

20th July 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 27th July 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 27th July 2023

AGENDA

To receive apologies

To receive Councillors Declaration of Interest and the nature of such interests under the Councils Code of Conduct

(Note: Members seeking advice on this item are asked to contact the Town Clerk at least 24 hours prior to the meeting)

To receive minutes of Full Town Council Meeting held on 29th June 2023

Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 4th July 2023

Separately attached

To receive minutes of Planning Meeting held on 6th July 2023

Separately attached

To receive minutes of Allotment Sub Committee Meeting held on 17th July 2023

Separately attached

To receive minutes of Planning Meeting held on 18th July 2023

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st July 2023 to 31st July 2023
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

COUNCIL MEETINGS

- 1) Meetings for Month of September 2023
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Update from Council Representative on the Town Twinning Committee
Verbal Update
 - (iii) Update from Council Representative the Vale Public Service Board/ Town and Community Service Exchange Meeting held on 18th July 2023
Refer green sheet no: 2
Verbal Update Councillor Williams
- 2) To note Report of Llantwit Major Food Poverty Project Meeting 27th June 2023
Refer green sheet no: 2
- 3) To note July 2023 update from Community Engagement Administrator
Refer green sheet no: 3
Separately attached Newsletter

- 4) Action Tracker
Refer green sheet nos: 3, 4, 5
- 5) To further discuss Agenda Brief re hiring agreements and costs for two Marquees
Refer green sheet no: 5, 6, 7, 8
- 6) To note Informal Meeting re Place Making on 18th July 2023
Refer green sheet no: 9

FINANCE

- 1) Bank Reconciliation for period 1st June 2023 to 30th June 2023
Refer blue sheet no: 1
- 2) Bank Reconciliation for period 1st April 2023 to 30th June 2023
Refer blue sheet no: 2
- 3) Expenditure for period 21st June 2023 to 20th July 2023
Refer blue sheet nos: 3, 4, 5, 6, 7, 8
- 4) Income for period 21st June 2023 to 20th July 2023
Refer blue sheet no: 9
- 5) To discuss costings for advertising in Vale of Glamorgan Register Office Ceremonies Guide
Refer blue sheet no: 10

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1

RECREATION AND OPEN SPACES

- 1) To discuss Annual Contract from Avonmore for the Management off the bowling Green for Autumn 2023 and Pre and Playing Season 2024
Refer yellow sheet nos: 1, 2, 3
- 2) To discuss Open Spaces Application Form from Llantwit Major Rugby Club re Party on the Pitch event 26th/28th August 2023
Refer yellow sheets nos: 3, 4, 5
- 3) To discuss email from Llantwit Major Tennis Club re 24 Hour Charity Tennis Fundraising Event
Refer yellow sheet nos: 5, 6

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains David Kelly (reopen plot) E164 on 18th July 2023

TOWN HALL

- 1) To discuss email re request for lighting Town Hall Blue for World Arthritis Day
Refer yellow sheet nos: 6, 7

OLD SCHOOL

- 2) To discuss Zelma Sound and Light Estimate for installation of Hearing Loop System
Refer yellow sheet nos: 7

WEST STREET POOL

- 1) To discuss Agenda Brief re sending letter to residents re dumping garden waste into the stream by Mid Well
Refer yellow sheet nos: 8

VALE OF GLAMORGAN COUNCIL

- 1) To discuss Informal Report of Hybrid Meeting between Vale Place Making Team and Llantwit Major Town Council held on 28th June 2023
Refer white sheet no: 1 , 2

MISCELLANEOUS

- 1) To discuss email reference D Day 80 events on 6th June 2024
Refer pink sheet no: 1 to 6
- 2) To discuss email re tourism on Llantwit Major website
Refer pink sheet no : 7