

20th October 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 26th October 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 26th October 2023

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 28th September 2023

Separately attached

To receive minutes of Remembrance Day Committee Meeting held on 28th September 2023

Separately attached

To receive minutes of Finance and Policy Committee Meeting held on 12th October 2023

Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 18th October 2023

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st October 2023 to 31st October 2023
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of November 2023
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (i) Update on Meeting with Eagleswell Residents on the 19th October 2023
Verbal Update Councillor Foster
- 2) Action Tracker
Refer green sheet nos: 2, 3, 4
- 3) To note Informal Meeting with Place Making Team on 11th October 2023
Refer green sheet nos: 4, 5
- 4) To note Vale Public Services Board and Town and Community Council Exchange on 10th October 2023
Refer green sheet nos: 6
- 5) To discuss email re item for Community Liaison Meeting - Police Matter
Refer green sheet nos: 7

PERSONNEL

- 1) To note Resignation Letter from Louise Taylor, the Community Engagement Administrator
Refer pink sheet no: 1

FINANCE

- 1) Bank Reconciliation for period 1st September 2023 to 30th September 2023
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st July 2023 to 30th September 2023
Refer blue sheet no: 2
- 3) Expenditure for period 22nd September 2023 to 19th October 2023
Refer blue sheet nos: 3, 4, 5
- 4) Income for period 22nd September 2023 to 19th October 2023
Refer blue sheet no: 6

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1, 2
- 2) To discuss email from Chair of Planning re a Planning Application
Refer purple sheet no: 3

RECREATION AND OPEN SPACES

- 1) To discuss Open Spaces Hiring Form from Llantwit Major Rugby Club request to hold a Fireworks Display on the 5th November 2023
Refer yellow sheet no: 1, 2, 3, 4
- 2) To discuss Agenda Brief for way forward re Stradling Park
Refer yellow sheet no: 5

CEMETERY

To note the following burial matters.

- 1) Burial of Patricia Ann Brown (new plot) K12 on 3rd October 2023
- 2) Burial of Gareth John Williams (new plot) K21 on 12th October 2023

VALE OF GLAMORGAN COUNCIL

- 1) To discuss online Briefings of the Replacement Local Development Plan preferred Strategy
Refer white sheet no: 1
- 2) To discuss Review of all Polling Districts, Places and Stations in the Vale of Glamorgan
Refer white sheet no: 1, 2
- 3) To discuss Annual Report Section S106 Agreement 2022/23
Refer white sheet no: 2, 3, 4, 5
- 4) To note Tre-Beferad – Parking Improvements
Refer white sheet no: 6, 7

WELSH GOVERNMENT

- 1) To discuss the Play Wales National Conference – A Ministerial review of Play in Wales
Refer white sheet no: 7, 8
- 2) To discuss review of Democratic Health in the Community and Town Council Sector
Refer white sheet no: 8 to 14

PUBLICATIONS RECEIVED

- 1) To note Play for Wales Spring/Summer 2023 – play news and briefing from the national charity for play
Copy available in the Town Hall Office

MISCELLANEOUS

- 1) To discuss correspondence received from Zero Hour re the Climate and Ecology Bill
Refer orange sheet no: 1, 2
- 2) To discuss Invitation to a Reception & Briefing by the Army Engagement Team
Refer orange sheet no: 3, 4