

Minutes of the Hybrid Meeting of Llantwit Major Town Council held in the Council Chamber, Old School and remotely via zoom on Thursday 25th May 2023 at 7.05pm

PRESENT;	Chairman –	Councillor D Powell - Town Mayor	
	Councillors	D Foster) NORTH WARD
		Dr P Dickson)
		E Williams)
		J Norman)
		 G John) WEST WARD
		 G Morgan)
		J Lewis) SOUTH EAST WARD
		 G Hughes)
		J Deakin) BOVERTON WARD
		W Norman)
		S Hanks)

PCSO Rhiannon Cummings

Note: (Z) - Remotely by Zoom

Apologies were received from:

Councillor G Thomas - on Holiday
Councillor Dr Ellis - on Holiday

Councillor John sent his apologies that he would be arriving late to the Meeting due to prior commitments.

There were no Declaration of Interest Forms received.

Councillor Powell asked permission to bring forward Agenda Item Community Constable.

213. COMMUNITY CONSTABLE

To receive Community Constable

PCSO Cummings introduced herself to Councillors and apologised on behalf of PC Williamson for him being unable to attend this Meeting due to work commitments. PCSO Cummings reported that the figures for May was 29 crimes, which included 10 vehicle crimes, 1 violent crime, 5 public order offences, 2 criminal damage, 1 drug offence and 10 miscellaneous crimes.

PCSO Cummings said the high number of vehicle crimes was due to one isolated incident in the Pentre Court estate on the 10th May 2023. She stated the number of anti-social behaviour this month had decreased however there were still a few reports of incidents along the Northern Access Road. She confirmed they were continuing to liaise with Go Safe re organising mobile speed cameras along the road.

PCSO Cummings stated the second protest at Sea View Park, as anticipated, did not happen.

She stated that there had been a number of incidents involving dogs in the town and enquiries were ongoing.

PCSO Cummings emphasised the importance of Councillors advising residents to report any incidents in the town to the police.

Councillor John entered the Council Chamber.

PCSO Cummings vacated the Council Chamber.

214. MINUTES

Full Town Council Meeting held 27th April 2023

The minutes of the Full Town Council Meeting held on the 27th April 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on the 27th April 2023 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Annual Meeting held 11th May 2023

The minutes of the Annual Meeting held on the 11th May 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Annual Meeting held on the 11th May 2023 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Town Study Steering Group Meeting held 18th April 2023

The minutes of the Town Study Steering Group Meeting held 18th April 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Town Study Steering Group Meeting held 18th April 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Citizen of the Year Committee Meeting held 2nd May 2023

The minutes of the Citizen of the Year Committee Meeting held 2nd May 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Citizen of the Year Committee Meeting held 2nd May 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising

Allotment Sub Committee meeting held 3rd May 2023

The minutes of the Allotment Sub Committee meeting held 3rd May 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Allotment Sub Committee meeting held 3rd May 2023 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Meeting held 11th May 2023

The minutes of the Planning Meeting held 11th May 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Planning Meeting held 11th May 2023 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

School Gardens Committee meeting held 16th May 2023

The minutes of the School Gardens Committee meeting held 16th May 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the School Gardens Committee meeting held 16th May 2023 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

215. PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol

There were no members of the public present at the Meeting.

216. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

217. TOWN MAYOR**Town Mayors events attended 1st May 2023 to 31st May 2023**

Councillors had previously been circulated with the Town Mayor events attended 1st May 2023 to 31st May 2023. Noted.

Deputy Town Mayors events attended 1st May 2023 to 31st May 2023

Councillors had previously been circulated with the Deputy Town Mayor events attended 1st May 2023 to 31st May 2023. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

218. COUNCIL MEETINGS**Meetings for Month of June 2023**

Councillors had previously been circulated with Meetings for the Month of June 2023. Councillor Foster informed Councillors there was no requirement to hold a Finance and Policy Meeting in June 2023. If any Agenda Items do require a decision, they can be taken to the next Full Town Council Meeting. Noted.

219. PROCEDURAL MATTERS**Members Announcements****(i) Report from Town Clerk**

The Town Clerk informed Councillors that a Buildings and Recreation Meeting had been held on the 23rd May 2023. She stated that items from the meeting will be added onto Junes Full Town Council Meeting as the Buildings and Recreation Meeting had not been able to make recommendations due to not being quorate.

The Town Clerk reminded Councillors help would be needed the weekend of the Food Festival weekend 9th to 11th June 2023.

