

23rd March 2023

Dear Councillor,

You are invited to attend a Full Town Council Meeting to be held in the Council Chamber, Old School or remotely on Thursday, 30th March 2023, no sooner than 7.05pm, for the purpose of discussing the following business.

Yours faithfully,



Mrs. R. Quinn
Town Clerk

Members are asked to note the time of the meeting. Prayers will be said prior to the meeting for those wishing to attend. Login is by following the email invitation link sent on 30th March 2023

AGENDA

To receive apologies

To receive Councillors Declaration of Interest forms

To receive minutes of Full Town Council Meeting held on 2nd March 2023

Separately attached

To receive minutes of Schools Gardens Committee Meeting held on 28th February 2023

Separately attached

To receive minutes of Planning Committee Meeting held on 1st March 2023

Separately attached

To receive minutes of Tennis Club Sub Committee Meeting held on 7th March 2023

Separately attached

To receive minutes of Citizen of Year Committee Meeting held on 9th March 2023

Separately attached

PUBLIC QUESTION TIME

- 1) To receive any questions from members of the public in accordance with Standing Orders and Town Council Public Question Time Protocol.

SIGNING OF MINUTES

- 1) Signing of Minutes of previous Meeting

TOWN MAYOR

- 1) Town Mayors events attended 1st March 2023 to 31st March 2023
Refer green sheet no: 1
- 2) Questions to the Town Mayor (if any)

COMMUNITY CONSTABLE

- 1) To receive Community Constables report

YOUTH COUNCIL

- 1) Youth Activity Progress
- 2) To discuss any Agenda Items as highlighted by the Youth Council
- 3) To extend Town Councillors thanks to the Youth Council for all they have contributed to Llantwit Major

COUNCIL MEETINGS

- 1) Meetings for Month of April 2023
Refer green sheet no: 1

PROCEDURAL MATTERS

- 1) Members Announcements
 - (i) Report from Town Clerk
Verbal Update Town Clerk
 - (ii) Report of Community Liaison Committee Meeting
Separately attached.
Verbal update Councillor G Thomas
 - (iii) Letter from Friends of the Glamorgan Heritage Coast Association
Refer green sheets no: 2
Verbal update Councillor D Powell
- 2) To note March 2023 update from Community Engagement Administrator
Refer green sheet no: 2
- 3) To discuss One Voice Wales and Society if Local Council Clerks Training Needs Survey 2023
Refer green sheet no: 3, 4, 5

- 4) To discuss The Coastal Regeneration Conference 2023: Building More Prosperous Seaside Communities
Refer green sheet no: 5
- 5) Action Tracker
Refer green sheet nos: 7, 8, 9
- 6) To nominate Councillor to be elected as Town Mayor for 2023/2024
- 7) To nominate Councillor to be elected as Deputy Town Mayor 2023/2024
- 8) To discuss proposal for the Fairtrade Committee to be involved in Vale Food Trail between 9th to 18th June 2023
Refer green sheet nos: 9, 10, 11
Councillor Dr D Ellis
- 9) To discuss Remote Training Sessions available March/April 2023
Refer green sheets nos: 11, 12

FINANCE

- 1) Bank Reconciliation for period 1st February 2023 to 28th February 2023
Refer blue sheet no: 1
- 2) Expenditure for period 16th February 2023 to 23rd March 2023
Refer blue sheet nos: 2 to 7
- 3) Income for period 16th February 2023 to 23rd March 2023
Refer blue sheet no: 8
- 4) To note Independent Remuneration for Wales – February 2023
Refer blue sheet no: 9 to 16
- 5) To discuss proposed end of year budget figures 2022/23, explanation and agenda brief regarding projects
Separately attached – Blue
- 6) To further discuss changes to deposit cash at the Post Office
Refer blue sheet nos: 17, 18, 19
- 7) To discuss annual membership to One Voice Wales for 2023-2024
Refer blue sheet nos: 21, 22, 23
- 8) To discuss proposed costs for the Internal Audit 2022/23
Refer blue sheet nos: 24, 25, 26, 27

DEVELOPMENT

- 1) To note Planning Application decisions by the Vale of Glamorgan Council
Refer purple sheet no: 1
- 2) To discuss the Vale of Glamorgan Replacement Local Development Plan Candidate Site Register Publication
Refer purple sheet nos: 2 to 18

RECREATION AND OPEN SPACES

- 1) To discuss letter from Llantwit Major Rugby Club re pitch maintenance May 2023 to August 2023
Refer yellow sheet nos: 1
- 2) To discuss letter from Llantwit Major Rugby Club and email from Fields In Trust re proposed Active Travel Route
Refer yellow sheet nos: 2, 3, 4
- 3) To discuss email from Llantwit Major Scouts re request to plant trees at Seaview Park
Refer yellow sheet nos: 5, 6, 7

CEMETERY

To note the following burial matters.

- 1) Burial of cremated remains Hubert Charles Griffith (new plot) Me5 on 21st December 2022
- 2) Burial of cremated remains Elizabeth Wakefield (reopen plot) Hm4 on 22nd December 2022
- 3) Burial of cremated remains Elizabeth Ann Miles (new plot) Me6 on 9th March 2023
- 4) Burial of cremated remains Christina Fairchild (new plot) Me7 on 21st March 2023

LLANTONIAN HALL

- 1) To further discuss Agenda Brief re items belonging to the Pensioners Club stored in Llantonian Hall
Refer yellow sheet no: 8, 9

OLD SCHOOL

- 1) To further discuss Agenda Brief re the usage of the upstairs rooms in the Old School
Refer yellow sheet no: 10

VALE OF GLAMORGAN COUNCIL

- 1) To discuss Strong Communities Grant Fund
Refer peach sheet no: 1
- 2) To discuss Shared Prosperity Fund
Refer peach sheet no: 1, 2
- 3) To note location of the On-Street Residential Charge Point Scheme
Refer peach sheet no: 2, 3, 4, 5
- 4) To discuss the suggested road name for the new development, Temporary Scheme off Eagleswell Road, Llantwit Major
Refer peach sheet no: 5, 6

WELSH GOVERNMENT

- 1) To note the presentation slides from the Cyber awareness training for Councillors
Refer peach sheet nos: 7 to 20
- 2) To note written statement re Digital Health of Community and Town Councils
Refer peach sheet nos: 21, 22

MISCELLANEOUS

- 1) To discuss request for nominations for the Kings New Year 2024 Honours
Refer pink sheet no: 1 to 13