

21st September 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 28th September 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 28th September 2023

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 27th July 2023

Separately attached

To receive minutes of Planning Meeting held on 24th August 2023

Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 5th September 2023

Separately attached

To receive minutes of Footpath Forum Meeting held on 11th September 2023

Separately attached

To receive minutes of Planning Meeting held on 13th September 2023

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st August 2023 to 30th September 2023
Refer purple sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of October 2023
Refer purple sheet no: 2

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Pub Watch Report
Verbal Update Councillor G Thomas
Refer purple sheet no: 14
- 2) To discuss informal meeting with Dementia Listening Campaign for Llantwit Major
Refer purple sheet no: 3
- 3) To note August/September 2023 update from Community Engagement Administrator
Refer purple sheet no: 4
- 4) Action Tracker
Refer purple sheet nos: 5, 6, 7, 8
- 5) To note Informal Meeting with Place Making Team and Survey Questionnaire from Vale of Glamorgan Council
Refer purple sheet nos: 9, 10, 11, 12

- 6) To discuss Llantwit Major Placemaking proposed dates for meeting with Llantwit Major Traders
Refer purple sheet nos: 13

FINANCE

- 1) Bank Reconciliation for period 1st July 2023 to 31st July 2023
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st August 2023 to 31st August 2023
Refer blue sheet no: 2
- 3) Expenditure for period 21st July 2023 to 21st September 2023
Refer blue sheet nos: 3 to 10
- 4) Income for period 21st July 2023 to 21st September 2023
Refer blue sheet no: 11, 12
- 5) To discuss purchase of 2024 Tide Tables
Refer blue sheet no: 13
- 6) To discuss Agenda Brief re costings of Pantomime tickets for the 2024 production of Cinderella
Refer blue sheet no: 14

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1, 2

RECREATION AND OPEN SPACES

- 1) To discuss Agenda Brief re the offer of two sculptures to place in community garden in Llantwit Major
Refer yellow sheet no: 1, 2
- 2) Update from Llantwit Major Tennis Club re proposed changes to Pavilion layout
Refer yellow sheet no: 3, 4
- 3) To discuss retrospective permission to install cable lines in Recreation Field by National Grid
Refer yellow sheet no: 5

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Alan Edward Housley (reopen plot) MA4 on 21st August 2023
- 2) Burial of Maldwyn George Thomas (new plot) K11 on 31st August 2023
- 3) Burial of cremated remains Kenneth John Williams (new plot) Me10 on 13th September 2023

TOWN HALL

- 1) To discuss email re request for lighting Town Hall Pink for breast awareness month
Refer yellow sheet nos: 6
- 2) To discuss Agenda Brief re retrospective permission to proceed with replacement boiler in Town Hall
Refer yellow sheet no: 7

WEST STREET POOL

- 1) To discuss letter from resident re fly tipping at Mid Well
Refer yellow sheet nos: 8, 9, 10, 11

OLD SCHOOL

- 1) To discuss Renewal of the Old School, Wine Street as a venue for Marriage and Civil Partnership Ceremonies
Refer yellow sheet nos: 12

VALE OF GLAMORGAN COUNCIL

- 1) To discuss response to queries re Electric Car Charging Points
Refer white sheet no: 1
- 2) To discuss response to queries re the state of pavements in Llantwit Major
Refer white sheet no: 2, 3,
- 3) To note Project Zero Update Report
Refer white sheet no: 4, 5, 6
- 4) To note Vale of Glamorgan Council Standards Committee Annual Report
Refer white sheet no: 7, 8, 9, 10, 11, 12, 13

- 5) To note details of report from 'South Wales Listens, looking at community safety and crimes issues within the Vale
Refer white sheet no: 13, 14, 15
- 6) To discuss the Rapid Transition Housing Plan and request from the Housing Strategy coordinator to attend a Town Council Meeting
Refer white sheet no: 15, 16, 17
(as previously emailed 13th September 2023)
- 7) To discuss the Lets Talk about Life in the Vale Survey
Refer white sheet no: 18
- 8) To discuss review of Community Arrangements of the County Borough of the Vale of Glamorgan
Refer white sheet no: 19, 20, 21, 22, 23, 24
(as previously emailed 12th September 2023)
- 9) To discuss letter in response to the Addition of a Footpath from the adopted highway at Boverton Mill Farm, Boverton, CF61 1UH to Public Footpath No.3 Llantwit major (nearest property Woodland View, Summerhouse Bay, Mill Road, Boverton, CF61 1UH)
Refer white sheet no: 24
- 10) To discuss Draft Rights of Way Improvement Plan - Consultation
Refer white sheet no: 25
(as previously emailed 11th September 2023)
- 11) To note email Vale of Glamorgan residents survey on tourism
Refer white sheet no: 25, 26
- 12) To discuss letter to residents re the Heol Croeso development of the temporary accommodation
Refer white sheet no: 26, 27
- 13) To discuss Consultation re draft Vale of Glamorgan Annual Self Assessment 2022-23 Report
Refer white sheet no: 28, 29

WELSH GOVERNMENT

- 1) To discuss letter of response from the Older Peoples Commissioner of Wales and the Childrens Commissioner of Wales
Refer white sheet no: 30
- 2) To discuss email received from the Executive Support Officer to the Childrens Commissioner for Wales
Refer white sheet no: 30, 31

- 3) To discuss email received from the Executive Support Officer to the Welsh Language Commissioner for Wales

Refer white sheet no: 31, 32

PUBLICATIONS RECEIVED

- 1) To note Cardiff & Vale of Glamorgan Regional Newsletter

Refer white sheet nos: 1, 2, 3, 4, 5

MISCELLANEOUS

- 1) To discuss letter from Bro Tathan re RAF Gymnasium building
Refer pink sheet no: 1
- 2) To note update on Vale of Glamorgan Coastal Community Capacity Building Fund
Refer pink sheet no : 2
- 3) To note update on Boverton Post Office
Refer pink sheet no: 3, 4
- 4) To note email re Vale of Glamorgan Funding Workshop on 5th October 2023
Refer pink sheet no: 4, 5
- 5) To discuss email re the Welsh Ambulance Response Times
Refer pink sheet no: 5
- 6) To discuss email re closure of Lloyds Bank in Llantwit Major
Refer pink sheet no: 6