Councillor John informed the Meeting that Church Street would be closed from the 19th June 2023 to the 26th June 2023 whilst repairs are undertaken on the Crosskeys Building. Diversion will be in place during this period.

Councillor John stated that a new company (CCR Energy Ltd) had taken over the Aberthaw Power Station Site. Tenders for the demolition of the site have been sent out and are due back by the 1st June 2023. It will be a 3-year demolition program. Councillor John stated that as a representative on this Committee he will be able to provide further updates at future meetings. Councillors queried what transport system would be used to remove the debris from the site and what impact this would have on Llantwit Major and the surrounding area.

To note May 2023 update from Community Engagement Administrator

Councillors had previously been circulated with an update from the Community Engagement Administrator dated May 2023. Noted.

To note information regarding Declaring Interests and Prejudicial Interests

Councillors had previously been circulated with information regarding Declaring Personal Interests and Prejudicial Interests. Noted.

To note minutes of Community Liaison Committee Meeting 23rd March 2023

Councillors had previously been circulated with the minutes of Community Liaison Committee Meeting 23rd March 2023. Noted.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker.

Councillor Powell queried some of the items on the Action Tracker and if there was still a requirement for them to be on the list.

RESOLVED: That the following items be removed from the Action Tracker:

- a) Installation of Memorial Bench on Recreation Field
- b) Woods to southside Millay Lane

To discuss Agenda Brief re date of Decembers 2023 Full Town Council Meeting

Councillors had previously been circulated with an Agenda Brief re the date of December 2023 Full Town Council Meeting. Councillors were informed that a wedding ceremony was being undertaken in the Council Chamber on Friday 22nd December 2023. To enable this booking December's planned Full Town Council Meeting of 21st December 2023 would need either to change date or venue.

RESOLVED: That the Full Town Council Meeting be moved to Wednesday 20th December in the Council Chamber.

220. FINANCE**Bank Reconciliation for period 1st April 2023 to 30th April 2023**

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st April 2023 to 30th April 2023. Noted.

Expenditure for the period 20th April 2023 to 18th May 2023

Councillors had previously been circulated with a copy of the Expenditure for the period 20th April 2023 to 18th May 2023. Noted.

Income for the period 20th April 2023 to 18th May 2023

Councillors had previously been circulated with a copy of the Income for the period 20th April 2023 to 18th May 2023. Noted.

To grant retrospective permission for the Vale of Glamorgan Events Grant Scheme 2023/24

Councillors had previously been circulated with details of the Vale of Glamorgan Events Grant Scheme 2023/24. It was noted that we were originally informed of this grant in late April 2023. The panel met on the 15th May and for the Town Council to apply for a grant of up to £2500 we needed to apply prior to this date and hence before May's Full Town Council Meeting.

RESOLVED: That retrospective permission be given to apply for a grant of £758.98, which would require match funding of £758.99, for the Llantwit Major Town Council Food Festival on the 10th and 11th June 2023 from the Vale of Glamorgan Events Grant Scheme 2023/24.

To note further correspondence re Unity Trust Bank cash deposits

Councillors had previously been circulated with correspondence dated 28th April 2023 re Unity

Trust Bank cash deposits. Councillors were informed that although actions had been undertaken with G4S for a Cash Collection Service, further correspondence had been received from Unity Trust Bank and a new counter service with the Post Office had been launched for depositing cash.

RESOLVED: That the resolution to use G4S be held in abeyance whilst the facility to deposit cash at the Post Office is still available.

221. DEVELOPMENT

To note Planning Application decisions by the Vale of Glamorgan Councils

Councillors had previously been circulated with a copy of the Vale of Glamorgan Councils Planning Application decisions. Noted.

222. RECREATION AND OPEN SPACES

To discuss Open Space Application for use of Lorna Hughes Park for the Great Get Together on the 1st July 2023

Councillors had previously been circulated with an Open Space Application for use of Lorna Hughes Park for the Great Get Together on the 1st July 2023.

RESOLVED: That permission is granted for the Great Get Together to use Lorna Hughes Park on the 1st July 2023, subject to receipt of copy of their Public Liability Insurance.

223. CEMETERY

The following Burial matters were noted.

- 1) Burial of cremated remains Elizabeth Thorogood (reopen plot) HK4 on 28th April 2023

224. TOWN HALL

To discuss quotation for external repairs to Town Hall Clocks strike hammer

Councillors had previously been circulated with a quotation dated 11th May 2023 for external repairs to the Town Hall Clocks Strike Hammer.

