

Alex Thomas concluded by informing Councillors that Eleanor had recently received a certificate for completing 200+ hours for volunteering in her local community. Councillor Thomas congratulated Eleanor on this achievement, with all the Town Councillors expressing their support.

To note minutes of Llantwit Major Youth Council meeting 1st December 2022

The minutes of the Llantwit Major Youth Council meeting held on the 1st December 2022, had previously been circulated to Council Members. Noted.

To discuss any Agenda Items as highlights by the Youth Council

No agenda items had been highlighted by the Youth Council.

Alex Thomas and Eleanor Fife vacated the Council Chamber.

135. **MINUTES**

Full Town Council Meeting held 15th December 2022

The minutes of the Full Town Council Meeting held on the 15th December 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Full Town Council Meeting held on the 15th December 2022 be adopted and accepted as a true record.

Matters Arising

There were no matters arising.

Citizen of the Year Committee meeting held 22nd November 2022

The minutes of the Citizen of the Year Committee held on 22nd November 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Citizen of the Year Committee held on 22nd November 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Five Year Plan Committee meeting held 15th December 2022

The minutes of the Five Year Plan Committee meeting held 15th December 2022, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Five Year Plan Committee meeting held 15th December 2022 be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Fair Trade Forum Meeting held 4th January 2023

88.

The minutes of the Fair Trade Forum Meeting held on 4th January 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Fair Trade Forum Meeting held on 4th January 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Finance and Policy Meeting held 12th January 2023

The minutes of the Finance and Policy Meeting held on 12th January 2023, had previously been circulated to Council Members. Councillor Thomas reported that there was an additional sentence included on the Resolution regarding Item 12 and this should be removed, as well as Llantwit being spelt incorrectly on Item 13.

RESOLVED: That subject to the removal of additional sentence on the Resolution for Item 12 and amendment to the spelling on Item 13, the minutes of the Finance and Policy Meeting held on 12th January 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Footpath Forum Meeting held 16th January 2023

The minutes of the Footpath Forum Meeting held 16th January 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Footpath Forum Meeting held 16th January 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Citizen of the Year Committee Meeting held 17th January 2023

The minutes of the Citizen of the Year Committee Meeting held 17th January 2023, had previously been circulated to Council Members.

RESOLVED: That the minutes of the Citizen of the Year Committee Meeting held 17th January 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

Planning Committee Meeting held 18th January 2023

The minutes of the Planning Committee Meeting held 18th January 2023, had previously been circulated to Council Members. The Town Clerk informed members that Councillor Foster had tendered his apologies and not Councillor Deakin as listed. The main office copy has been amended accordingly.

RESOLVED: That the minutes of the Planning Committee Meeting held 18th January 2023, be accepted as a true record and all recommendations be actioned by the Town Clerk.

Matters Arising

There were no matters arising.

136. PUBLIC QUESTION TIME

To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol

No questions were received from members of the public.

137. SIGNING OF MINUTES

Signing of Minutes of Previous Meeting

Councillors noted that the Town Mayor would sign the minutes when next in the Town Council office.

138. TOWN MAYOR

Town Mayors events attended 1st January 2023 to 31st January 2023

Councillors had previously been circulated with the Town Mayor events attended 1st January 2023 to 31st January 2023. The Town Mayor stated he had thoroughly enjoyed the pantomime in Llantonian Hall. The Deputy Town Mayor noted he had attended the Cardiff and Vale Youth Concert on behalf of the Town Mayor and it was very impressive seeing how talented those taking part were. Noted.

Questions to the Town Mayor

There were no questions to the Town Mayor.

COMMUNITY CONSTABLE

To receive Community Constable

PC Williamson had confirmed he will be attending remotely later in meeting.

139. COUNCIL MEETINGS

Meetings for Month of February 2023

Councillors had previously been circulated with Meetings for the Month of February 2023.

The Town Clerk informed Councillors that a Fairtrade Forum Meeting would also take place at 10am on the 15th February 2023. Town Councillors also noted the change in date for next Full Town Council meeting, as resolved on 15th December 2022. Councillor Thomas confirmed he would not be able to attend the amended meeting date due to a prior commitment. Noted.

140. PROCEDURAL MATTERS

Members Announcements

Report from Town Clerk

The Town Clerk informed Councillors that the lease for Stradling Park had finally been sealed and returned by the Vale of Glamorgan Council so we can now move forward with our project. The Community Engagement Administrator will give a report further on in agenda.

90.

A site meeting recently took place with Ogi to look at installing wi-fi into the Council Chamber to prevent the issues faced during the recent Finance meeting where the signal kept dropping out. It currently looks like they can provide at the same cost as our current provider with free installation. If this moves forward, then the portable wi-fi box from the Council Chamber will be moved to Llantonian Hall.

The Clerk for St Athan Community Council recently visited the Council Office and a very productive meeting was had, with suggestions on how we can move forward with the local Town and Community Council supporting each other. Further information will be brought back should a formal discussion take place.

