

**LLANTWIT MAJOR TOWN COUNCIL****Minutes of the Annual Meeting of Llantwit Major Town Council held in the Council Chamber and by Zoom on Thursday, 11th May 2023**

PRESENT;	Councillor G Thomas	)	TOWN MAYOR
	G John	)	WEST WARD
	D Powell	)	
	J Lewis	)	SOUTH EAST WARD
	G Morgan	)	
	W Norman	)	
	G Hughes	)	BOVERTON WARD
	S Hanks	)	
	J Deakin	)	
	Dr P Dickson	)	
	D Foster	)	NORTH WARD
	E Williams	)	
	Dr D Ellis	)	

Members of the Public

**199. TO ELECT TOWN MAYOR.**

Councillor G Thomas welcomed everyone to the Annual Meeting.

Councillor G Thomas asked for nominations for Town Mayor for the year 2023/2024.

Councillor Foster stated before nominating the new Town Mayor he wished to express his thanks to the outgoing Mayor (Councillor G Thomas). Councillor Foster stated he had handled all the Council Meetings extremely well, especially when dealing with the introduction of the Hybrid Meetings and being reviewed by the Standards Committee. Councillor Thomas also had the privilege of representing Llantwit Major on the towns twinning trip to Le Pouliguen. Councillor Foster expressed Councillors vote of thanks to Councillor Thomas and his consort Glenys Thomas for their Term in Office.

Councillor D Foster nominated Councillor D Powell to be the Town Mayor. Councillor Foster stated that Councillor Powell had previously been Town Mayor in 2021/22 which was severely disrupted due to the pandemic, he felt it was only fair to nominate him again to have an opportunity to undertake the role. Councillor Foster said Councillor Powell had been born and bred in Llantwit Major and would be a wonderful ambassador for the town. This was seconded by Councillor G John.

**RESOLVED:** That Councillor D Powell be duly elected Town Mayor for 2023/2024.

The Chains of Office were invested to Councillor D Powell.

Councillor D Powell then proceeded to read and sign the oath as newly elected Town Mayor.

Councillor D Powell thanked Councillor Foster for nominating him. He thanked, the Town Councillors for putting their trust in him to take on the role again and to Councillor G Thomas and Mrs G Thomas for all they have done during their term of office. He stated he was very proud of becoming Town Mayor and was looking forward to promoting the town. He said he was already planning various events including 'Carols in the Barn' and a Garden Party. Councillor Powell also said he had set a date of 15<sup>th</sup> October 2023 for his Civic Service.

Councillor D Powell confirmed his consort during his time as Town Mayor would be his wife Mrs Jill Powell.

Councillor D Powell presented Councillor G Thomas with the heraldic shield and past Mayor's badge.

Councillor G Thomas addressed the Meeting. He said that it had been a great honour to be Town Mayor of Llantwit Major. He said it had been an interesting / challenging year learning to undertake Hybrid Meetings and undertaking a Standards Committee Review. He thanked Councillors and staff for all their hard work and support.

#### **200. ELECTION OF DEPUTY MAYOR.**

Councillor D Powell asked for nominations for Deputy Town Mayor for 2023/2024.

Councillor D Foster nominated Councillor Dr P Dickson to be the Deputy Town Mayor. Councillor D Foster stated that Councillor Dr Dickson was now in his second term of Office as a Councillor and had integrated well within both the town and his contribution to the Town Council. Councillor Foster knew he would adapt well to the role of Deputy Town Mayor. The nomination was seconded by Councillor G John.

**RESOLVED:** That Councillor Dr P Dickson be duly elected as Deputy Town Mayor for 2023/2024.

Councillor D Powell presented Councillor Dr P Dickson with the Deputy Town Mayors chain.

Councillor Dr P Dickson thanked Councillors for their kind words and nomination. He stated that since moving to the area he had enjoyed integrating within the town and was looking forward to working with Councillor Powell and Mrs J Powell over the forthcoming year. He confirmed that his consort for the year would be his wife Mrs Sue Dickson.

#### **201. APOLOGIES**

Apologies were received from:

Councillor J. Norman – family commitment

**202. DECLARATIONS OF INTEREST.****To receive declaration of interest and the nature of such interest under the Councils Code of Conduct**

There were no Councillor Declaration of Interest received.

**203. MINUTES OF PREVIOUS ANNUAL MEETING.**

Councillors had previously been circulated with copies of the Minutes of the Annual Meeting held on 19<sup>th</sup> May 2022, which had been ratified at a Full Town Council meeting held on 26<sup>th</sup> May 2022. Noted.