RESOLVED: That permission is granted to accept the quotation for £875.00 plus vat for the external repairs to the Town Hall Clocks Strike Hammer by the Cumbrian Clock Company. Monies be taken from the Buildings/Green Initiatives Account.

225. VALE OF GLAMORGAN COUNCIL

To discuss Place Making Activity/Charter following Meeting with Regeneration and Place Making Team on the 25th May 2023

Councillors further discussed the Place Making Activity/Charter following the Meeting on the 25th May 2023 with the Regeneration and Place Making Team.

RESOLVED: That a Working Group be set up to look at Place Making for Llantwit Major. The following Councillors will sit on the working group:

Councillor Powell, Councillor Dr Dickson, Councillor Lewis, Councillor Foster, Councillor J Norman

The first group meeting will be held within the next two weeks and Vale Officers from the Regeneration and Place Making Team be asked to attend to discuss the way forward for Llantwit Major and participation at the Food Festival.

Further

RESOLVED: That Vale Officers from the Regeneration and Place Making Team attend Llantwit Major Town Council Food Festival to undertake an initial survey of what residents like/dislike about the town of Llantwit Major.

To note the Vale of Glamorgan Public Services Boards (PSB) second Well-Being Plan 2023-2028

Councillors had previously been circulated with the Vale of Glamorgan Public Services Boards (PSB) second Well-Being Plan 2023-2028. Noted.

To discuss funding grants for events and potential event projects

Councillors had previously been circulated with an email dated 17th May 2023 reference funding grants for events and potential event projects. The Town Clerk informed Councillors that an 'It's a Knockout' event was being considered however she was still waiting further details from the Tourism and Marketing Officer on the specific criteria for applying for these grants.

RESOLVED: That specific event ideas can be pursued further once we have a full understanding of the Vale of Glamorgan Councils criteria for applying for these event grants.

To discuss 20mph Default Speed Limit – Presentation to Ward Members

Councillors had previously been circulated with an email dated 18th May 2023 re a presentation to Ward Members on the 20mph Default Speed Limit. Councillor John stated that the default 20mph speed limit would be enforced on the 17th September 2023. Councillor Williams stated that a further 28-day consultation would be undertaken in June 2023 which would detail the areas in the Vale where this speed restriction are to be enforced.

Councillors were informed that a presentation was available online on the 26th May 2023 providing a follow up briefing to update Councillors of the Welsh Government's Default Speed Limit in the Vale of Glamorgan. Noted.

226. WELSH GOVERNMENT

To discuss completion of Twinning Survey

Councillors had previously been circulated with documents re the completion of a Twinning Survey that looks into how twinning relationships are being undertaken across Wales.

RESOLVED: That Councillor Lewis complete the Twinning Survey on behalf of Llantwit Major Town Council.

Further

RESOLVED: A copy of the documents and a link to the survey be forwarded to the Town Twinning Association asking if they wished to complete.

227. **MISCELLANEOUS**

To discuss letter from resident re replacing ‘Llantwit Major Town Council’ to Llanilltud Fawr Town Council’

Councillors had previously circulated with a letter dated 9th May 2023 from a resident requesting replacing ‘Llantwit Major Town Council’ to Llanilltud Fawr Town Council’.

Councillor W Norman stated he had researched the name Llantwit Major and confirmed it dates back to the 11th Century.

RESOLVED: That a letter be written to the resident re replacing Llantwit Major Town Council’ to Llanilltud Fawr Town Council’. State that the proposal was considered but historically the name ‘Llantwit Major’ dates back to the 11th Century therefore the Town Council do not see the requirement to replace the existing name. If the resident requires further information re the history of the towns name suggest that they contact Llantwit Major History Society.

To note Boverton and Llantwit Major essential Network Rail track maintenance May to July 2023

Councillors had previously been circulated with a letter dated 10th May 2023 regarding details of the Boverton and Llantwit Major essential Network Rail track maintenance May to July 2023. Noted.

To discuss invitation to Bridgend’s Samaritans Annual General Meeting

Councillors had previously been circulated with an email dated 16th May 2023 inviting Llantwit Major Town Council representative to attend the Bridgend’s Samaritans Annual General Meeting.

RESOLVED: That Councillor Dr Dickson attend the Bridgend’s Samaritans Annual General Meeting on behalf of Llantwit Major Town Council.

SIGNED

DATED

MAYOR