To note January 2023 update from Community Engagement Administrator

Councillors had previously been circulated with an update from the Community Engagement Administrator dated January 2023.

RESOLVED: That the School Garden Competition be reintroduced this year with Councillor Thomas, Councillor Powell and Councillor Dr Ellis forming the committee.

To discuss Town Council representative to sit on Vale of Glamorgan Councils Standard Committee

Committee members had previously been circulated with a copy of an email dated 20th December 2022, from the Vale of Glamorgan Councils Standards Committee asking for a Councillor to be put forward to sit on the Committee as Town Council representative.

RESOLVED: That no nominee be put forward.

Action Tracker

Councillors had previously been circulated with an up to-date Action Tracker. Noted.

To adopt the Grant Aid Awarding Policy

Councillors had previously been circulated with a draft Grant Aid Awarding Policy. This was an updated version of our existing Policy.

RESOLVED: That the proposal Grant Aid Awarding Policy be adopted with immediate effect.

141. FINANCE

Bank Reconciliation for period 1st October 2022 to 31st December 2022

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st October 2022 to 31st December 2022. Noted.

Bank Reconciliation for period 1st December 2022 to 31st December 2022

Councillors had previously been circulated with a copy of the Bank Reconciliation for period 1st December 2022 to 31st December 2022. Noted.

Expenditure for the period 9th December 2022 to 19th January 2023

Councillors had previously been circulated with a copy of the Expenditure for the period 9th December 2022 to 19th January 2023. Noted.

Income for the period 9th December 2022 to 19th January 2023

Councillors had previously been circulated with a copy of the Income for the period 9th December 2022 to 19th January 2023. Noted.

To ratify Precept Amount and Proposed Budget Sheets for 2023/24 as recommended by the Finance and Policy Committee

Councillors had previously been circulated with a copy of the precept amount and proposed income and expenditure budget figures for financial year 2023/24. Councillor Foster asked members to refer to the Finance and Policy Committee meeting report 12th January 2023 plus the Five Year Plan report 15th December 2022 and its recommendations put forward regarding the budget for 2023/24.

RESOLVED: The Town Council advise the Vale of Glamorgan Council's Revenues and Benefits Manager that the Town Council's 2023/24 precept requirement would be £264,200.

To discuss email re contribution for Fairtrade Fortnights young person competition

Councillors had previously been circulated with a copy of an email received from the Fairtrade Committee regarding the request for the Town Council to contribute £30 for prizes for the Fairtrade Fortnights young person competition, like last year.

RESOLVED: The Town Council make a contribution of £30 from the Grants budget towards the young person's competition, during Fairtrade Fortnight.

142. DEVELOPMENT

To note correspondence re Planning Application 2008/01155/FUL (Griffith House, Church Lane)

Councillors had previously been circulated with further correspondence dated 16th January 2023, received from the Principal Planner, Vale of Glamorgan Council, regarding removal of the caravan located within Griffiths House/White Rock, Church Lane. Noted.

To discuss completing questionnaire re Replacement Local Development Plan – vision issues and objectives as previously discussed at Full Town Council meeting 15th December 2022

Councillors had previously been circulated with a copy of an email dated 5th January 2023 and a questionnaire, received from the Vale of Glamorgan regarding completion of the questionnaire for the draft Vision, Issues and Objectives, the Replacement Local Development Plan. Councillors noted that once again the completion timeline was very small and did not allow for the Town Council to meet and discuss a response. Noted.

143. RECREATION AND OPEN SPACES

To note update on Stradling Park

Councillor had previously been circulated with an agenda brief giving an update on the projects and ideas for Stradling Park now that the Town Council has been granted a lease by Vale of Glamorgan Council. The Community Engagement Administrator gave a verbal report.

RESOLVED: Permission be given to move forward with a grant application to Local Natures Partnership for plants/fencing/mower etc. That should any match funding be required an agenda brief comes back to Full Town Council for consideration.

Further

RESOLVED: The Community Engagement Administrator arranges a meeting with Town Mayor, Chair of Receptions and Buildings and Chair of Finance and Policy to look at further project ideas/designs and the best way forward to engage the community.

Further

RESOLVED: Consideration be given for the installation of a bench within the park dedicated to victims of the Covid pandemic.

144. WEST STREET POOL**To note update on West Street Pool**

Councillor had previously been circulated with an agenda brief giving an update on the projects and ideas for the area behind West Street Pool leading to Midwell. The Community Engagement Administrator and Councillor Powell, Chair of Recreation and Buildings, gave a verbal report.

RESOLVED: Permission be given to move forward with a grant application to Local Natures Partnership for plants/fencing etc. That should any match funding be required an agenda brief comes back to Full Town Council for consideration.

Further

RESOLVED: The Community Engagement Administrator arranges a meeting with Town Mayor, Chair of Recreations and Buildings and Chair of Finance and Policy to look at further project ideas/designs and the best way forward to engagement the community.