**204. TO RECEIVE TERMS OF REFERENCE FOR EACH COMMITTEES/FORUMS**

Councillors had previously been circulated with copies of the Terms of Reference for Committees/Forums for review.

Councillor Foster stated that the Terms of Reference re the Town Study Steering Group would be discussed at a future date dependent upon the outcome of further liaison with the Vale of Glamorgan Councils Place Making Team.

Councillor Dr Ellis stated that the Fairtrade Forum Committee were considering looking into becoming an independent group to give more flexibility on timings/amounts of meetings that are undertaken etc.

**RESOLVED:** That subject to the above comments the Terms of Reference for Committees/Forums be accepted for 2023/2024.

**205. NOMINATIONS FOR REPRESENTATION ON COMMITTEES**

**FINANCE AND POLICY COMMITTEE;** Chair; Councillor D Foster  
Deputy Chairman;  
Council Membership; 12 (excluding Chair & Deputy Chair)  
Cllrs; G Hughes, S Hanks, J Lewis, E Williams, Norman, G Morgan, G Thomas, Dr D Ellis, J Deakin, W Norman, Dr P Dickson, D Powell, G John.

**RECREATION & BUILDINGS COMMITTEE:** Chair; Councillor D Powell  
Deputy Chairman; Councillor G Morgan  
Council Membership; 12 (excluding Chair & Deputy Chair)  
Cllrs; G John, S Hanks, G Hughes, E Williams, J Norman, D Foster, G Thomas, Dr D Ellis, J Lewis, J Deakin, Dr P Dickson, W Norman.

**FOOTPATH FORUM;** Chair; Councillor D Powell  
Councillors; 3 (excluding Chairman)  
Cllrs; G Morgan, W Norman, G Thomas  
plus outside representation

**TOWN STUDY  
STEERING  
GROUP;**

Chair;  
Council Membership; 6 (excluding Chairman)

**RESOLVED:**

That the Town Study Steering Group be held in abeyance until a decision has been undertaken re the Place Making initiatives and the future role of this group.

**PLANNING  
COMMITTEE;**

Chair; Councillor Dr P Dickson  
Deputy Chairman; Councillor D Powell  
Council Membership; 4 (one from each Ward)  
Cllrs. G Hughes, G Morgan, D Foster, J Deakin

**TOWN HALL  
WORKING GROUP**

Chair; Councillor Mr D Foster  
Council Membership; 6 (excluding Chairman) including Town Mayor & Town Clerk  
Cllrs; Mrs S Hanks, Mr J Deakin, Dr D Ellis, Mr G Thomas, Mr D Powell, Mrs J Norman

**YOUTH LINK  
COUNCILLORS**

Councillors:

**RESOLVED:** That the Youth Link Councillors be disbanded

**CITIZEN AWARDS  
PANEL;**

Chair;  
Council Membership; 5 + Town Mayor  
Cllrs;

**RESOLVED:** That the Citizen Awards Panel be held in abeyance until a time when they are needed to meet.

**FAIRTRADE;**

Chair; Councillor Dr D Ellis  
Council Membership; 2 including Chair  
Cllrs; G Hughes  
Plus outside representation.

**SCHOOL GARDEN;**

Chair; Town Mayor, Deputy Mayor, Past Mayor

**5 YEAR PLAN  
COMMITTEE;**

Chair; Councillor D Foster, Chair of Finance  
Council Membership; 4 + Chair of Recreation & Buildings  
Cllrs; D Powell (Chair of & Recreation & Buildings), S Hanks, G Morgan, G Thomas, Dr P Dickson

<b>ALLOTMENT SUB-COMMITTEE:</b>	Chair; Councillor G Hughes Council Membership; 4 (including chair) Cllrs; D Powell, Dr P Dickson, D Foster
<b>BOWLS CLUB SUB COMMITTEE;</b>	Chair; Councillor D Powell Council Membership; 3 (including chair) Cllrs; G Morgan, D Foster
<b>TENNIS CLUB SUB COMMITTEE;</b>	Chair; Councillor D Powell Council Membership; 3 (including chair) Cllrs; G Morgan, D Foster
<b>REMEMBRANCE DAY COMMITTEE;</b>	Chair; Councillor D Powell Council Membership; 5 (including chair) Cllrs; G Hughes, G Thomas, J Deakin, Dr P Dickson, J Norman
<b>APPEAL HEARING (PERSONNEL)</b>	Councillor Councillor Councillor
<b>APPEALS COMMITTEE (PERSONNEL)</b>	Councillor Councillor Councillor
<b>GREIVANCE PANEL (PERSONNEL)</b>	Councillor Councillor Councillor Councillor Councillor
<b>INTERVIEW PANEL</b>	Councillor Councillor Councillor Councillor Councillor

**RESOLVED:** That the Appeals Hearing, Appeals Committee, Interview Panel and Grievance Panel be held in abeyance until a time when they are needed to meet.

