 1, 2, 3

FINANCE

- 1) Bank Reconciliation for period 1st December 2023 to 31st December 2023
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st October 2023 to 31st December 2023
Refer blue sheet no: 2

- 3) Expenditure for period 15th December 2023 to 18th January 2024
Refer blue sheet nos: 3, 4, 5
- 4) Income for period 15th December 2023 to 18th January 2024
Refer blue sheet no: 6
- 5) To ratify Precept amount and proposed budget sheets for 2024/2025 as recommended by the Finance & Policy Committee
Refer blue sheet nos: 7
- 6) To discuss Agenda Brief re Stronger Communities Grant Fund for 2024
Refer blue sheet no: 8, 9, 10
- 7) To discuss Agenda Brief re Lease on Citroen Berlingo Van & email from ABC Leasing Ltd
Refer blue sheet no: 11, 12, 13, 14, 15
- 8) To discuss renewal to the National Allotment Society
Refer blue sheet no: 16

TOWN HALL

- 1) To discuss Agenda Brief re on going issues with Town Hall Bell
Refer yellow sheet nos: 1, 2

VALE OF GLAMORGAN

- 1) To discuss Agenda Brief email re operating and maintaining the car parks in the Town Hall and Wine Street, Llantwit Major and the Public Toilets at the Town Hall and Boverton Road
Refer white cover sheet and page 1
- 2) To discuss email re free lessons to learn Welsh within the Vale
Refer white sheet no: 2
- 3) To discuss email re 'Lets Celebrate Towns' 2024
Refer white sheet no: 3, 4, 5

WELSH GOVERNMENT

- 1) To discuss consultation re future spending purposes for dormant assets funding on Wales
Refer white sheet no: 6

MISCELLANEOUS

- 1) To discuss letter from Greenfield resident
Refer orange sheet on: 1
- 2) To discuss email and letter from Western Vale Family Practice in relation to the GMS Contract
Refer orange sheet on: 2, 3, 4
- 3) To discuss letter from resident re overgrown hedge bordering the Colhugh Stream and along the grounds of Byron Court
Refer orange sheet on: 5, 6, 7
- 4) To discuss email request to bring a new local artisan, handmade, food, drink and craft market to Llantwit Major
Refer orange sheet no: 8
- 5) To discuss letter from Principality Buildings re ongoing support to Llantwit Major Community and High Street
Refer orange sheet no: 9

PART II

**THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION
OF THE FOLLOWING ITEMS IN ACCORDANCE WITH PUBLIC BODIES (ADMISSIONS TO MEETINGS)
ACT 1960 (2)**

Finance

- 1) To discuss Agenda Brief re proposed pay scales financial 24/25
Refer pink sheet no: 1

Personnel

- 1) To discuss letter from Deputy Town Clerk re Working Hours
Refer pink sheet no: 2