Further

RESOLVED: A meeting be arranged between Councillor Powell, Town Clerk and resident of Midwell to discuss the boundary of property and Town Council owned land.

Further

RESOLVED: Councillor W Norman to look further into the offer to install a wildlife camera and report back to Full Town Council.

PC Williams remotely entered the meeting.

Councillor Thomas asked for permission to receive Community Constable Report

145. COMMUNITY CONSTABLE**To receive Community Constable**

PC Williamson apologised he did not attend the Full Town Council meeting 15th December 2022, he was delayed and by the time he arrived the meeting had finished. The figures for December were 34 crimes, which included 11 violent, 2 shoplifting, an incident of apples being thrown at cars, 2 burglary including 1 shop on The Precinct which had resulted in a substantial sum of stock being taken. Investigations are ongoing with regards the shop burglary but is looking promising.

For the month of January 12 crimes have been reported including 4 violent assaults, 2 shoplifting, 1 criminal damage and another possible damage to a premises on The Precinct following burglary.

The local pubwatch met today and they are looking at introducing an initiative called DES where the designated driver of a group be given a wrist band and they can receive free soft drinks at participating public houses. So far all but one local public house has signed up and the posters and wrist bands will be taken around in coming weeks. The licensing officer from Vale of Glamorgan Council has also recently visited all the local establishments in the Town due to an increase in complaints regarding noise, glasses outside the premises and anti-social behaviour.

PSCO Rhiannon Cummins is also holding a surgery at Llanmaes Village Hall this Saturday should anyone wish to attend.

Councillor Powell reported that he has been notified of additional duck theft in the area. PC Williamson informed members that there has been extra patrols in the area in the last month, with local Officers targeting the rural lanes and rural crimes. This had been quite successful so far.

146. VALE OF GLAMORGAN COUNCIL**To further discuss correspondence re noise pollution and speeding**

Councillors had previously been circulated with a copy of an email dated 20th December 2022 received from the Operational Manager for Neighbourhood Services, Vale of Glamorgan Council regarding previous correspondence highlighting the Town Council concern at the speed and noise pollution along the B4265. Councillors discussed the letter and noted that the Vale of Glamorgan Council state this complaint cannot be dealt with by way of a statutory noise nuisance. Noted.

To discuss the consultation on Vale Public Services Board Well Being Plan and Vale of Glamorgan Councils Annual Delivery Plan

Councillors had previously been circulated with an email dated 20th December 2022 received from the Vale of Glamorgan Council with a note attachment regarding the recent Vale Public Services Board/Town and Community Council exchange meeting 8th December 2022. Noted.

To discuss request for community cycle markings for children

Councillors had previously been circulated with an email dated 20th December 2022 received from the Vale of Glamorgan Council with regards a potential partnership opportunity to provide a community cycle marking for children on local car parks, public spaces. Councillors discussed the proposal but noted that all the possible sites within Llantwit Major were owned by the Vale of Glamorgan Council and within the email it stated that the Vale of Glamorgan Council do not have any site large enough. Noted.

To note Standards Committee Meeting on 24th November 2022

Councillors had previously been circulated with a copy of a report from the Standards Committee meeting held on 24th November 2022. Noted.

147. WELSH GOVERNMENT**To note single use Plastic Products Bill**

Councillors had previously been circulated with a copy of an email dated 8th December 2022, received from One Voice Wales with regards Single Use Plastic Bill Infographic. Noted.

148. MISCELLANEOUS**To note email from Age Connect Cardiff**

Councillors had previously been circulated with an email dated 13th January 2023 received from Age Connect thanking the Town Council for its contribution towards the Christmas Party. Noted.

To discuss email reference heavy goods vehicles along Ham Lane East

Councillors had previously been circulated with a letter and email dated 9th January 2023 received from a local resident raising concerns about the speed of which heavy goods vehicles and farm vehicles drive outside their property especially considering its proximity to three local schools. Councillors noted the concerns raised and discussed the introduction of the Welsh Government 20mph speed limit, with the possibility of new and improved signage in this area, but as the Town Council is not a highway authority it was;

RESOLVED: The resident be contacted for permission to forward the email to the relevant department within the Vale of Glamorgan Council.

To note guidance reference Public Commemoration In Wales

Councillors had previously been circulated with an emailed dated 10th January 2023, received from One Voice Wales regarding the consultation with guidance to assist public bodies make decision on existing and proposed commemorations. Noted.

149. **PART II**

The public and press may be excluded from the meeting during consideration of the items in accordance with Public Bodies (Admissions to Meetings) Act 1960 (2).

Finance

To discuss Agenda Brief re proposed pay scales financial 23/24

Councillors had previously been circulated with an Agenda Brief re proposed pay scales financial 23/24.

RESOLVED: That the proposed pay scales be approved and effective from 1st April 2023.

SIGNED

DATED

MAYOR