**206. COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES/COMMITTEES.**

**LLANTWIT MAJOR  
LIFEGUARDS;** Councillor 1;  
Substitute if required.

**RESOLVED:** That no representatives be elected to sit on the Llantwit Major Lifeguards Committee

<b>CHARITIES;</b>	Councillor 1; Councillor 2;	Councillor Dr D Ellis Councillor G Hughes
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<b>VALE OF GLAM COUNCIL COMMUNITY LIAISON COMMITTEE;</b>	Councillor 1; Councillor 2;	Councillor G Thomas Councillor W Norman
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<b>LLANILLTYD FAWR IN FLOWER;</b>	Councillor 1; Councillor 2;	Councillor J Norman Councillor J Deakin
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<b>GOOD NEIGHBOUR SCHEME STEERING GROUP;</b>	Councillor 1; Councillor 2;	
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**RESOLVED:** That no Councillors be nominated onto the Good Neighbour Scheme Steering Group. The Group has been disbanded so remove from outside bodies/committees list.

<b>PUBWATCH;</b>	Councillor 1;	Councillor Mr G Thomas
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<b>P.A.C.T.</b>	Councillor 1;	
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**RESOLVED:** That no Councillors be nominated to sit on the P.A.C.T Group. The Group has been disbanded so remove from outside bodies/committees list.

<b>FRIENDS OF GLAMORGAN HERITAGE COAST;</b>	Councillor 1; Councillor 2;	Councillor W Norman Councillor Dr P Dickson
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<b>LLANTWIT MAJOR CHAMBER OF TRADE</b>	Councillor 1; Councillor 2;	Councillor G Hughes Councillor S Hanks
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<b>CHRISTMAS LIGHT COMMITTEE;</b>	Councillor 1; Councillor 2;	Councillor G Thomas Councillor D Powell
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<b>TOWN TWINNING ASSOCIATION</b>	Councillor 1; Councillor 2;	Councillor Dr D Ellis Councillor G Hughes
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**HEALTH AND SOCIAL CARE COMMITTEE;** Councillor 1; Councillor Dr P Dickson

**PUBLIC SERVICE BOARD (VOGC)** Councillor 1; Councillor E Williams

**207. MINOR AUTHORITY REPRESENTATION ON VALE PRIMARY SCHOOL GOVERNING BODIES**

**ST. ILLTYD'S JUNIOR & INFANT;** Councillor D Foster  
*shared position with Llanmaes Community Council*

**YSGOL DEWI SANT INFANT SCHOOL;** Councillor G Thomas  
*shared position with Llanmaes Community Council*

**YSGOL DDRAIG JUNIOR SCHOOL;** Councillor S Hanks  
*shared position with Llanmaes Community Council*

**WICK AND MARCROSS CHURCH IN WALES:** Position held by Wick Community Council  
*shared position with St Donats Community Council & Wick Community Council*

**YSGOL IOLO MORGANWG;** Alec Trousdell  
*shared position with Cowbridge Town Council & Llanmaes Community Council*

**208. TO FINALISE ANNUAL REPORT 2022/23**

Councillors had previously been circulated with the Annual Report for 2022/23.

**RESOLVED:** That the Annual Reports for 2022/23 be adopted.

**209. TO NOMINATE COUNCILLORS FOR PAYMENT OF ACCOUNTS (BACS)**

Councillors were informed of the requirement to appoint five (5) Cllrs to have authorised use on the internet banking.

**RESOLVED:** Councillor Foster, Councillor Dr Ellis, Councillor Thomas, Councillor Powell and Councillor Lewis appointed to sign the relevant bank mandates.

**210. TO NOTE TOWN MAYORS EXPENSES AND FUNDRAISING ACCOUNT FOR 2022/23**

Councillors had previously been circulated with the Town Mayors Expenses and Fundraising Account for 2022/23. Noted.

**211. TO NOTE PAYMENTS TO COUNCILLORS FOR 2022/23**

Councillors had previously been circulated with payments to Councillors for 2022/23. Noted.

**212. FUTURE MEETING DATES**

Councillors had previously been circulated with a list of Future Meeting dates for Full Town Council, Finance and Policy, Footpath Forum, and Annual Meeting 2023/2024.

**RESOLVED:** That the above Meeting dates be circulated and adopted.

SIGNED .....

**MAYOR**

DATE .....